

Student Services Centre

Student Immigration Team

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National Insurance Numbers for All International Students

Do I need a National Insurance Number (NI No)?

Yes, if you have started work or are about to start work.

How do I get a National Insurance Number?

You should telephone Jobcentre Plus on 0845 600 0643 between 8:00am and 6:00pm Monday to Friday.

You may then be asked to attend an interview to verify your identity and your right to work. You will need to bring some **original** documents to the interview with you and you will be told about these when you phone to make an appointment. There is a list of example documents on the [DirectGov website](#)

If your interview is successful you will receive a letter with your National Insurance Number and a National Insurance card will follow later. If you are not successful you will get a letter explaining this.

You will need to include your National Insurance Number on any immigration applications that you make from the UK. UKVI (UK Visas and Immigration) can use your National Insurance Number to check your employment history so it is important that you do not work more than 20 hours a week during term-time if you have Tier 4 immigration permission as this is considered to be a breach of your immigration conditions.

Important: An employer can employ you while you are waiting for your National Insurance Number. The employer will put you on an emergency tax code until you have your National Insurance Number so you can start a job before you get your appointment at the Jobcentre Plus and before you get your National Insurance Number.

Where can I find out more?

You can get more information from:

www.ukcisa.org.uk (Go to 'Working in the UK during your studies')

www.direct.gov.uk



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The information given in this leaflet is given in good faith and has been carefully checked. The Student Immigration Team, however, accepts no legal responsibility for its accuracy.