



SCHOOL AND COLLEGE LIAISON GUIDE

A guide for teachers and advisers
to accessing activities at The University of Manchester

A PROFESSIONAL SERVICE TO SCHOOLS AND COLLEGES

The University of Manchester aims to provide a high quality, professional and flexible service to schools and colleges. Our staff can provide expert, up-to-date information on issues of progression to Higher Education (HE) and are members of the Higher Education Liaison Officers Association (HELOA), the professional body overseeing university work with prospective students and their supporters. Staff and student ambassadors working with young people have also received training and official clearances to undertake their work.



WELCOME

We are very proud at The University of Manchester of our special programme of activities designed to equip young people, teachers and advisers with relevant and up-to-date information and advice on higher education opportunities.

The activities have been developed in consultation with young people, teachers and advisers. They aim to support and add value to the information, advice and guidance work being carried out every day in schools and colleges.

This publication provides an overview of the wide range of opportunities we offer, from activities and resources for primary and secondary school pupils through to our work with post-16 students and adults returning to education.

The guide also contains information about the support we offer teachers, advisers, parents and carers as well as highlighting the exciting learning opportunities provided by our libraries and public institutions like the Whitworth Art Gallery, The Manchester Museum, and the Jodrell Bank Observatory.



Our work with schools and colleges is designed to provide an insight into university life and help students and their key supporters navigate their way through the sometimes challenging education landscape.

Our activities are delivered both on the University campus and in schools and colleges. They are designed to be interactive and enjoyable with lots of opportunities to speak with current students and academic staff.

There are two main strands to our work: activities which introduce learners to higher education wherever that may be, and work to support students with an interest in studying here at The University of Manchester.

Depending on the activity and the age group involved, our activities will:

- introduce learners to the benefits of higher education
- increase awareness of the range of courses which can be studied and the importance of decisions at key transition points
- provide opportunities to explore new subjects and the careers these can lead to
- familiarise learners with different aspects of university life including: teaching and learning, accommodation, student finance and extra-curricular activities
- increase confidence and motivation for further study
- advise students on how to make the most of their university applications.

We fully support the work of schools and colleges in reaching their Gatsby benchmarks. The implementation of the Gatsby benchmarks ensures all young people are offered high quality careers guidance to make informed decisions about their future pathways. You will find throughout this guide that our activities are categorised to support your career guidance work.

We hope you find this booklet useful in your role and our team look forward to working with you and your students in the coming year.



Bernard Strutt
Head of UK
Student Recruitment



Stephanie Lee
Head of Widening
Participation and Outreach

INFORMED CHOICES AND PROGRESSION PATHWAYS

With the wide range of courses and qualifications young people can choose from, particularly when it comes to making their post-16 choices, access to impartial and current information and advice is crucial. Sometimes students can find themselves in a position when applying to university where some doors are closed because they do not have the relevant subjects or qualifications to apply to the courses they are interested in. As a member of the Russell Group of universities, The University of Manchester has supported the development of the Informed Choices website, which helps pupils, parents and teachers find out more about how subjects taken at sixth form or college can affect students' options at university and later on.

www.informedchoices.ac.uk



APPLYING TO THE UNIVERSITY OF MANCHESTER

The University of Manchester is open to talented students from all backgrounds and our aim is to remove barriers to participation in higher education.

We are committed to pursuing exemplary fair access and admissions processes which identify and attract the very best UK and international students, including those from educationally disadvantaged backgrounds.

Strong examination results are the main factor in the admission of students to our courses and the University accepts a wide range of qualifications. In addition to this, we also consider contextual information to ensure we admit students with the most outstanding potential. This is assessed within a structured framework and includes prior and predicted grades; knowledge and commitment as evidenced in the personal statement; and teacher references. Some courses may also take into account performance at interview, aptitude tests

and portfolios. Where this applies it will be stated within the course profile.

Our recruitment and application processes are designed to support students with the potential to succeed at the University and contextual information gives our admissions teams a fuller understanding of an applicant's achievements in the context of their background and educational experience.

For further information about our entry requirements and details for individual courses please visit: www.manchester.ac.uk/study/undergraduate/applications/how-to-apply/

Further information about how we use contextual data in the application process is online: www.manchester.ac.uk/study/undergraduate/applications/after-you-apply/contextual-data



USEFUL WEBSITES

General higher education information, advice and guidance
www.brightknowledge.org | www.informedchoices.ac.uk

Applying to University
[www.ucas.com](http://wwwucas.com)

Gatsby Benchmarks
www.gatsby.org.uk/education/focus-areas/good-career-guidance

Student Finance
www.manchester.ac.uk/study/undergraduate/student-finance | www.gov.uk/student-finance

Careers
www.prospects.ac.uk

Office for Students
www.discoveruni.org.uk

CONTENTS TABLE



PROGRAMME OR ACTIVITY	TARGET GROUP	SUMMARY	GATSBY BENCHMARK	PAGE
Primary Programme	Y5 and Y6	Activities and resources for primary schools	4, 7	12-13
The Manchester Gateways Programme	Y7 – Y11	A coherent programme of activities to introduce pupils to all aspects of higher education	2, 4, 7	16
Young Persons University of Manchester	Y7 – Y11	An interactive website for secondary school pupils	5, 7	17
Access All Areas	Y6 – Y13	Activities led by Student Societies from the University's Students' Union	4, 7	21
Academic Enrichment Programme	Y7 – Y13	Stimulating events for able, gifted and talented learners in a range of subject areas	4, 7	20
The Brilliant Club	Y6 – Y12	Working with the charity to place researchers in non-selective state schools. A range of on and off campus activities to develop skills in learners to help them secure places in highly selective universities	4, 7	21
Greater Manchester Higher	Y7 – Y13	A range of on and off campus activities delivered in collaboration with HE providers in Greater Manchester	2, 3, 4, 5, 7, 8	21
HE Presentations, Talks and Workshops	Y12 – Y13	Presentations on all aspects of HE progression	2, 4, 7	24
UCAS and school/college HE Fairs	Y12 – Y13	Participation of University staff at UCAS and schools/college events	2, 7	25
Guided Campus Visits (school and college)	Y8 – Y13	Structured visit to the University including presentation, student panel and tour	2, 7	25
Guided Campus Visits (individual)	Y12 – Y13	Structured visit to the University including presentation, student panel and tour	2, 7	26
University Open Days	Y12 – Y13	University-wide open day for prospective students	7	26

PROGRAMME OR ACTIVITY	TARGET GROUP	SUMMARY	GATSBY BENCHMARK	PAGE
Discover Days	Y12 – Y13	Taster lectures and workshops offering an insight into a range of Manchester degree programmes	2, 4, 7	27
Manchester Access Programme (MAP)	Y12 – Y13	Equity and progression programme to support local sixth form students	3, 4, 7	28
Access Manchester	Y12 – Y13	Activities and initiatives to directly support access to The University of Manchester	3, 4, 7	28-29
Student financial support	Current University of Manchester students	Range of financial support including scholarships and bursaries on offer to UG students at Manchester	N/A	30
Extended Project Qualification	Y12 – Y13	On and off campus support for teachers and students undertaking the EPQ	7	30
Academic Guest Lecture Series	Y10 – Y13	Lectures in a range of subjects delivered by our academic staff in schools and colleges	7	31
Work with care experienced learners	Y7-13 and their supporters	Activities and initiatives to support care experienced learners and their key supporters	3, 7	31
Adults Returning to Education	Adult Learners	Activities for adults considering returning to HE	7, 8	32
Cultural and educational opportunities	All age groups	Activities at the University's special and cultural institutions	7	34-39
Teacher and Adviser CPD opportunities	Teachers and advisers	Programme of events and opportunities for teachers and advisers	4	42
Parent and carer activities	Parents and carers	Open Days and special events targeted at parents and carers	N/A	43



PRIMARY SCHOOLS

Our interactive programme of work with primary learners introduces children to the world of higher education, allowing them to meet real students and find out more about the study opportunities and social aspects of university life. Our programme promotes the idea of university as a realistic and attainable goal and opens pupils' eyes to new subjects and careers.

THE PRIMARY PROGRAMME Y5-6

The Primary Programme is aimed at Years 5 and 6. The activities within the programme aim to raise awareness of higher education and raise aspirations by allowing pupils to explore a wide range of subject areas as well as the cultural and social opportunities that university provides.

There are three activities on offer to schools within the Primary Programme and schools may engage with some or all of these.

HIGHER EDUCATION AWARENESS DAYS

The HE Awareness Days are interactive and pupils get an opportunity to see our large and diverse campus, explore some of our facilities, meet our student ambassadors and hear about the opportunities that are open to them from an experienced member of the team. The day is open to 30 pupils maximum.

Full days run from 10am to 2.30pm.
Half days run from 10am to 12pm.

WRITING WITH RYLANDS

Writing with Rylands is a small, targeted programme for Year 5 pupils.

The aim of this one-day activity is to provide pupils with a stimulus for writing in the beautiful setting of one of the University's public institutions and for teachers to consolidate the learning back in school with a writing project of their choice.

THE CHILDREN'S UNIVERSITY OF MANCHESTER WEBSITE

www.childrensuniversity.manchester.ac.uk

The Children's University of Manchester website is a tremendous educational resource for KS2 pupils and teachers. This interactive resource gives children the opportunity to learn alongside our academic staff and students in ways that support specific aspects of the KS2 curriculum. New learning modules have recently been developed and subject areas now include science, history and languages.



target	Priority schools in Greater Manchester
email	primary@manchester.ac.uk
web	www.manchester.ac.uk/connect/teachers/students/primary
tel	0161 306 4049
Gatsby benchmark	4, 7



SECONDARY SCHOOLS

Our extensive work with secondary school learners raises awareness of the key aspects of higher education, from teaching methods and university facilities, to student life, finance and accommodation. We also provide learners with information, advice and guidance on the variety of subject and institution choice and how to enhance their academic, study and personal skills.

THE MANCHESTER GATEWAYS PROGRAMME FOR Y7 – Y11 LEARNERS

The University of Manchester Gateways Programme is an integrated programme for Year 7-11 learners and their accompanying teachers. Participating schools bring pupils onto the University campus each year, between Year 7 and Year 11. This allows students to gain incremental knowledge of higher education and pathways into post-FE study.

The programme is targeted at learners who are underrepresented in HE and aims to:

- Raise awareness of higher education teaching and learning, and student life
- Build an authentic, first-hand understanding of what university, student life and students are like through interactions with current students on campus visit days
- Develop transferable skills through team work, independent enquiry, self-management, reflective learning, effective participation and creative thinking
- Provide information, advice and guidance to enable learners to make informed decisions about GCSE and post-16 choices
- Allow students to explore new and exciting ways to study subjects via academic-led workshops, including introducing new subjects only taught at higher education.

Activity days for each group take place at certain times throughout the academic year in conjunction with school timetables to maximize the opportunity for schools to attend.

target	Priority schools in Greater Manchester
email	gateways@manchester.ac.uk
web	www.manchester.ac.uk/gateways
tel	0161 275 8573
Gatsby benchmark	2, 4, 7

THE PROGRAMME FOR GATEWAYS IS:

YEAR GROUP	ACTIVITY	CONTENT
7	University Uncovered	The Year 7 University Uncovered Visit introduces learners to university through fun, hands-on activities led by current undergraduates. Learners develop their knowledge and understanding of the university learning environments and what it is like to be a student.
8	Familiarisation Visit	<p>The Year 8 Familiarisation Visit introduces learners to the wide range of different subjects available at university through hands-on, stimulating activities led by postgraduate researchers.</p> <p>Learners develop their knowledge and understanding of:</p> <ul style="list-style-type: none"> • The variety of subject areas at university • STEM, Biological, Human and Medical Sciences, and Humanities subjects that can be studied at university.
9	Build Your Future	<p>The Year 9 'Build my future' day encourages learners to think about what they want from their future – what their natural strengths and talents are and how these can be applied in different university course and career areas e.g. Humanities, STEM and Healthcare.</p> <p>Learners get involved with different activities that focus on various career prospects and motivations and the range of transferable skills required by employers, before attending three workshops in the afternoon.</p>
10	Exploration Visit	<p>The Year 10 Exploration Visit uses the theme of 'identity' as a thread to link the key elements of the day.</p> <p>Learners have the opportunity to consider their own identity (their preferences, skills and strengths) in exploring the progression routes into careers and courses that they are interested in and attend a workshop later in the day.</p>
11	Skills for Success	The Year 11 Skills for Success Visit focuses on improving learners' awareness of university learning styles by completing a group research enquiry into a topical issue. Learners mix with pupils from other schools in order to develop communication and group-work skills and to learn from others' experiences.

YOUNG PERSONS UNIVERSITY OF MANCHESTER

The Young Persons University of Manchester is a website for students and teachers.

The site comprises self-study challenges related to the main subject disciplines at the University. Included within each challenge is the option to discover more about studying related subjects at university and future career options.

The regular blog highlights the research being done by The University of Manchester's Widening Participation Fellows: PhD candidates from across the University who work to engage young people with university life and study. Information about research developments and public engagement activities will also feature on this page.



email	ypu@manchester.ac.uk
web	www.ypu.manchester.ac.uk
tel	0161 306 6506
Gatsby benchmark	5, 7



WHY STUDY TALKS

Our 'Why Study?' series of presentations provides up-to-date information, advice and guidance (IAG) to young people, so that they can make informed decisions about their future. The talks aim to raise awareness of and aspiration to the most competitive and demanding areas of higher education. The talks usually last 30 to 45 minutes, or 1 hour with an optional interactive subject taster workshop. These sessions are available to schools and colleges within approximately one hour's travelling distance of The University of Manchester.

target	Y10-Y12 students in schools and colleges within an easy to travel distance
email	schoolsandcolleges@manchester.ac.uk
web	www.manchester.ac.uk/connect/teachers/students/post-16/why-study
tel	0161 306 6506



THE BLACK, ASIAN MINORITY ETHNIC (BAME) PROGRAMME

The BAME programme is an initiative set up by the University of Manchester WP department and in partnership with The Ahmed Iqbal Ullah Race Relations Resource Centre (AIURRC) . The main aim of the programme is to reduce barriers into HE experienced by children and young people from BAME backgrounds. The programme consists of projects that work directly with minority groups that are underrepresented or are experiencing barriers in accessing Higher Education. The project also involves working with schools, colleges and community groups to celebrate and create awareness during Black History Month, Holocaust Memorial Day and Refugee Week. Each project has a particular focus and involves a mixture of early intervention work and work around improving direct access. The projects are:

Black Lawyers Matter Outreach Programme

- This programme involves working with young males 14-16 years to address the underrepresentation of black men within the legal profession. The project involves a series of workshops led by UoM Law students, societies and BME Law professionals. The pupils also take part in an ExpLaw day held on campus, which involves a series of workshops and a discussion panel ran by legal professionals.

Article 26 Programme

- This project works to provide advice and guidance for students seeking asylum, which enables them to not only access but succeed in HE. It involves working with students to access the UoM Article 26 scholarship and then supporting these students throughout their studies.

Diversity Champions

- The Diversity Champions project is a hate crime prevention programme set up to help support schools and communities reduce hate crime in their areas. The project works in partnership with both the history and criminology department, and a number of community organisations and charities across the country.

With Insight Into Mentoring

- This project involves linking Black UoM students to Black college pupils who have been identified as having potential to achieve AAB at A level or equivalent. The programme enables the students to support the pupils through an online mentoring platform, supporting with University choices, personal statements and other activities which improve personal development.

Children's Book Project

- The books in this project are designed to introduce BAME school children to professions where there is an under-representation of BAME professionals. This is done through bringing together local high school children, various departments across the University and BAME professionals from a number of industries, businesses and public services to produce children's books.

More information about the work of The Ahmed Iqbal Ullah Race Relations Resource Centre is on page 37.

email	BAME-programme@manchester.ac.uk
tel	0161 275 8021

ENGAGING WITH RESEARCH

The University of Manchester actively engages with the research community and has a series of initiatives aimed at raising awareness of research and the impact of research, to a younger audience.

This follows the legacy of the School and University Partnership Initiative (SUPI); an RCUK funded project aimed at providing opportunities for schools and universities to work collaboratively to bring contemporary academic research to life for young people. The University inspires the next generation of researchers by:

- Hosting Extended Project Qualification (EPQ) sessions on campus including a research skills workshop and a library induction
- Collaborating with the Brilliant Club and as a partner institution, hosting Launch and Graduation trips for the Scholars Programme
- Delivering researcher training on campus for current PhD students who would like to share their research through delivering workshops in schools
- Supporting The Nuffield Foundation, with our academic staff hosting large numbers of students for research placements each year over the summer holidays.

target	Local schools and colleges
email	schoolsandcolleges@manchester.ac.uk
web	www.manchester.ac.uk/connect/teachers/students/brilliant-club
	www.manchester.ac.uk/connect/teachers/students/post-16/extended-project
	www.nuffieldfoundation.org/nuffield-research-placements
tel	0161 306 6506

THE UNIVERSITY OF MANCHESTER STUDENTS' UNION



Access All Areas is the University of Manchester Students' Union's outreach programme. Student groups work in partnership with local schools, charities and community groups to develop high quality activities that give young people the opportunity to explore the wide range of experiences on offer to students at University.

Examples of recent activities include:

- Primary Fun Fair – inviting local primary schools to visit the Students' Union, take part in a range of student led workshops and have a campus tour
- Medics in Primary Schools
- Travelab – taking current University students into Manchester libraries to run interactive activities with local communities
- Reading Mentors – providing schools with student volunteers to support reading in local primary schools.

target	Priority schools in Greater Manchester
web	www.manchesterstudentsunion.com/volunteering-and-fundraising/access-all-areas
Gatsby benchmark	4, 7



ACADEMIC ENRICHMENT PROGRAMME

We offer a programme of activities showcasing a range of subject areas for all year groups. These activities are for able, gifted and talented learners from all educational backgrounds.

SCIENCE, TECHNOLOGY, ENGINEERING AND MATHS (STEM) SUBJECTS

The University is a major provider of STEM subjects at degree level and we recognise their importance to the UK's skills base. Evidence indicates that activities led by schools and universities to support the take-up of STEM subjects is having a positive impact on the numbers of learners choosing to continue these subjects after their GCSE studies.

We include STEM activities in our core University of Manchester Gateways Programme, we put on an exciting programme of events every year for British Science Week and also run a programme of engaging activities, lectures and workshops throughout the year to help learners to explore STEM and encourage them to study these subjects at A-level and beyond.

target	All schools and colleges within an easy to travel distance
email	schoolsandcolleges@manchester.ac.uk
web	www.manchester.ac.uk/stem
tel	0161 306 6506

BIOLOGY, MEDICINE AND HEALTH SUBJECTS

The University is a key provider of healthcare education and training in the North West. Drawing on this expertise our outreach programmes engage learners with health-care related disciplines through events such as 'Pharmacy in Schools', 'What do Psychological Scientists do?' and 'Explore Healthcare Professions'.

email	schoolsandcolleges@manchester.ac.uk
web	www.bmh.manchester.ac.uk/connect/teachers-advisers/widening-participation
tel	0161 306 6506

HUMANITIES

The University's Faculty of Humanities is larger than many other universities and incorporates a range of academic subject areas. To raise awareness of the diverse range of disciplines we offer a rich variety of activities for school pupils, many of which form part of our Academic Enrichment Programme. Activities are delivered by our recruitment team and academic departments. They include on campus 'insight days' for specific subject areas which showcase subject areas through interactive workshops, mini-lectures, and question and answer sessions with Student Ambassadors.

target	All schools and colleges within an easy to travel distance
email	schoolsandcolleges@manchester.ac.uk
web	www.manchester.ac.uk/connect/teachers/students/secondary/subjects
tel	0161 306 6506

LANGUAGES

The School of Arts, Languages and Cultures works with all age groups from schools across the North West of England. We endeavour to assist schools in promoting languages to their pupils, through events, talks and taster sessions. These include:

- Sharing Words – linking native foreign speakers to local sixth formers
- Campus based taster events for Y8-Y12 students
- Talks in schools and colleges.

target	Local schools and colleges
email	schoolsandcolleges@manchester.ac.uk
web	www.alc.manchester.ac.uk/connect/schools
tel	0161 275 3429

WORKING IN PARTNERSHIP

THE BRILLIANT CLUB

The Brilliant Club is an award winning charity that exists to widen access to highly selective universities for pupils from underrepresented groups. They do this by recruiting, training and placing doctoral and postdoctoral researchers in non-selective state schools across the country.

In The Scholars Programme, PhD tutors deliver programmes of university-style tutorials to small groups of pupils, from Year 6 through to Year 12, which develop the knowledge, skills and ambition that help those pupils to secure places at highly-selective universities.

As a partner institution, we host Launch and Graduation trips for the Scholars Programme at The University of Manchester and our researchers tutor pupils on a range of subject areas. The Brilliant Club work with a range of universities and geographical areas; interested schools should get in touch directly with The Brilliant Club to get involved.

target	State school pupils aged 10-18
email	schoolsandcolleges@manchester.ac.uk hello@thebrilliantclub.org
web	www.thebrilliantclub.org
tel	0161 306 6506

INTO UNIVERSITY NORTH MANCHESTER (IUNM)

Into University is a charity that provides local learning centres in disadvantaged communities, supporting young people from the least privileged families to gain a university place or another chosen aspiration. The impact of IntoUniversity's work is clear with 74% of its students progressing to university compared with 24% of students from similar backgrounds nationally.

Our Manchester North centre is funded by University of Manchester donors and works intensively with schools who are geographically very close to the centre, supporting primary, secondary and post-16 learners.

The centre offers a programme for local schools and local young people including academic support, subject specific FOCUS programmes for both primary and secondary schools, and mentoring from current University students and business mentors.

target	Priority schools and learners geographically close to the IUNM centre
email	manchesternorth@intouniversity.org
web	www.intouniversity.org/content/intouniversity-manchester-north
tel	0161 537 5149

GREATER MANCHESTER HIGHER

The University of Manchester works as part of Greater Manchester Higher, a collaboration of universities and further education colleges from across Greater Manchester, who are working together to provide high quality outreach activities for local schools and colleges. GM Higher aims to improve the provision of information, advice and guidance about progression routes to higher education and improved information about the breadth of HE options for learners and their key influencers. The network offers schools a wide range of on and off campus activities. These include:

- Campus visits for Year 8/9 and Year 10 pupils
- Subject specific activities both on campus and in schools
- In school activities including presentations and workshops on a range of HE guidance and support topics
- Year 10 face to face mentoring
- Year 12 and 13 on line mentoring
- Uni4Me summer school activities for Year 10 and Year 12 pupils
- Teacher CPD
- Events for targeted learners including children and young people in care, learners with caring responsibilities and disabled learners
- Attendance at Information, Advice and Guidance events in schools (e.g. Higher Education evenings)
- Star Student board game – an interactive and fun activity for Year 7-9 learners

target	Priority schools in Greater Manchester
email	gmhigher@manchester.ac.uk
web	www.gmhigher.ac.uk/teachers
tel	0161 275 5654



POST-16 OPPORTUNITIES

Our engagement with post-16 learners provides prospective higher education students with opportunities to find out more about study options at The University of Manchester and other research-intensive institutions. We offer specific information and advice on how to choose institutions and courses, the application process, student finance, entry requirements, student life and accommodation. We encourage the development of skills specific to study at research-intensive universities and offer a number of academic enrichment activities on and off campus. We recognise that students have individual needs and consequently students are able to attend some of our on campus activities as individuals, providing they have sought consent from their school or college.

HE PRESENTATIONS, TALKS AND WORKSHOPS

Our team of knowledgeable staff in the Student Recruitment and Widening Participation team offer a range of presentations, talks and workshops about different aspects of higher education to learners in post-16 education. Whilst we inevitably draw on examples from The University of Manchester, we are conscious of the need to provide impartial information to students and each presentation has been designed to offer information and advice to post-16 learners.

TITLE	DETAILS	LENGTH	AUDIENCE
Choosing What and Where to Study	This presentation or workshop covers the main issues to think about when students are considering their higher education options. <ul style="list-style-type: none">• Why go to university?• What should you consider when choosing what to study and what are the implications for future job prospects?• What should you consider when choosing which university to study at? We also introduce resources that learners can use to help carry out their research into different courses and universities.	30 minutes (presentation format)	Year 12 learners, Access to HE learners
		30-45 minutes (workshop format)	
The Art of Application and Personal Statements	This presentation is all about the UCAS application process and how to write an effective personal statement. Information includes: <ul style="list-style-type: none">• Key UCAS information (including dates/timescales).• The UCAS application form and the process of applying through UCAS.• An introduction to the personal statement and how it is used by universities.• Interactive activities to help learners with writing their personal statements. There is also an option for a classroom-based personal statement workshop which is suitable for groups of up to 40. Learners will take part in a range of activities to encourage them to focus on their skills and how to evidence them effectively. They will also have the opportunity to begin writing their personal statement.	45 minutes (presentation format, suitable for large groups)	Year 12/13 learners, Access to HE learners
		60 to 90 minutes (workshop format, suitable for groups of up to 40 learners)	
Student Life	Delivered by a current student or recent graduate, this presentation aims to excite and enthuse students and give them a taste of student life by introducing them to: <ul style="list-style-type: none">• Our Welcome programme.• The Students' Union, clubs, societies, sports and volunteering.• Accommodation and pastoral support.• Higher education study methods.	30 minutes	Year 12/13 learners
Why Manchester?	Key information about the 'Manchester experience' is covered in this presentation, including study opportunities, student life, the city of Manchester and our heritage.	30 to 45 minutes	Year 12/13 learners, Access to HE learners and/or parents and carers
Opportunities and Benefits of Higher Education	Discussion around the key reasons why people go to university is the focus of this presentation. It includes information on the benefits of a degree, how learners can research their options for higher education, and also the broader opportunities available to students at universities to enhance their student experience and improve their employability.	30 to 45 minutes	Year 12/13 learners and/or parents and carers
Student Finance	This presentation covers: <ul style="list-style-type: none">• Tuition fees and tuition fee loans• Maintenance loans• Additional types of support available• Scholarships and bursaries• Repayment• Key resources and websites for further information	45 to 60 minutes	Year 12/13 learners, Access to HE learners, and/or parents and carers
Student Budgeting	This is a classroom-based workshop suitable for up to 40 students. This workshop focuses on budgeting at university and gives top tips for students on managing their money effectively.	30 to 60 minutes	Year 12/13 learners
email	schoolsandcolleges@manchester.ac.uk		
web	www.manchester.ac.uk/connect/teachers/students/post-16		
Gatsby benchmark	2, 4, 7		
tel	0161 275 2212		

UCAS AND SCHOOL/COLLEGE HIGHER EDUCATION EXHIBITIONS

We receive applications from talented students from across the UK and come into contact with more than 200,000 prospective students each year at events, fairs and conventions across the length and breadth of the UK. We encourage prospective students, parents, teachers and career advisers to visit us at our stand, where we can answer questions about study opportunities at The University of Manchester. Our webpages contain information on all of the major UCAS events we attend. Alternatively if your school or college is organising its own HE fair, please let us know and we can often arrange to attend.

target	Y12/13 students
email	schooolsandcolleges@manchester.ac.uk
web	www.manchester.ac.uk/study/undergraduate/aspiring-students/ucas-higher-education-exhibitions
tel	0161 275 2212
Gatsby benchmark	2, 7

GUIDED CAMPUS VISITS: SCHOOL AND COLLEGE GROUPS

We offer school and college groups the opportunity to visit campus over the course of the academic year to get a taste of university life. These visits give your students the opportunity to experience first-hand the atmosphere of campus. We offer visits for groups ranging from Years 7-12.

Our Year 12 visits feature the following:

- A welcome presentation – featuring aspects to consider when choosing what and where to study, student life and information about The University of Manchester
- A student ambassador Q and A panel – where your group has the opportunity to quiz current students about student life and the process of applying to university
- A campus tour
- An optional Art of Application session – this focuses on the UCAS application process, in particular what to include in a personal statement.

target	Year 7-12 students and adult learners
email	tours@manchester.ac.uk
web	www.manchester.ac.uk/connect/teachers/students/campus-visits
tel	0161 275 8576
Gatsby benchmark	2, 7

GUIDED CAMPUS VISITS: INDIVIDUAL PROSPECTIVE STUDENTS AND PARENTS

We organise guided visits of our campus for individual students and their parents and carers. The sessions run on various Wednesdays throughout the year and a full list of dates can be found on our website below.

The guided visit includes a welcome presentation, a question and answer session with a panel of our current students and a guided tour of the campus led by a current student.

The presentation provides information relating to our academic history and reputation, social facilities, support facilities, accommodation and the city of Manchester.

The campus tour highlights some of the key buildings on campus including our Students' Union, The University of Manchester Library and the Old Quadrangle.

target	Y12-13 students; parents; carers; adult returners
email	tours@manchester.ac.uk
web	www.manchester.ac.uk/undergraduate/ opendays/other-visits
tel	0161 275 2065
Gatsby benchmark	2, 7

UNDERGRADUATE OPEN DAYS

Open days provide an excellent opportunity for students, parents and teachers to find out more about all of our undergraduate programmes of study, as well as allowing potential applicants the opportunity to visit the University and its facilities.

All of our subject areas deliver presentations as well as hosting exhibition stands where visitors can find out more about the programmes of study offered at the University. They also offer the opportunity to speak to staff and students from a subject area, find out more about what the courses cover, how they are taught and advice on the application process.

We also provide a series of talks including Student Life, University Accommodation and Studying Abroad. There is a Student Experience Exhibition with information on a number of support services available at Manchester including Sport, Student Services and the University Library. Visitors also have the option to take part in a tour of the campus led by current students of the University. For further information, booking and registration details please visit the website below.

target	Y12/13 students; parents; carers; adult returners
email	openday@manchester.ac.uk
web	www.manchester.ac.uk/openday
tel	0161 275 8576
Gatsby benchmark	7

UNDERGRADUATE ACCOMMODATION TOURS

We run accommodation tours of some of our halls of residence on most Wednesday mornings from November until the end of March.

You will join a walking tour of our halls of residence in Fallowfield – the largest of our three accommodation sites – and see at least one student bedroom (there may be occasions when this is a room not currently occupied by a student).

target	Y12/13 students; parents
email	tours@manchester.ac.uk
web	www.manchester.ac.uk/undergraduate/ opendays/other-visits
tel	0161 275 2065

MANCHESTER LIVE WEBINARS

Our exciting Manchester Live webinars are for students who are thinking of applying to or studying at The University of Manchester. Hear from our staff and current students about all things relating to Manchester and studying at university.

Webinar topics include:

- The University of Manchester student experience
- Accommodation
- Choosing what and where to study
- Student finance
- Personal Statements

To find out when these webinars are taking place please visit our website.

target	Prospective applicants, applicants and offer holders (Y12/13)
email	schoolsandcolleges@manchester.ac.uk
web	www.manchester.ac.uk/manchesterlive
tel	0161 275 8266

DISCOVER DAYS

Discover Days are targeted at learners who are about to embark on the UCAS application process. They offer an invaluable opportunity to find out more about degree programmes available at Manchester before submission of an application, through really personal, hands-on experiences. Students attend these events as individuals and teachers are welcome to also attend.

At The University of Manchester we offer over 400 different degree courses. As many of these involve the study of disciplines which do not form part of the school or college curriculum, Discover Days help people get a taste of fresh and exciting areas of study. Many events focus on an individual subject area, such as Sociology or Midwifery. Others will offer an insight into the diverse courses relating to popular areas, such as Biological Sciences, History or Engineering.

Discover Days aim to:

- offer insight into a range of degree programmes which can be studied at The University of Manchester
- provide general insight through subject-overview talks and careers information
- provide a taste of the subject at HE level through mini-lectures and workshops
- offer a campus tour led by undergraduates in the relevant discipline area
- include plenty of time for students to put their own queries to academics and current students.

target	Y12 and 13 students, Access to HE learners
email	discover@manchester.ac.uk
web	www.manchester.ac.uk/discoverdays
tel	0161 306 8041
Gatsby benchmark	2, 4, 7



ACCESS MANCHESTER

The University of Manchester runs a number of widening participation schemes aimed at talented students in Year 12 and 13 from backgrounds that are currently underrepresented in higher education. Access Manchester takes the form of a website, acting as a single point of information for potential students and their key supporters to access everything that could help them prepare for progression to highly selective universities such as Manchester. The website allows students and key supporters to browse the selection of programmes that we offer as well as find out which schemes they might be eligible for by using our eligibility checker tool.

Our Access Manchester Schemes include:

- Contextual Admissions
- Manchester Access Programme (MAP)
- Manchester Distance Access Scheme (MDAS)
- Pre-University Courses in Social Sciences
- Pathways to Law

target	Y12/13 learners from backgrounds underrepresented in HE
web	www.access.manchester.ac.uk

MANCHESTER ACCESS PROGRAMME (MAP)

Our goal is to recruit students who will be successful at Manchester regardless of their educational and social background. To ensure this, we have developed the Manchester Access Programme (MAP) to target and support talented students from the local area who are from backgrounds currently underrepresented in higher education.

MAP is a structured programme scheme for Y12 students who meet specific academic and background criteria. Students undertake a varied programme of activities which include:

- Personal development and skills workshops
- University Life Conference based around student-centred study
- Supported admissions process.

Students also complete an academic assignment under the guidance of an academic tutor at the University, to further develop the required skills for university study and provides an excellent opportunity for them to demonstrate their potential for higher education.

All students who successfully complete the Manchester Access Programme will be eligible for 2 A-level grades (or equivalent) towards a University of Manchester offer and a donor-funded scholarship to assist with their studies if they progress to Manchester.

A list of eligibility criteria for MAP along with further information on the programme of activities can be found on our website.

target	Local Y12 learners from backgrounds underrepresented in HE
email	map@manchester.ac.uk
web	www.manchester.ac.uk/undergraduate/map
tel	0161 306 6505
Gatsby benchmark	3, 4, 7

MANCHESTER DISTANCE ACCESS SCHEME (MDAS)

The Manchester Distance Access Scheme (MDAS) is our national widening access programme to support students from less advantaged backgrounds with their transition to the University. Through utilising online resources and methods, students undertake a module designed to enhance their study skills and further develop subject specific knowledge and research skills. Students who have successfully completed MDAS are eligible for a one grade lower offer towards their intended programme of study at The University of Manchester.

target	Y13 learners from backgrounds underrepresented in HE who have applied to The University of Manchester
email	mdas@manchester.ac.uk
web	www.manchester.ac.uk/study/undergraduate/aspiring-students/manchester-distance-access-scheme

CONTEXTUAL ADMISSIONS

At The University of Manchester we aim to ensure that there are opportunities for talented students from all backgrounds. Our recruitment and application processes are designed to support students with the potential to succeed at the University and contextual information gives our admissions teams a fuller understanding of an applicant's achievements in the context of their background and educational experience.

Students who meet our widening participation plus criteria would be eligible for an offer which is lower than the typical offer for that course. The contextual offer scheme applies to programmes with a minimum entry requirement of ABB equivalent. Students do not need to submit any additional data to the University and they can check if they may be eligible for a contextual data lower offer by using the look-up tool available on our website.

target	Y12/13 students
email	contextualdata@manchester.ac.uk
web	www.manchester.ac.uk/study/undergraduate/applications/after-you-apply/contextual-data



STUDENT FINANCIAL SUPPORT

The University of Manchester invests heavily in student financial support, with approximately one third of all undergraduate UK students who commences their studies with us receiving a bursary. For information about our student financial support package please visit our finance pages: www.manchester.ac.uk/study/undergraduate/student-finance

ARTICLE 26 SCHOLARSHIPS

The University of Manchester is proud to be awarded University of Sanctuary status through which we offer specific financial support for asylum and sanctuary seekers via our Article 26 Scholarships. For information about the current Article 26 Scholarships and how offer holders at the University can apply for this support please visit our finance pages and the section on support for asylum and sanctuary seekers.

target	The University of Manchester offer holders who have sought refuge in the UK to progress into higher education
email	Article.26@manchester.ac.uk
web	www.manchester.ac.uk/studentfinance universities.cityofsanctuary.org

EXTENDED PROJECT QUALIFICATION

The University offers on and off campus support for students undertaking the Extended Project Qualification (EPQ). The on campus visits consist of a research skills workshop and library induction where students can also start carrying out their own independent research. We have also developed a suite of downloadable materials designed by experienced researchers specifically to support students studying for the EPQ. These sessions can be used by teachers delivering the taught element of the EPQ to provide students with an excellent grounding in the academic and intellectual skills required.

target	Y12/13 students undertaking the EPQ
email	schoolsandcolleges@manchester.ac.uk
web	www.manchester.ac.uk/extendedproject
tel	0161 306 6506
Gatsby benchmark	7

ACADEMIC GUEST LECTURE SERIES

The University of Manchester is home to experts in a wide range of academic fields. In order to share this expertise and enrich the curriculum, we offer over one hundred subject-specific lectures to schools and colleges in a range of academic disciplines. The majority of lectures will take place in your school or college and you can arrange a date and time that are mutually convenient for you and the academic. These lectures are available to schools and colleges within approximately one hour's travelling distance of The University of Manchester. To view the full range of lectures and make a booking visit our website.

target	Y10-Y13 students (dependent on specific lecture)
email	schoolsandcolleges@manchester.ac.uk
web	www.manchester.ac.uk/connect/teachers/students/academic-guest-lecture-series
tel	0161 306 6506

WORK WITH CARE EXPERIENCED LEARNERS

The University of Manchester is committed to ensuring young people who are care experienced, and their supporters, know about their options for higher education, and the additional support available to them. We run a number of events throughout the year to provide up-to-date, relevant information. We work in partnership working with Local Authorities and third sector organisations to provide advice and guidance for care leavers and their key supporters. We recognise applicants who have experience of being in care through our use of contextual admissions. For information about additional funding for care leavers please visit our finance pages and the section on scholarships and bursaries.

www.manchester.ac.uk/undergraduate/studentfinance

target	Care experienced learners and their supporters
email	schoolsandcolleges@manchester.ac.uk
web	www.manchester.ac.uk/connect/teachers/students/secondary/widening-participation/care-background
tel	0161 306 1715
Gatsby benchmark	7



ADULTS RETURNING TO EDUCATION

The University of Manchester positively welcomes applications from adult learners and values the contribution that they make to the learning environment. Adults returning to study and then entering university have shown themselves to be among our most well-equipped learners, bringing with them a number of skills and attributes gained from family, work and other life experiences.

We work to support applications from adult learners and also to prepare adults who are returning to study after a period away from education including asylum and sanctuary seekers.

ADULTS RETURNING TO EDUCATION INFORMATION SESSIONS

Adult learners considering returning to education to pursue a degree, or who may have already applied to the University to pursue an undergraduate degree can sign up for an 'Adults Returning to Education Session'. This is a one-to-one meeting or group session with a member of staff from the Student Recruitment and Widening Participation Team which provides an opportunity to ask any questions and receive relevant information and support. Information on the following areas is provided: university study, student support, student societies, social networks, UCAS application processes, courses, entry requirements and student finance.

These sessions must be booked in advance and available dates are published on our website.

Please follow the links and numbers below for booking details. Visitors are welcome to book onto a guided campus visit where one is available and information about these can be found on page 26 of this guide.

target	Adult returners to higher education, including asylum and sanctuary seekers
email	schoolsandcolleges@manchester.ac.uk
web	www.manchester.ac.uk/study/undergraduate/mature-students
tel	0161 275 2212
Gatsby benchmark	7,8

COLLEGE PRESENTATIONS FOR ADULT RETURNERS TO HE

We are happy to visit colleges that provide Access courses and are based within the Greater Manchester area, either to run a drop-in session for students to discuss their higher education options or to deliver a presentation on any of the following:

- Choosing a university course
- Explaining how the application process works, including advice on writing a successful personal statement.

If you would like to arrange a visit please email schoolsandcolleges@manchester.ac.uk to discuss dates and availability.

ACCESS LEVEL 2 AND 3 CAMPUS VISITS

Tutors of groups of Access Level 2 and 3 students can book their students on to a campus visit to get a taste of university life and experience first-hand the atmosphere of the University campus.

Visits will last approximately 2 hours and will consist of the following:

- welcome presentation – which features content relevant to adult learners returning to education, such as what to include in a personal statement and managing academic study
- student ambassador Q&A session – with a panel made up of current students and a chance to ask them questions on how they have managed their student experience
- campus tour of the University

If you would like to book a campus visit for your Access Level 2 and 3 students please email schoolsandcolleges@manchester.ac.uk to discuss dates and availability. If there is a specific subject area your group are interested in, please include this in your email and we will look at the possibility of arranging a session with this department as part of your visit.





SPECIAL AND CULTURAL INSTITUTIONS

The University of Manchester owns a range of special and cultural institutions, which fill an innovative niche in the higher education and cultural sectors. They provide a place of inspiration and enjoyment where the University and learners come together to exchange ideas and knowledge to the enrichment of both.

Supported by the Student Recruitment and Widening Participation team, specialist staff at each special and public institution have developed educational programmes that are available for schools, colleges and prospective students.

THE MANCHESTER MUSEUM

Manchester Museum offers opportunities for pupils to engage with collections and experts across a variety of subjects from ancient civilizations and art to sustainability and science. Until 2021 we are transforming the Museum, building more exhibition spaces and a new entrance. During this exciting redevelopment, the Museum remains open for self-led visits to the natural history galleries, with a variety of resources available to support teachers. New hands on arts and science sessions are available for secondary and post 16 groups, and the Inflatable Museum is available to pop-up in classrooms across the city, taking Ancient Egyptian artefacts into schools.

email	school.bookings@manchester.ac.uk
web	www.manchester.ac.uk/museum/learn
tel	0161 275 2630
Gatsby benchmark	7



THE WHITWORTH

The Whitworth Art Gallery is home to some of the UK's finest collections of art and design, including modern and historic fine art, prints, textiles and a rare collection of wallpapers. Its specialist staff work with school pupils from Early Years, focusing on art, music and movement, right through to post-16 portfolio development. There is a rich offering in between for all Key Stages; that includes textiles and printmaking to digital workshops based on Minecraft and animation to expressive forms of art practice with drama and dance.

email	whitworthlearn@manchester.ac.uk
web	www.whitworth.manchester.ac.uk/learn
tel	0161 275 7450
Gatsby benchmark	7

THE AHMED IQBAL ULLAH RACE RELATIONS RESOURCE CENTRE (AIU CENTRE)

The AIU Centre is a specialist library on race, migration and multiculturalism. Established at the University of Manchester 20 years ago the Centre's mission is to preserve and share the experiences of black, Asian and minority ethnic people; to support diversity across the campus and the community; and to challenge racism through education. The open access library, based in Manchester Central Library, contains resources to support the study of race-related topics for learners of all ages. The AIU Centre works in partnership with schools, the University and other organisations on projects to diversify the curriculum and promote tolerance in schools. Workshops are offered to schools to coincide with Black History Month, Refugee Week and Holocaust Memorial Day, and a small number of books are published in partnership with school groups every year. Contact the AIU Centre to find out more.

email	rrarchive@manchester.ac.uk
web	www.manchester.ac.uk/aboutus/ahmediqbal
tel	0161 275 2920
Gatsby benchmark	7



JODRELL BANK

Jodrell Bank is the radio astronomy research centre of The University of Manchester, operating eMERLIN, the UK's national radio astronomy facility. It is also home to the giant Lovell telescope, the third largest steerable telescope in the world. Jodrell Bank Discovery Centre is open all year round for education visits from learners aged 5 to 18. During a visit learners can experience up to two of our inspiring and interactive curriculum-linked workshops, as well as explore the Centre's exhibitions, and get up close to the Lovell telescope.

email	jodrelleducation@manchester.ac.uk
web	www.jodrellbank.net/learn/schools
tel	0161 306 9520
Gatsby benchmark	7



THE UNIVERSITY OF MANCHESTER LIBRARIES

The Library is central to the life of University of Manchester students and staff, making it a perfect place for school students of all ages to get inspired and experience what it is like to study at university.

The University of Manchester Library encompasses ten different Library sites, including The John Rylands Library; a spectacular neo-gothic building based in Deansgate. We offer free Library membership to sixth form students and teachers based in the North West region; opening the door to our world class collections, including everything from journals showcasing cutting-edge research to rare books and artefacts.

Schools can engage with a variety of freely available activities and materials to suit groups of learners from KS2 to KS5/Post-16. The choices range from face-to-face workshops using items from our special collections, to targeted visit days which support students with research projects such as the Extended Project Qualification, to interactive online resources and sample activities. Teachers and other educational leaders can design their student's experience to suit their schedule, including a selection of/all of these elements. Contact our Library team directly to discuss your needs and the different options available to you.

email	uml.widening_participation@manchester.ac.uk
web	www.library.manchester.ac.uk/about/widening-participation
Gatsby benchmark	7



THE MARTIN HARRIS CENTRE

The Centre is home to our music and drama students and also offers a vibrant and exciting programme of events across many art forms including live music concerts, theatre, poetry and literature. The Centre hosts events for schools and colleges throughout the year with a varied and changing programme

email	boxoffice@manchester.ac.uk
web	www.martinharriscentre.manchester.ac.uk
tel	0161 275 8951
Gatsby benchmark	7



THE CONTACT THEATRE

The Contact Theatre is based on the University campus, and although not formally part of the institution, has strong links with us. Contact is a dynamic charity with young people at the heart of everything it does. The theatre works locally, nationally, and internationally to provide life-changing opportunities for the next generation of creative leaders, artists, and audiences. Further information about current workshops and performances for schools and colleges can be found on the theatre's website.

web	www.contactmcr.com
tel	0161 274 0625
Gatsby benchmark	N/A





TEACHERS, ADVISERS AND PARENTS

Teachers, advisers and parents play a crucial role in supporting young people in progressing into higher education. With the different pathways, options and choices becoming ever more complex, we provide a set of activities for teachers, parents and advisers to impart up-to-date information and advice on higher education study options.

UNIVERSITY OF MANCHESTER SCHOOL GOVERNOR INITIATIVE (UMSGI)

As part of the University's widening participation and social responsibility strategy, we encourage and support our staff to become governors in local schools. Our School Governor Initiative enables staff to volunteer time, skills and knowledge to support local state schools and colleges particularly in areas of disadvantage where our staff can bring the necessary skills needed for improving school performance. Our staff have expertise in a range of areas including education, finance, HR, legal and project management. Schools interested in recruiting a member of University staff to their governing board should get in touch via the contact details below.

email	schoolsandcolleges@manchester.ac.uk
tel	0161 306 6506

TEACHER AND ADVISER CPD OPPORTUNITIES

NATIONAL TEACHERS AND ADVISERS CONFERENCES

Our National Teachers and Advisers Conference is aimed at staff with a responsibility for supporting progression to higher education within their school or college. This conference enables teachers and advisers to keep up-to-date with changes within the sector so that they are able to provide the most relevant and current advice and guidance to their students.

target	Teachers and Advisers of prospective HE students
email	schoolsandcolleges@manchester.ac.uk
web	www.manchester.ac.uk/ntac
tel	0161 275 2212
Gatsby benchmark	4

THE UNIVERSITY OF MANCHESTER NEWSLETTER FOR TEACHERS AND CAREERS ADVISERS

The University of Manchester e-advantage newsletter for Teachers and Careers Advisers is designed for those who provide support to potential applicants and wish to be kept up-to-date with developments at the University. It also contains information on events and activities that may be of interest to both students and teachers, including subject teachers.

target	Teachers and Advisers of prospective HE students
email	schoolsandcolleges@manchester.ac.uk
web	www.manchester.ac.uk/connect/teachers/students/contact-us
tel	0161 275 2212

THE SCHOOLS AND COLLEGES FORUM

The Schools and Colleges Forum is open to any teacher or careers adviser within easy travelling distance of the University. The group meets termly on the University Campus to network, share best practice and find out about the latest developments in the higher education sector.

TEACHER CPD WORKSHOPS

We offer a range of CPD workshops on the different aspects of an applicant's journey to university. Example workshops include:

- Writing an Effective UCAS Reference
- Writing a Successful Personal Statement: advice to help you prepare your students

Please contact us for more information.

target	Teachers and Advisers of prospective HE students
email	schoolsandcolleges@manchester.ac.uk
web	www.manchester.ac.uk/connect/teachers/students/contact-us
tel	0161 275 2212

ACTIVITIES FOR PARENTS AND SUPPORTERS OF PROSPECTIVE STUDENTS

We recognise the important role that parents, carers and supporters play in supporting learners into higher education and the specific information needs that are required such as finance, careers, safety and moving away from home.

We actively encourage the involvement of parents and carers in many of our activities and parents are warmly invited to:

- Undergraduate open days
- Summer School and other event celebration events

We are happy to visit schools and colleges during parents' evenings or other events to give presentations to parents that will help them to support their son or daughter with progression to higher education (including choosing a course, making an application, and student finance and funding).

target	Parents and supporters of prospective students.
email	schoolsandcolleges@manchester.ac.uk
tel	0161 275 2212



The University of Manchester
Student Recruitment and
International Development Division
Rutherford Building
Oxford Road
Manchester M13 9PL

email schoolsandcolleges@manchester.ac.uk
web www.manchester.ac.uk/schoolsandcolleges
tel 0161 306 6506 for Pre-16 activities
tel 0161 275 2212 for Post-16 activities

Follow us on Twitter



To keep up-to-date with events
from the University and HE in
general follow us on Twitter -
@UoMSchools