

# **Ordinances and Regulations: Higher Doctorates**

**June 2014**

**Research Degrees and Researcher Development Team**

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**A. ORDINANCES**

- 1.** The University may award the following higher doctorates in accordance with the regulations:
  - a.** Doctor of Letters (LittD)
  - b.** Doctor of Laws (LLD)
  - c.** Doctor of Music (MusD)
  - d.** Doctor of Divinity (DD)
  - e.** Doctor of Social Science (DSocSc)
  - f.** Doctor of Medical Science (DMedSc)
  - g.** Doctor of Dental Science (DDSc)
  - h.** Doctor of Science (DSc)
  - i.** Doctor of Engineering (DEng)
  
- 2.** Higher doctorates are awarded by the University in recognition of published work and/or other material of high distinction resulting from research, which makes a substantial, sustained and original contribution and addition to investigation, knowledge and/or scholarship, and has established the candidate's authoritative standing in his or her subject.

## **B. REGULATIONS**

### **1. Eligibility**

- a. Candidates for higher doctorates must be:
  - i. graduates, other than honorary, of this University, of at least seven years' standing from award of the degree of Bachelor, or six years from award of the degree of Master, or four years from award of the degree of Doctor of Philosophy;  
  
*or*
  - ii. if not graduates of this University, have been a member or honorary member of the academic, research or academic related staff of the University for a period of at least four years. For the degrees of Doctor of Medical Science (DMedSci) and Doctor of Dental Science (DDSc) only, members of staff at the University's associated hospitals and institutes for at least this period are also eligible. All such candidates must also hold a degree or equivalent qualification approved by the University.
- b. Candidates for the Doctor of Dental Science (DDSc) must additionally be graduates in Dental Surgery of this University or holders of an approved dental qualification.

### **2. Method of Application**

- a. Intending applicants are required to obtain preliminary approval from the University to apply for a higher doctorate. The purpose of this is to ensure that intending applicants are eligible to apply for the degree, can make a *prima facie* case for its award and can present appropriate published material in a suitable manner, before preparing their formal application. Full details of the preliminary approval process can be found in the document *Guidance for Higher Doctorates*, which is available from the relevant graduate office on request.
- b. If preliminary approval is granted, candidates will be invited to submit their work, accompanied by the prescribed fee. Candidates must submit their published work for examination within 12 months of their registration for the degree. The University shall appoint an academic advisor to provide guidance to the candidate on the presentation of the published work required for applications for admission to the degree. The academic advisor shall be a senior member of the academic staff of the University who is familiar both with the standard required and with the candidate's field of work.
- c. Candidates should give at least three months' written notice of their intention to submit their higher doctorate for examination. *Notice of Submission Forms* are available from the relevant graduate office.

### **3. Submission**

- a. The thesis shall comprise the following items presented in the order given:
  - i. Title page

- ii.** Contents list
  - iii.** Abstract
  - iv.** Declaration
  - v.** Copyright statement
  - vi.** Statement
  - vii.** Copies of each of the publications in its published form
- b.** Full details of the requirements for the format of the thesis can be found in the *Guidance for Higher Doctorates*, which is available from the appropriate graduate office.
- c.** Normal practice is that an electronic version of the thesis should be submitted via escholar and three copies of the thesis should be printed from the submitted electronic version. The thesis shall be permanently bound and three copies must be submitted. The binding should be embossed with the applicant's name, the year of presentation and the title of the higher doctorate for which it is being submitted. Items which cannot be included in a bound volume may be submitted separately; three clearly identified copies of such items must also be submitted.

**4. Assessment**

- a.** The candidate's thesis shall be sent to not fewer than two External Examiners, one of whom should, where possible, be from an overseas university.
- b.** Candidates may be required to attend an oral examination or any further written or practical test that the examiners consider necessary.
- c.** The examiners shall submit individual reports for consideration by University together with a joint recommendation that:
- i.** the degree be awarded;
- or*
- ii.** the degree be not awarded.
- d.** The University shall retain in the Library one copy of the work submitted in support of a successful application.

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Higher Doctorates  
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<b>Document Control Box</b>	
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