

Recruitment and Admissions Management Group

Purpose of the RAMG

The remit of the Recruitment and Admissions Management Group (RAMG) will encompass the following business areas and activities:

- Home and International student recruitment including the recruitment of applicants from the widening participation background and monitoring their intake.
- Student admissions in relation to overseeing the Student Admissions Policy, meeting the agreed recruitment targets, conversion and student enrolment.

Notes: Admissions processing will also be considered within the overall context of student administration through SAMG

The Group reports, via the Chair, to the Student Experience Management Group (SEMG). Strategic direction is given by the Intake Management Group (IMG).

Role of the RAMG

The RAMG will bring together senior representatives from the four faculties and relevant areas of the PSS for the following purposes as they relate to the areas within RAMG's remit as set out above:

- To ensure the consistent implementation of approved policies and procedures;
- To improve the efficiency and consistency of key business processes;
- To facilitate the identification and dissemination of good practice;
- To explore opportunities for enhancing the enquirer, applicant experience;
- To ensure strong communication between the constituencies represented on the Group and reinforce the single team approach;
- To monitor and evaluate progress in key activities.

Role of RAMG members

- To attend scheduled meetings of the group or provide an alternative where necessary.
- To represent the views of their respective Faculty or office to inform discussions and single team decision-making.
- To undertake such consultations as appropriate and to feed back to the group.
- To be informed about issues relating to the business areas and activities of the group and be able to represent their Faculty or office across these areas.
- To feed back developments and progress to their respective Faculty or office.
- To ensure agreed actions are communicated and implemented.

Membership of the RAMG

Director of Student Recruitment and International Development (Chair) – Mike Gibbons

Faculty representatives:

- Faculty of Engineering and Physical Sciences – Ian Bradley
- Faculty of Engineering and Physical Sciences – James Tallentire
- Faculty of Life Sciences – Ben Goldblum
- Faculty of Medical and Human Sciences – Sali Midjek-Conway
- Faculty of Medical and Human Sciences – Lynsey McVey
- Faculty of Humanities – Amanda Grimshaw
- Faculty of Humanities – Marie Gray

Head of Widening Participation – Stephanie Lee

Head of UK/EU Recruitment – Bernard Strutt

Head of International Office – Fiona Brown

Head of Student Communications and Marketing – Paul Govey

Director for Student Admissions and Administration – Sarah Beer

Head of Student Services Operations – Catherine Schofield

General Manager Accommodation and Administrative Services – Paul Uncles

Head of University Marketing – Terry Hudgton

Head of Graduate Education & Research Development – Helen Baker

The University of Manchester Student Union – Ellen McLaughlin

Administrative support will be provided from the Division for Student Recruitment and International Development or the Division of Student Admissions and Administration – Alyssa Phillips