

**FACULTY OF HUMANITIES**  
**SCHOOL OF ENVIRONMENT, EDUCATION AND DEVELOPMENT (SEED\*)**

**PGR Induction – September 2014**

**All sessions are compulsory.**

**Wednesday 17<sup>th</sup> September 9.30am – 10.45 am - Room 1.218 University Place**

***SEED (ALL Disciplines):***

**9.30 – 10.00**            **Arrival, induction registration and collection of Welcome Packs**  
***(Please arrive promptly)***

**10.00 – 10.30**            **Welcome and Introductions**  
Professor Kevin Woods, PGR Director

Dr Mark Jayne (Associate Director of PGR Studies)

*Discipline Coordinators:*

Dr Philip Hughes (Geography)

Dr Yin-Fang Zhang (IDPM)

Dr Leandro Minuchin (IDPM)

Dr Carys Jones (PEM)

Dr Pauline Prevett & Dr Caroline Bond (MIE)

*Administrative:*

Monique Brown (Senior PGR Administrator, Arthur Lewis Building)

Debbie Kubiena (Senior PGR Administrator, Ellen Wilkinson Building)

Elaine Jones (Assistant PGR Administrator, Arthur Lewis Building)

Jackie Chisnall (Assistant PGR Administrator, Ellen Wilkinson Building)

**10.30 – 10.45**            **Sign up for PGR Round Table session (all Disciplines)**  
Raiha Aftab and Michael Martin

**Wednesday 17<sup>th</sup> September 11.00am onwards – See below for individual rooms/building**

***Individual Disciplines:***

(DisCos to accompany students to allocated rooms [*UP: University Place; EW: Ellen Wilkinson*])

**11.00 onwards**            **Meet with Discipline Coordinators (DisCos)**

**UP: Room 3.213**            **Geography** - Dr Philip Hughes

**UP: Room 4.214**            **IDPM** - Dr Yin-Fang Zhang & Dr Aminu Mamman

**UP: Room 3.214**            **MARC** - Dr Leandro Minuchin,

**EW: Room A3.7**            **MIE** - Dr Pauline Prevett, Dr Caroline Bond, Dr Richard Fay, Dr Juup Stelma, Dr Garry Squires & Dr Graeme Hutcheson

**UP: Room 3.209**            **PEM** - Dr Carys Jones & Dr Adam Barker

**For building locations please see the University campus map at:**

<http://www.manchester.ac.uk/discover/maps/interactive-map/>

(Lunch vouchers or buffet lunch will be provided)

**Wednesday 17<sup>th</sup> September 12.30pm – 3.00pm – Room A3.7 Ellen Wilkinson**

*MIE Discipline only*

**12.30 – 2.00pm**      **Buddy Session**  
Kelly Pickard-Smith & Haleema Sadia plus others

**2.00 – 3.00 pm**      **Tour of University Campus**  
*Student volunteers*

---

**Thursday 18<sup>th</sup> September 10.00am – 12.00pm – See below for rooms in University Place**

*Individual Disciplines:*

**10.00 – 12.00pm**      **PGR Research Training**

**UP: Room 4.204**      **MIE – Dr Graeme Hutcheson & Dr Kirstin Kerr**

**UP: Room 4.205**      **Geography, IDPM, MARC & PEM – Dr Leandro Minuchin**

**Thursday 18<sup>th</sup> September 2.00pm – 4.00pm – Room 2.220 University Place**

*SEED (All Disciplines):*

**2.00 – 4.00**      **PGR Student Round Table**  
Student led: (Raiha Aftab and Michael Martin plus others)

---

**Friday 19<sup>th</sup> September 9.30am – 3.00pm – Room tbc****SEED (All Disciplines):**

- 9.30 – 9.45**                    **Introduction to the Day**  
Dr Mark Jayne, Associate PGR Director for SEED
- 9.45 – 10.45**                **Life as a PGR (current PGR students):**  
Nicole Greenidge (Geography)  
Miss Foteini Kravariti (IDPM)  
Luija Feng (IDPM)  
Su Corcoran (MIE)  
Stephen Rayner & Janet Lord (MIE – *EdD Professional Doctorate*)  
Charles Jarvis (PEM)  
Andrew Snow (PEM)
- Q & A Session**
- 10.45 – 11.00**                **Welcome**  
Professor Maja Zehfuss, Associate Dean for PGR (Faculty)
- 11.00 – 11.30**                **Postgraduate Research Support Network (PGRSN)**  
*Student led*
- 11.30 – 12.00**                **Professor Kevin Ward, Director of External Relations and Social  
Responsibility and Director of Cities@manchester**
- 12.00 – 1.00**                **Buffet Lunch with supervisors**
- 1.00 – 3.00**                **Academic Acclimatisation (simulation)**  
Dr Richard Fay and Dr Juup Stelma

**Friday 3<sup>rd</sup> October 9.45am – 3.00pm – Room to be confirmed**

<b>9.45 – 10.15</b>	<b>Expectations</b> Associate PGR Director for SEED
<b>10.15 – 10.45</b>	<b>Research Development Framework</b> Dr Ian Fairweather
<b>10.45 – 11.00</b>	Break
<b>11.00 – 11.20</b>	<b>eProg</b> (electronic progression system for PGR) Claire Smith, eProg Faculty Lead
<b>11.20 – 11.40</b>	<b>Library Induction</b> Library representative(s)
<b>11.40 – 12.00</b>	<b>IT Induction</b> Gary Humphry
<b>12.20 – 12.45</b>	<b>Administrative Support</b> Debbie Kubiena & Monique Brown, PGR Administrators
<b>12.45 – 1.45</b>	<b>Lunch (new and returning students)</b>
<b>1.45 – 3.00</b>	<b>SEED Student Open Forum (new and returning students)</b> Kevin Woods, PGR Director & Mark Jayne, Associate PGR Director ( <i>Agenda to be confirmed</i> )

---

\* *SEED, created in 2013, combines the following five disciplines: Geography, the Institute for Development Policy and Management (IDPM), Manchester Architecture Research Centre (MARC), the Manchester Institute of Education (MIE), and Planning and Environmental Management (PEM).*