**John Rylands Research Institute**

**Pilot & Seed corn Projects Evaluation Form (UofM staff)**

Once the pilot or seed corn project has concluded, the lead project fellow will produce a short report outlining the impact and outputs of the project **within two weeks of its completion**. This will be reviewed by the Steering Group of the John Rylands Research Institute.

**Completed reports should be sent to** jrri@manchester.ac.uk

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| **Lead project fellow/ report author** | **Academic Discipline** | **Title of project** | **SC curatorial buddy** | **Project dates** |
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| **Project summary and core team (50 words maximum)** |

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| **What activities and objectives were planned? What was the timescale of the project? (200 words maximum)** |

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| **What are the achievements and outcomes of the project? (300 word maximum)** |

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| **Please provide information about the project’s finance (please include the original budget and actual expenditure)** |

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| **What sustainability plans have been put in place? How will the project be taken forward? (please include information about applications for funding and collaborations)** |

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| **How has the project been promoted within the University or externally?** |

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| **Are there any ways in which the project could have been improved?** |