

Careers FAQs

Planning, Real Estate & Environmental Management

A guide for staff supporting undergraduate students

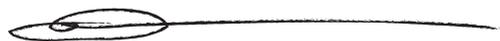
Your role as an academic advisor can be very influential in supporting students to consider their future. By asking questions such as 'what careers have you explored so far?' and 'what activities have you been involved with outside your degree?' and motivating students to take action, you can make a big difference.

This FAQ sheet aims to assist you in these conversations, by helping you signpost students to Careers Service support and wider resources. Whilst arranged by year group, the opportunities to get involved are fairly flexible across the student journey. For personalised actions, year by year, encourage students to try our "MyFuture" questionnaire and report at manchester.ac.uk/myfuture

If you have any questions please do not hesitate to get in touch with your Careers Consultant and refer students onto us as necessary.

Year 1

1. Research and explore career options.
2. Develop CV through a range of experiences, such as part time jobs, volunteering and/or societies.
3. Build skills and explore future career options through work experience. Students can arrange their own opportunities, including work shadowing, through contacts and/or writing to organisations speculatively.
4. Attend career workshops, fairs and employer events on campus to explore opportunities for first years.
5. Employers look for evidence of strong first year grades for summer internships and graduate roles.



Year 2/Penultimate Year

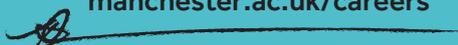
1. Register for vacancy & event email updates via CareersLink. We advertise part time work, internships and placement years for second years.
2. Gain an insight into a career by applying for an alumni mentor, through the Manchester Gold mentoring programme.
3. Get feedback on CVs, applications and covering letters at an Applications Advice appointment.
4. Gain work experience to explore future options further. Apply early (from October onwards) for summer internships with larger organisations.
5. Attend career workshops, fairs and employer events on campus to explore opportunities for second years, such as internships.
6. Explore optional modules outside the degree programme which may be of relevance to future careers www.college.manchester.ac.uk
7. Realise that some graduate schemes open in the summer before final year, so research is required!

Final Year

1. Research and apply for graduate schemes: make quality applications from September if interested in larger companies.
2. There are also many graduate opportunities with small to medium sized businesses to research too.
3. Apply for Manchester Graduate Talent (MGT) and/or MGIP roles if considering staying in Greater Manchester.
4. Attend career workshops, fairs and employer events on campus to find out about graduate roles & how to apply.
5. Book a careers guidance appointment if feeling confused or want to explore options, or an interview simulation to practice before the real thing.
6. Research postgraduate study options and funding from semester one, and be mindful of deadlines for some courses.

3 Important Things

1. A degree is not enough! Encourage students to apply for work experience (e.g. part time jobs, internships, etc.), voluntary work and/or be active in university societies.
2. Motivate students to start thinking about career plans and making applications from year 1 onwards.
3. Many students fail to get a job or internship because their job application is not good enough. Encourage students to use the Careers Service.



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What services do we offer students?

Careers Website Comprehensive resource on exploring options, employability skills, finding jobs and further study. manchester.ac.uk/careers

Online vacancies Thousands of graduate jobs, internships and placements advertised annually on CareersLink. manchester.ac.uk/careerslink

Work Experience Placements and internships for students and graduates. We also offer some bursaries (check terms). manchester.ac.uk/careers/workexperience

One-to-One Appointments:

- **Career Guidance** to discuss options, career ideas (or lack of ideas), where to start and career planning
- **Applications Advice** for feedback on CV, cover letter and application form, and any brief queries
- **Interview Simulation** - a practice session for students about to have a job interview

Appointments require pre-booking
manchester.ac.uk/careers/services

Social Media Latest news on Careers blog, School-specific Facebook groups and Twitter
manchester.ac.uk/careers/services/socialmedia

Employer Events, Careers Fairs, Workshops & Talks
manchester.ac.uk/careers/events

Mentoring Manchester Gold pairs students with alumni and employers for expert advice and insights
manchester.ac.uk/careers/manchestergold

Volunteering Hundreds of opportunities advertised
manchester.ac.uk/volunteers

What can Planning, Real Estate & Environmental Management graduates do with their degree?

Here are some ideas based on what previous graduates have done. However this is not an exhaustive list as 70% of all graduate jobs are open to students with their degree.

Destinations of previous Planning, Real Estate & Environmental Management graduates

Types of jobs: Graduate Surveyor, Asset Manager, Graduate Planner, Urban Design Assistant, Teacher, Market Research Assistant, Events Manager, Recruitment Consultant, Accounting Assistant.

Employers: Urban Vision, Arcadis, Sherwood Homes, Bruntwood, PwC, WaterAid, LIMEE, Turley Associates, London Borough of Bromley Council, Think Money, The Consulting Rooms, Colliers International.

Students can find out more about options with their subject here: www.prospects.ac.uk/careers-advice/what-can-i-do-with-my-degree

Your Careers Consultant for Planning, Real Estate & Environmental Management

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Other useful web resources

Graduate careers sites (vacancies, career options, sector profiles, postgrad study and more)

prospects.ac.uk
targetjobs.co.uk
insidecareers.co.uk

Work experience, internships & placements
manchester.ac.uk/careers/workexperience
step.org.uk
graduatetalentpool.direct.gov.uk
manchester.ac.uk/careers/findjobs/graduatejobs/mgt
www.changeagents.org.uk/recruitment
www.carbontrust.com/about-us/job-vacancies/internships
www.rtpi.org.uk/education-and-careers/careers-and-employability
www.rics.org/uk/the-profession
www.iema.net

Sector information
manchester.ac.uk/careers/whichcareer/

Where can you find us?

