



STUDENT /EMPLOYMENT INFORMATION

International Visitors Registration Office

Full Name

Place of Birth Date of Birth

Police Registration Certificate Number

Name of Educational Institution/Employer in the UK

Name of Educational Institution/Employer in Home Country

Sponsor/Government Service

Address in Home Country

Address in UK

Email:
Tel:
Mobile:

Please tick one of the following:

Married/Civil Partnership ☐ Single ☐

Next of Kin Details: FATHER

Full Name:
Date of Birth:
Home Address:
Occupation:
Email:
Tel:

Next of Kin Details: MOTHER

Full Name:
Date of Birth:
Home Address:
Occupation:
Email:
Tel:

If married or in a civil partnership, please complete the following details:

Date of Marriage or Civil Partnership

Place of Marriage or Civil Partnership

Name of Husband/Wife/Civil Partner

Date of Birth of Husband/Wife/Civil Partner

I can confirm that all of the above information is true to the best of my knowledge. Any person who knowingly makes a false declaration may be committing a criminal offence and could be prosecuted under the Immigration Act 1971.

Signature

Print Name Date



IMPORTANT INFORMATION

Address:

International Visitors Information Office (IVRO)
Greenheys Police Station
Charles Halle Road
Moss Side
Manchester
M15 6NP

Tel: 0161 856 3317/3320
Email: gmp.ivro@gmp.police.uk
Open: Mon to Fri (08.00/1545)
Closed for lunch 1200/1300.

You **MUST** report any changes from the following list within seven days.

Any change of address within the Greater Manchester area (*this can be reported at any Police Station*), anything different **MUST** be reported at the International Visitor Registration Office.

Any change of marital status or civil partnership status **MUST** be reported at the International Visitor Registration Office.

Any change in place of study/employment **MUST** be reported at the International Visitor Registration Office.

Any extension of Visa/Leave to remain in the UK granted by the Home Office, at the Airport or at a British Consulate abroad **MUST** be reported at the International Visitor Registration Office.

Any new Passport **MUST** be reported at the International Visitor Registration Office.

YOU ARE REQUIRED TO CARRY YOUR POLICE REGISTRATION CERTIFICATE AT ALL TIMES. FAILURE TO COMPLY WITH THE ABOVE MAY RESULT IN A FINE OF UP TO £5000 AND/OR IMPRISONMENT FOR 6 MONTHS.

YOU MUST NOTIFY THE INTERNATIONAL VISITORS REGISTRATION OFFICE IF YOU INTEND TO LEAVE THE UK FOR MORE THAN 2 MONTHS BUT LESS THAN 12 MONTHS.

IF YOU ARE LEAVING THE UK PERMANENTLY OR LONGER THAN 12 MONTHS, YOU MUST HAND THE POLICE REGISTRATION CERTIFICATE BACK TO THE INTERNATIONAL POLICE REGISTRATION OFFICE.

IF YOUR POLICE REGISTRATION CERTIFICATE IS LOST OR STOLEN YOU MUST REPORT THIS TO THE POLICE AND OBTAIN A POLICE REFERENCE NUMBER. YOU WILL BE REQUIRED TO PAY £34.00 FOR A REPLACEMENT.

PLEASE NOTE: Those with appointments will be seen first.

To avoid disappointment, please book an appointment by contacting the office on 0161 856 3317/3320 or email gmp.ivro@gmp.police.uk