

## Introduction and Getting Started

Congratulations on securing your place on the MATL programme and welcome to The University of Manchester, Institute of Education. All of the tutors are looking forward to the beginning of the programme and to your arrival on Blackboard. You are about to begin a challenging and rewarding Masters programme, which is very demanding but at the same time it is potentially life changing. I hope you enjoy the programme and go on to be a more successful teacher because of your studies.

If you are available there is a Manchester Institute of Education Welcome Evening which will take place on Wednesday 25th September 2013 (see induction website for details). The MATL Programme Director will be present to meet you and answer any questions. If you wish to attend please email [liz.smith@manchester.ac.uk](mailto:liz.smith@manchester.ac.uk)

### Getting started

When you are fully registered you need to access Blackboard and get to know the lay-out. Then go through the following folders on the **Programme** space:

- Handbook – read the handbooks in this section particularly the Programme Handbook and complete the “Confirmation of Receipt of Handbook Form” and email it to [liz.smith@manchester.ac.uk](mailto:liz.smith@manchester.ac.uk)
- Start Here – set up a *box-net* account

The University requires all postgraduates to complete a Health and Safety Module within one month of registration. Go to EDUC61250 Health and Safety Education Distance Learning on Blackboard and complete the activities.

Go on the **Discussion site** and introduce yourself to the other participants. It is hoped that you will communicate with tutors and others through this discussion site, sharing experiences and supporting each other.

If you have any problems accessing Blackboard please [jonathan.herbert@manchester.ac.uk](mailto:jonathan.herbert@manchester.ac.uk)

You will be given the name of your tutor during the first week.

When you have done these things you are ready to begin your academic studies. Choose your first course unit using the information in the handbook.

Once you have registered for your semester one course units all the information you need is on Blackboard either in the Module space or in the Programme space. Begin with the Module Map which will help you to start and then plan your studies. Your tutor and will be in touch with you via email with more information.

Good luck and enjoy your studies.

Dr Liz Smith

Programme Director for MATL