

Quick tips for making the most of your PGR and GTA experience

Advice on best practice from experienced members of the SALC postgraduate community

TOPIC: Organising a workshop, conference or seminar series

For conferences, start planning at least a year in advance! Everything will take longer than you expect, from filling out funding applications to booking keynote speakers

If organising an event as a team, clarify your roles in advance. Also consult with ArtsMethods at an early stage; they are helpful in guiding you through the process!

Keep your eyes on the budget and create a spread-sheet table to control your spending!

I have organised a seminar series and it was really fun to do. It was about the –ISMS (theory that you kind of know but are not sure about), taught by lecturers from SALC who kindly agreed to hold 2-hour sessions. The students who attended it appreciated it a lot as theory is one of those topics that many struggle with.

