

MANCHESTER
1824

The University of Manchester
Conferences and Venues



Inspirational Venues

for Conferences and Events at The University of Manchester

Inspirational Venues for Conferences and Events

The University of Manchester is recognised as a place of excellence for teaching, world class research and innovation, where Rutherford split the atom and the world's first stored-programme computer was built. We're addressing some of the world's biggest challenges, from poverty to sustainable consumption to cancer. We're shaping a future in which new materials such as graphene transform our technologies, and nuclear energy reduces carbon emissions. We attract the highest calibre researchers and lecturers, boasting 25 Nobel Prize winners among current and former staff and students.

Our inspirational heritage and convenient location at the heart of one of the UK's most exciting cities, provides event organisers with a range of truly uplifting venues for day meetings, national and international conferences, training courses, functions and weddings.

We offer a great choice of cutting edge and more traditional venues. Many of our facilities, including our hotel, are available all year round and our large scale venues are suitable for up to 1000 delegates.

We invite you to take a look through our brochure which highlights a selection of venues from our conference portfolio. Our website www.manchester.ac.uk/conference provides more detailed information, although nothing can replace a site visit which our Conference Sales team will be happy to arrange.

We look forward to welcoming you to Manchester!

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UNIVERSITY OF MANCHESTER



Sackville Street Building

Year Round Venues

We are able to accommodate events throughout the year at a number of our venues, stretching across four campuses, so whether it is the convenience of a city centre location your event needs or if you would prefer a venue set in grounds giving your delegates that "get away from it all" environment, we have a venue to meet these requirements.

Venues include Chancellors, our very own 3 star hotel, Manchester Meeting Place, a dedicated day meeting venue in the city centre, the beautiful Whitworth building featuring a series of boardrooms for smaller meetings or the Whitworth Hall for dinners and receptions. In addition our halls of residence offer a range of value for money meeting rooms for up to 260 delegates, with free parking available at some venues.

Dedicated events co-ordinators are supported by our experienced in-house audiovisual and IT team so you can be confident that your meeting will be perfectly delivered.

Ideal for training courses and conferences...



Manchester Meeting Place, Room 4/5

Manchester Meeting Place and Barnes Wallis Building

These are two year round meeting and dining venues ideally placed in the city centre, just 250 metres from Piccadilly station, and within walking distance of a wide range of accommodation, making them an easy and convenient choice for delegates to get to by public transport or car.

Manchester Meeting Place offers a range of modern and flexible facilities for large and small meetings with 8 seminar and syndicate rooms seating between 6 boardroom to 90 theatre style. All have plentiful natural daylight, are equipped with standard audiovisual aids, and the venue has full disabled access.

The adjoining Barnes Wallis building provides two larger and equally flexible spaces – the Harwood Room seating 120 theatre style or 65 cabaret style. The Barnes Wallis room seats 200 theatre style or 150 cabaret style and can also be used for poster displays and exhibitions.

Manchester Meeting Place Facilities

- Ideal for training courses, conferences, away days and interviews
- 90 seat meeting room
- 2 x 40 seat meeting rooms
- 4 x 30 seat meeting rooms
- 2 x 8 seat boardroom
- 2 x 6 seat boardroom
- Disabled access
- Wi-Fi and wired internet access
- Dedicated events team

Barnes Wallis Building Facilities

- Ideal for conferences, poster displays and small exhibitions
- 150 cabaret style Barnes Wallis Room
- 120 theatre style Harwood Room
- Disabled access
- Wi-Fi and wired internet access



Manchester Meeting Place, The Hub

*Ideal for day meetings
and residential conferences...*



View of Chancellors Hotel from the gardens



Chancellors Hotel

Chancellors Hotel is a modern meeting venue but exudes the elegant and tranquil ambience of a country house and is set in 5 acres of landscaped grounds. It is hard to believe you are just 3 miles from the city centre and only 9 miles from Manchester Airport.

The conference facilities offer a choice of 10 stylishly furnished and well-equipped meeting rooms, varying in size from a boardroom for 8 to the Flowers Theatre seating 125 theatre style.

Chancellors has a great reputation for excellent food and offers a range of flexible catering options including more formal dining in the light and airy Carriage restaurant, or afternoon tea, finger buffets and refreshments in the Conservatory lounge where delegates can enjoy spectacular views of the sweeping lawns. Chancellors can also host garden parties, barbeques and team building events in these inspiring surroundings.

The hotel has 70 bedrooms and free parking on site for 80 cars.

Chancellors Hotel Facilities

- Ideal venue for management meetings, away days, residential conferences and B&B
- 3 star hotel accommodation
- 10 meeting rooms for 8 to 125
- 70 bedrooms – singles, twins, standard doubles and suites available
- Disabled access
- Free Wi-Fi internet access in all public areas
- Free wired internet access in bedrooms
- Beautiful landscaped grounds
- Complimentary parking on site for 80 cars
- Grade II listed building
- 24 hour reception
- Dedicated events team



Flowers Theatre

*Ideal for day meetings
and prestigious dinners...*



Whitworth Hall dinner

Whitworth Building and Christie's Bistro

The neo-Gothic Whitworth Building is a real Manchester treasure. This elegant, Grade II listed venue offers the stunning Whitworth Hall, an inspiring setting for meetings up to 675, three course banquets for up to 300, trade exhibitions and product launches.

Adjoining the Whitworth Hall is the imposing Council Chamber and nearby are six well-appointed boardrooms seating 12 to 30 delegates, ideally suited to training or important business meetings. Located at the centre of the campus, it is no more than a 5 minute walk from any of the other lecture buildings including the iconic University Place. The two venues can be combined for major conferences, offering a mixture of contemporary and traditional settings.

Situated next to the Whitworth Hall, the imposing Christie's Bistro boasts history and splendour with its oak panelled former library setting, allowing you to enjoy a meal in some of the most impressive, cultured and convivial surroundings in Manchester. It has a sophisticated and calm atmosphere providing a welcome escape from the business of the day, and can be used for drinks receptions and private dinners in the evening or at the weekend.

Whitworth Building and Christie's Bistro Facilities

- The majestic Whitworth Hall for meetings up to 675 and dinners for 300
- Available for exhibitions and product launches
- Licensed for civil weddings for up to 550 guests
- Additional 7 boardrooms accommodating 12 to 30 delegates, ideal for training
- Adjacent to Christie's Bistro for drinks receptions
- Grade II listed building
- Opposite University Place and close to all the main lecture buildings
- Wi-Fi and wired internet access

- Disabled access
- Popular filming location
- Dedicated events team



Christie's Bistro

Ideal for presentations and network events...

Sackville Street Building

The Sackville Street building is a blend of 19th and 20th century styles, situated at the heart of the University's city centre campus. Its opulent main entrance leads to the Entrance Hall, and with its stained glass windows and lofty ceiling, offers an imposing setting for drinks receptions and networking.

On the first floor, up the grand staircase from the Entrance Hall, is the equally impressive Great Hall, featuring portraits of past Vice-Chancellors around the walls, and seats up to 300 for meetings and formal dinners for 200.

K3 is located at the top of the building and is a popular choice for professional examination bodies with its central location and large capacity for examinations.

Sackville Street Building Facilities

- Suitable for examinations and presentations
- Traditional venue for drinks receptions and formal dinners
- Maximum capacity:
300 theatre style
300 reception style
225 examination style
200 dining
- Dedicated events team



Entrance Hall

Great Hall

*Ideal for away days
and training courses...*



Hulme Hall, John Hartshorne lecture theatre

Dalton Ellis Hall and Hulme Hall

These halls of residence are located in the historic area of Victoria Park, just over a mile from the city centre. They are well-equipped conference venues providing a choice of competitively priced meeting rooms available for day meetings throughout the year, with residential accommodation offered in student bedrooms over the summer vacation.

Dalton Ellis Hall Facilities

- Popular venue for training courses and away days
- Integrated suite of meeting rooms for up to 80 delegates
- Wi-Fi and wired internet access
- Disabled access
- Limited free parking on site
- 200 seat Pagoda dining room
- Bar facilities available on request
- 199 single en-suite bedrooms and 139 standard bedrooms available in the summer vacation
- Dedicated events team



Hulme Hall Facilities

- Self-contained venue for up to 260
- Meeting rooms for 25 to 260
- Purpose-built tiered lecture theatre
- Wi-Fi and wired internet access
- Disabled access
- Limited free parking on site
- Full function bar
- 120 single en-suite bedrooms and 246 standard bedrooms available in the summer vacation
- Dedicated events team



Dalton Ellis Hall, Lecture room



Large Scale Venues

The sheer size of the University means we are able to offer large scale venues for a host of events, including national and international conferences as well as language schools and sports tournaments, with a choice of 3000 bedrooms available during the summer vacation.

Facilities include the Renold Building and University Place, popular venues for national and international conferences with well-equipped lecture theatres, the largest seating 1000, syndicate rooms and sizeable exhibition space, conveniently located in city centre Manchester.

Further away in Fallowfield, yet only 3 miles from the city centre, is our largest residential campus which gives a "Village" feel to large scale sports tournaments and language schools.

Ideal for national and international conferences...



Renold Building

The Renold Building is the ideal city centre venue for large scale conferences requiring flexibility, exhibition space, convenience and a great value solution.

Its facilities include the superbly equipped 524 seat C16 Theatre and two 296 seat theatres which open onto the 900m² exhibition space and catering area, ensuring maximum exposure for exhibitors and convenience for delegates.

The Renold Building also contains a further 25 seminar rooms and theatres seating 20 to 150 delegates making it a very effective venue for large scale conference use. The main conference floors all benefit from Wi-Fi access and with our in-house technical support team on site, organisers can be assured their event is in safe hands.

Its central location makes it very easy for delegates to reach, whether travelling by public transport or car, and is within walking distance of a wide choice of accommodation.

Renold Building Facilities

- Ideal venue for national and international conferences
- 524 seat theatre
- 2 x 296 seat lecture theatres
- 5 x 150 seat lecture theatres
- 10 x 50 seat classrooms
- 10 x 20 seat classrooms
- 900m² of exhibition space
- Wi-Fi and wired internet access
- Professional technicians on site
- High specification audiovisual aids
- Disabled access
- Available vacations, evenings and weekends
- Dedicated events team



Theatre C16 seating 524 theatre style

C15 Exhibition Area

Ideal for large scale conferences...



University Place

Our flagship conference venue, University Place, houses the largest dedicated lecture theatre in the Greater Manchester region, seating 1000 delegates in tiered seating with excellent sight lines. It is a well established venue for high profile events, national and international conferences.

Located at the centre of the Oxford Road campus, it is no more than a 5 minute walk from any of the other teaching buildings or the majestic Whitworth Hall and equally impressive Manchester Museum.

University Place Facilities

- Ideal venue for large scale international and national conferences
- 1000 seat semi-circular auditorium (default layout of 2 theatres: 600/280)
- Additional 23 flat-floored seminar rooms accommodating 18 to 120 delegates
- 500m² exhibition area
- Adjacent marquee space
- 450 seat restaurant
- Wi-Fi and wired internet access
- Technical team on site
- Dedicated Registration/Welcome desk
- Disabled access
- "VERY GOOD" Environmental Assessment (BREEAM)
- Adjacent to all the main lecture buildings
- Opposite the majestic Whitworth Hall for conference dinners
- Available vacations, evenings and weekends
- Dedicated events team



Ground floor, Registration/Welcome desk and exhibition area

Theatre A/B seating 1000 theatre style

Ideal for sporting events and language schools.



Ashburne Hall

Fallowfield Campus

To the south of the city, the Fallowfield Campus forms a separate "Events Village", a collection of venues, which provide the ideal and compact location for bigger events like language schools and sporting tournaments. The largest venue on the campus is the Armitage Centre which is a great choice for sporting events, training camps and coaching courses. Its main hall also works well as an examination room for up to 750 candidates.

This residential campus has over 2000 bedrooms, dedicated dining room space and numerous small meeting rooms, in a mixture of traditional and modern buildings.

Fallowfield Campus Facilities

- Suitable for sports events and language schools
- Enclosed high quality sports facilities ideal for indoor and outdoor sports tournaments and high profile events
- The Armitage Centre can be used for exhibitions, examinations and product launches
- Smaller meeting rooms on campus for coaching sessions
- Over 2000 student bedrooms, a mixture of single en-suite and standard rooms, available in the summer vacation
- Numerous small meeting rooms, great for language schools
- Disabled access at some venues
- Dedicated dining rooms
- Free parking on site for 300 cars
- Bar on site
- Wi-Fi and wired internet access
- 24 hour reception
- Available for day meetings at some venues throughout the year
- Dedicated events team



World Lacrosse Championships at The Armitage Centre

Location map

- 1 Barnes Wallis Building
- 2 Manchester Meeting Place
- 3 Renold Building
- 4 Sackville Street Building
- 5 University Place
- 6 Whitworth Building
- 7 Christie's Bistro
- 8 Hulme Hall
- 9 Dalton Ellis Hall
- 10 Fallowfield Campus
- 11 Chancellors Hotel

 **Bus stop Route 147**



Location

The University of Manchester is at the heart of a city which lies at the crossroads of the country's motorway and rail network. Manchester International Airport, the UK's 3rd largest, offers routes to over 180 destinations worldwide, so getting here couldn't be easier. It is a compact city so once you arrive, it is also easy to get around by foot and take in the attractions, shops and restaurants that Manchester has to offer.

Getting Here

By Public Transport



Our campuses are located along the busiest bus route in Europe. The Route 147 bus service runs between Piccadilly station and the Sackville Street and the Oxford Road campuses every 10 minutes on weekdays.

The number 43 bus also operates all day to the airport and also throughout the night at regular intervals and travels along the Oxford Road / Wilmslow Road corridor where most of our venues are situated.

By Rail



Most major cities across the UK offer direct train services into Manchester Piccadilly station, which is just 5 minutes walk from our Sackville Street campus and a short taxi ride to our other venues.

There is also a direct train service from Manchester Piccadilly to the airport which runs every 20 minutes on weekdays.

By Road



The M60 outer ring road connects to all the motorways running into Manchester. The University campuses are located just 1 mile from the nearest motorway junction and there are University signposts directing you to the campuses.

All campuses offer car parking. Sackville Street and Oxford Road campus venues have chargeable car parks. Chancellors Hotel and our halls of residence are able to offer limited free parking within their grounds.

For detailed directions, see www.manchester.ac.uk/conference/location

By Air



Manchester International Airport has flights from over 180 destinations worldwide and is located just over 10 miles from the city centre with a direct train service into Piccadilly station every 20 minutes throughout the week.



Event Catering

Our in-house catering team, 'Taste Manchester', are a team of professional chefs with classical four star hotel training. They have developed a selection of contemporary menus for any type of event from packed lunches to conference catering, formal dinners and receptions. Our menus are carefully designed to provide delegates with nutritionally balanced, delicious food and special dietary requests can easily be accommodated.

Our 'Energiser' menu is specifically designed to be low in sugar, featuring foods that burn slowly and therefore keep sugar levels stable. This avoids highs and lows so that delegates don't feel tired after eating.

The Chancellors Hotel catering team provide events catering and hospitality in some of the most historical and iconic venues at the University including Christie's Bistro, Manchester Museum, Café Rylands at The John Rylands Library on Deansgate and the Whitworth Hall and Whitworth Council Chamber. These impressive and memorable venues make a wonderful setting for any event.

Whether you want private dining for a few or need to cater for an international conference, you can be certain our team have the menu to suit any requirement and all of our menus are sustainable, designed to promote local and Fairtrade products wherever possible.



Canapé Selection

Services

- Choice of restaurants and catering areas across all campuses
- An exciting range of menus for every budget
- 'Energiser' menu designed to re-energise and stimulate delegate participation
- Locally sourced and seasonal ingredients used
- Fairtrade and ethical sourcing
- BBQ's, canapé receptions, formal dinners and wedding breakfasts at a choice of inspiring venues
- Private Dining Rooms
- Bars across all campuses



Crudités with dips

Event Support

Having found the right venue we understand the importance of the successful delivery of your event. We provide a range of support services to ensure that events are successfully managed from the initial enquiry to the event itself, this includes a dedicated sales team who will match your requirements to the right venue, event co-ordinators who are on hand in the run up to the event and who will assist you on the day and ConferCare, a tailor-made delegate registration service, which helps take the stress out of organising an event.

The team are committed to embedding sustainability across all its operations in order to manage and reduce the environmental impact of our business. We work closely with the University's sustainability team and have developed our own sustainability policy to ensure our use of resources, energy and disposal of waste is continually reviewed and improved.

We are proud members of several organisations, including Marketing Manchester and Venuemasters, who we work closely with to ensure that we are meeting the needs of conference organisers. Our venues are AIM accredited and we have also won a number of awards for our hospitality and catering, the latest details of which can be found on the news section of our website.

Services

- Over 35 years experience of managing successful events
- In-house support every step of the way
- Central number and contact point for all enquiries
- Dedicated Event co-ordinators across all sites
- ConferCare, delegate registration and administrative support services
- Our team are committed to sustainable practices in all our venues



Conferences and Venues Team

Event Management

We understand how time consuming managing an event can be and we can offer the perfect solution. Whatever your conferencing needs, our experienced and innovative ConferCare team will take care of organising your event. We pride ourselves on our ability to ensure conferences are successful, well organised and efficiently run, whatever the budget or size of your conference.

Let ConferCare handle the burden of detail, from printed materials and booking accommodation to processing payments and much, much more, allowing you to focus your time on producing a quality conference programme.

Examples of ConferCare packages are shown below although we can tailor packages and services to meet your specific requirements.

	Gold	Silver	Bronze
Full budget management	✓		
Website development	✓		
Secure online registration form to include all bookable items	✓	✓	
Secure online registration form for registration only			✓
Processing registrations and payments	✓	✓	✓
Issuing of registration confirmations	✓	✓	✓
Issuing joining instructions	✓	✓	✓
Issuing of receipts and invoices	✓	✓	✓
Maintaining financial records	✓	✓	✓
Answer all queries relating to the conference	✓	✓	✓
Production of progress reports	✓	✓	✓
Provide delegate information for venues	✓	✓	✓
Monitor outstanding fees and chase for payment	✓	✓	✓
Printing badges	✓		✓
Collating information and packing conference bags	✓		
Staffed registration desk for the duration of the event	✓		
Staffed registration desk on the first morning only		✓	✓
Coordinate accommodation bookings	✓	✓	
Coordinate venues for social events	✓	✓	
Arranging transport to any off-site events	✓		
Liaising with suppliers	✓		



Delegate Registration

Event Audiovisual and IT Support

Our in-house team of expert technicians provide audiovisual support at conferences and events in our state of the art lecture theatres and conference facilities. The technicians work closely with our clients and our event managers on site, throughout the event.

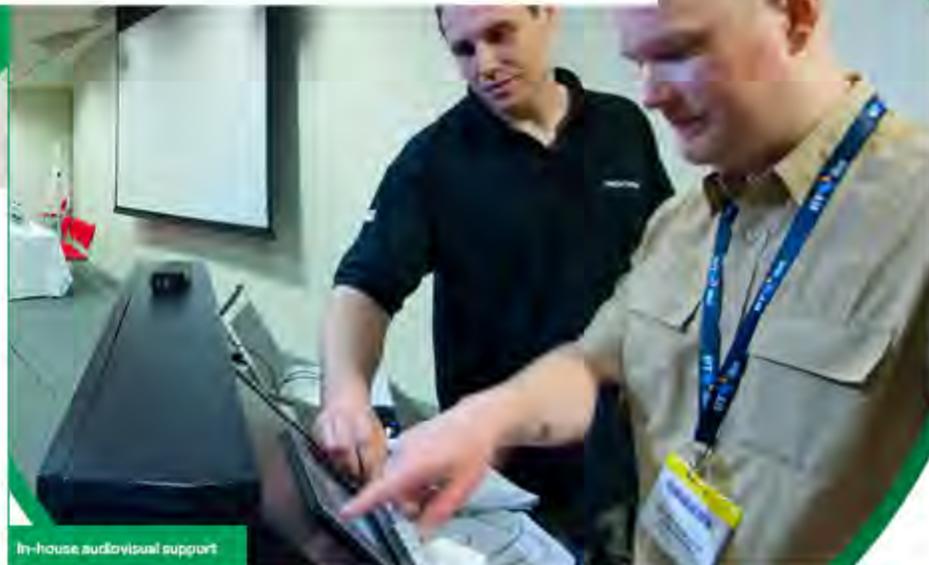
Our services includes stage lighting, broadcast quality filming, high-definition projection, interactive response systems and video conferencing. Live camera feeds are available in some buildings enabling the projection of animated logos and other content onto the side screens whilst maintaining a central image of the presenter or presentation during the conference. Live audio and video feeds can be fed from the conference in the main theatre into adjacent theatres where provided. Some theatres offer a fully accessible lectern and microphone which can be electrically raised and lowered to suit presenters in wheelchairs and an induction loop is available for audio enhancement.

As our equipment is owned and maintained by our in-house audiovisual team, there is no need to hire in equipment, making events more sustainable. The team are also working hard to reduce the University's carbon footprint by purchasing energy efficient LED screens and using 'smart' technologies including technology to monitor and switch off lighting and audiovisual equipment when rooms are not in use. Laser projectors are now purchased which have lower overall power consumption compared to conventional bulb projectors and reduced use of toxic metals in their manufacture.

In addition, we have an in house IT team who can provide free wifi access in all our conference venues, and webstreaming of events.

Services

- In-house A/V and IT teams providing support in our conference venues
- Committed to the University's carbon footprint plan
- Events are more sustainable by using in-house equipment
- Free Wi-Fi and wired internet access for organisers at all venues
- Inter-theatre video and sound links in campus lecture theatres
- TV studio and editing suite
- Web streaming
- Development of interactive websites
- Design of artwork for printed leaflets, posters and banners



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