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UoM Template for Participant Consent Forms

Any research project should be compliant with the GDPR (General Data Protection Regulation) and the Data Protection Act 2018.

You must have a legal basis defined in data protection law for each purpose you wish to use personal information. Whilst the use of the personal information for the research itself or additional information generated from it, is likely to rely on the public interest task legal basis (and for special category personal information also the research legal basis), this must be cited in the participant information sheet. Consent in terms of Data protection is not used and should not be cited on this form.

This is a sample consent form which aims to explain the activities that may still require consent, this is consent in the ethical sense and to satisfy the common law duty of confidence. **NB: the information described in this template should be adapted, where necessary, where the participant is a lay person, child, adult with learning difficulties or a non-English speaker.**

We have provided **guidance notes in red text** for you to consider, please ensure you **replace these with your own text, amend the consent points as appropriate and delete consent points if they are not applicable to your project**. **Please also delete this guidance section.**

Please ensure you also **adjust the footer to the correct version number and date for your project**.

**Below are examples of consent statements that you may use if relevant. Please ensure you delete any points which are not relevant to your study.**

**Title of Research**

**Consent Form**

If you are happy to participate please complete and sign the consent form below

|  |  |  |
| --- | --- | --- |
|   | **Activities** | Initials |
| 1 | I confirm that I have read the attached information sheet (**Version XX, Date dd/mm/yyyy**) for the above study and have had the opportunity to consider the information and ask questions and had these answered satisfactorily. |   |
| 2 | I understand that my participation in the study is voluntary and that I am free to withdraw at any time without giving a reason and without detriment to myself. I understand that it will not be possible to remove my data from the project once it has been anonymised and forms part of the data set. I agree to take part on this basis |   |
| 3 | I agree to the **interviews** being **audio / video recorded**. |  |
| 4 | I agree that **pictures of my face** may be used in publications |  |
| 5 | I agree that any data collected may be published in anonymous form in **academic books, reports or journals** |  |
| 6 | I agree that the **researchers/researchers at other institutions** may contact me in future about other research projects. |  |
| 7 | I agree that the researchers may retain my contact details in order to provide me with a summary of the findings for this study. |  |
| 8 | I understand that there may be instances where during the course of the **interview/focus group** information is revealed which means that the researchers will be obliged to break confidentiality and this has been explained in more detail in the information sheet.  |  |
| 9 | I agree to take part in this study |  |

**Data Protection**

**The personal information we collect and use to conduct this research will be processed in accordance with data protection law as explained in the Participant Information Sheet and the** [**Privacy Notice for Research Participants**](http://documents.manchester.ac.uk/display.aspx?DocID=37095)**.**

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Name of Participant Signature Date

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Name of the person taking consent Signature Date

[Insert details of what will happen to the copies of consent form e.g. 1 copy for the participant, 1 copy for the research team (original), 1 copy for the medical notes]