

Your career starts here

FIRST AND SECOND YEARS
1

Develop your CV through volunteering, part-time work or getting involved in a student society. Find out if you can do the Manchester Leadership Programme or a Career Management Skills module.

Get some relevant work experience, particularly if you are interested in highly competitive areas such as the media and law.

Use CareersLink for vacancies and event information www.manchester.ac.uk/careerslink.

Consider your career options and find out what employers look for.

SECOND AND PRE-FINAL YEARS
2

Explore internships (formal work placements) and other work experience opportunities. Many internships specify penultimate-year students only. All work experience can be valuable, so start investigating now.

Mentoring: apply for a place on the Manchester Gold mentoring programme.

Research graduate opportunities: find out about graduate opportunities with different organisations and postgraduate study options. Check application deadlines for jobs and courses – opening dates are increasingly more important than closing dates. Some jobs will open for applications in the summer just before you start your final year.

FINAL YEARS AND BEYOND
3

Attend careers fairs, events and insight courses.

Attend careers fairs, events and insight courses to meet employers in person.

Get feedback from the Careers Service on your draft applications and CV.

Practise for interviews, assessment centres and psychometric tests using the Careers Service's resources.

Research graduate opportunities: start to apply for graduate jobs, training schemes and postgraduate courses with early closing dates and research other vacancies available to you. It is advisable to apply well before the deadline.

Make speculative applications to increase your chances of success, especially if your area of interest is specialised with few advertised vacancies (see page 42 for more on the hidden job market).

Don't miss the Summer Graduate Recruitment Fair: you might meet your future employer.

Planning to stay in Manchester? Find out about the Manchester Graduate Internship Programme run by the Careers Service.

Want help after you've graduated? You can access all of our services for free after you graduate (see the Eligibility page on our website for details).

Get advice online

Check out www.manchester.ac.uk/careers for a full list of our services and events.

