



## **Manchester Medical Student Community (MMSC) Student Lead Role Description**

### **Overall Purpose:**

The Student Lead will work closely with the MMSC Champion, Deputy Student Lead, MMSC Mentors and the MMSC Coordinator to develop their MMSC. Student Leads will organise events and activities themed around professional development and networking, in line with the wishes of the MMSC student population and the wider MMSC key aims.

### **Why should I apply?**

As well as having plenty of opportunities to network with students and staff across Bases and campus, you will also gain and develop a large variety of transferable skills, which are increasingly crucial for future applications.

Some of these will include:

- Communication skills
- Leadership skills
- Negotiation
- Planning and organisation
- Mediation
- Networking skills
- Problem Solving
- Teamwork
- Initiative
- Time Management

### **What would the role involve?**

Student Leads will:

- Work closely with the MMSC Champion and MMSC Coordinator to promote the development and success of the MMSC in achieving the 5 key aims;
- Ensure there is student leadership within each MMSC, acting as a conduit between individual students and the MMSC Champion;
- Introduce themselves, and be accessible to all members of their MMSC, either in person or via The Hub;
- Work collaboratively with the academic Student Representatives (Programme reps, Year reps and Transition reps); both by disseminating messages and by raising student issues to them
- Be committed to the role in both time and effort, whilst appreciating their own academic studies must always be the first priority;
- Work with the MMSC Mentors to increase engagement within MMSC mentoring;
- Help to induct, mentor and prepare the Deputy Student Lead for their upcoming Student Lead role;
- Log onto The Hub at least 3 times a week (but daily is advisable) and respond to messages in a timely manner.
- Work collaboratively with other MMSC Student Leads to exchange and disseminate best practice.

### **What support could I expect?**



- Student Leads will be fully supported throughout their role. Full initial and ongoing training will be provided.
- The MMSC Coordinator and MMSC Champion will be in frequent contact with the Student Lead, working with them to develop their MMSC further.
- The MMSC Coordinator will provide ongoing support and advice as well as administrative help.

### How do I apply?

- To apply for the role, or to seek further information please contact [Isabella Fairclough](#), a moderator in your MMSC group on The Hub ([www.medstudents.manchester.ac.uk](http://www.medstudents.manchester.ac.uk))
- Although students in 3<sup>rd</sup>, 4<sup>th</sup> or 5<sup>th</sup> year can take on this role there is an expectation (which may or may not be borne out in practice) that the role is likely to be most suitable for a 3<sup>rd</sup> year student.
- The period of tenure is one year.

### Elections:

- The Student Lead role will be advertised to the student body within your MMSC and self-nominations will be invited from students interested in the posts.
- Students interested in the role will need to apply by the advertised date. Late applications will not be accepted.
- Should more than one applicant put themselves forward, then an election will take place. Applicants will be invited to write a manifesto statement of up to 300 words, which will be posted on The Hub. Voting shall take place electronically via The Hub.
- Results of the election will be announced on The Hub.
- In future years the elected Deputy Student Lead will take over from the Student Lead role.