

Title: Terms of Reference and Membership of the DLHE Strategy Group

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1.0 Introduction

1.1 The University has a strategic KPI based on improving the percentage of students in positive destinations as recorded in the Destinations of Leavers from Higher Education (DLHE) Survey: *85% in positive destinations and in the upper quartile of the Russell Group*. The primary purpose of the DLHE Strategy Group (DSG) will be to review the administration of all aspects of the DLHE and to make recommendations for its future direction in order to support the attainment of the KPI.

2.0 Terms of reference

2.1 To undertake a review of the administration of DLHE including the role of the Planning Support Office, Alumni, IT Services and the Careers & Employability Division.

2.2 To consider how to maximise the opportunities to increase the return

2.3 To recommend a suitable structure to support and deliver improvement in the DLHE.

3.0 Membership and meetings

3.1 The membership of DLHE Strategy Group will comprise:

- **Dr Paul Redmond** - Director of Student Life (Chair)
- **Helen Barton** – Head of Planning Support Office
- **Tammy Goldfeld** – Head of Work Experience and Employer Relations, Careers Service
- **Andrew Whitmore** - Head of Careers Information, Advice & Guidance, Careers Service
- **Claire Kilner** – Head of Alumni Relations
- **Shermain James** – Information Analyst (Secretary)
- **Rachel Mutters** - Faculty Manager (EPS)
- **Paul Grattrick** – Faculty Manager (Humanities)
- **Amanda Conway** – Faculty Manager (FLS and MHS)
- **Elizabeth Wilkinson** – Careers Manager (Postgraduates)