



* For general information relating to our history single and joint honour programmes, visit our history website <http://www.alc.manchester.ac.uk/subjects/history/>
* Your gateway to a host of research resources is our University of Manchester Library [linked] subject reference guide history <http://subjects.library.manchester.ac.uk/history>
* News and events you find on our blog <https://uomhistory.wordpress.com/> A tip: in order to automatically get our news subscribe to the blog's RSS feed (second last icon on right-side tool bar)
* Follow us on our other social media <http://www.alc.manchester.ac.uk/subjects/history/contact-us/blog-and-social-media/>
* Check the Intranet for guidelines and regulations <http://www.alc.manchester.ac.uk/studentintranet/>
* See also our history portal <https://online.manchester.ac.uk/webapps/blackboard/content/listContentEditable.jsp?content_id=_1389561_1&course_id=_13397_1#contextMenu>
* If your question is still not answered do not hesitate to contact us at the history office in Samuel Alexander building 2nd floor SW corner (currently because of renovation work S corridor, still 2nd floor: S 2.09B) – office hours 9-5 (email: [history.administrator@manchester.ac.uk](mailto:history.administrator@manchester.ac.uk), phone: 0161 306 1620) or contact your academic advisor or course unit director

This is the text to be inserted to your BB course pages – add also the banner on top if you like it (you can also set up the banner as your course banner instead of the dazzlingly beautiful SALC banner (see below- read on)

How?

Go to BB, your course, its landing page (to change landing page: left hand navi, down, customisation, teaching style, - choose content page as landing page – in same menu you can also insert another banner, for instance the pic above the info text (right click, save as picture [for instance your desktop], insert)),

Crete new item, give title e.g. “History – general information”, below a text field appears, paste text (and image if you want)

If you want to go the extra yard, do it properly with embedded blog (Eloïse will appreciate it) – it’s super simple: insert it as html code: From the three rows of tools above the text field (if they do not show up, click the double arrow button in the upper right hand corner) click the button “html” (third row, right), a new windows opens and you past this text:

<div style="margin-left: 2em;">

<ul>

<li><span dir="ltr"></span>For general information relating to our history single and joint honour programmes, visit our history website <a href="http://www.alc.manchester.ac.uk/subjects/history/">http://<span><span>www</span></span>.<span><span>alc</span></span>.<span><span>manchester</span></span>.<span><span>ac</span></span>.<span><span>uk</span></span>/subjects/history/</a></li>

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<li>News and events you find on our <span><span>blog</span></span><a href="https://uomhistory.wordpress.com/"><span><span>https</span></span>://<span><span>uomhistory</span></span>.<span><span>wordpress</span></span>.<span><span>com</span></span>/</a> A tip: in order to automatically get our news subscribe to the <span><span>blog</span></span>'s RSS feed (second last icon on right-side tool bar)</li>

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<p><iframe width="100%" height="120" style="width: 100%; height: 120px;" src="https://uomhistory.wordpress.com/"></iframe></p>

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<li>Check the Intranet for guidelines and regulations <a href="http://www.alc.manchester.ac.uk/studentintranet/">http://<span><span>www</span></span>.<span><span>alc</span></span>.<span><span>manchester</span></span>.<span><span>ac</span></span>.<span><span>uk</span></span>/<span><span>studentintranet</span></span>/</a></li>

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[If you want the blog bigger, fiddle with the height (in the second occurrence)]

Click “update”, then submit (item), now do move the item (which if newly created naturally sits at the bottom of the page) up to the top

Done!

GC last updated 14/01/2016