

Weekly Plenary Sessions for all PGT students - 1<sup>st</sup> trimester

<b>Week</b>	<b>Date</b>	<b>Topic</b>	<b>Contact</b> ( <i>italic is TBC</i> )
<b>1</b>	24 <sup>th</sup> Sept	Introductions and studying within Manchester – student guidance & English language	<i>Aline Miller + central</i>
<b>2</b>	1 <sup>st</sup> Oct	Plagiarism and malpractice	<i>Arthur Garforth</i>
<b>3</b>	8 <sup>th</sup> Oct	Dissertations and allocation procedure	<i>Aline Miller + Andrew Masters</i>
<b>4</b>	15 <sup>th</sup> Oct	Library – general resources	<i>Ian Fishwick</i>
<b>5</b>	22 <sup>nd</sup> Oct	Assessment	<i>Peter Gardner</i>
<b>6</b>	28 <sup>th</sup> Oct	<i>Reading week – no session</i>	
<b>7</b>	5 <sup>th</sup> Nov	IChemE / Professional responsibilities of an engineer (ethics, good practise etc...)	Alistair Martin
<b>8</b>	12 <sup>th</sup> Nov	Safety	<i>TBC / Jim Fearick</i>
<b>9</b>	19 <sup>th</sup> Nov	Careers service	<i>Elizabeth Wilkinson</i>
<b>10</b>	26 <sup>th</sup> Nov	How to approach a dissertation project	<i>Megan Jobson/Aline Miller</i>
<b>11</b>	3 <sup>rd</sup> Dec	Exam revision strategies	<i>Grant Campbell</i>
<b>12</b>	10 <sup>th</sup> Dec	Spare tutorial session	

## Presentation skills

- Technical report writing
- Writing a literature review
- Information retrieval
- World of work
- Personal organisation and effectiveness