



MA TESOL

MA TESOL (Educational Technology)

MA TESOL (Intercultural Education)

MA TESOL (Teacher Education)

Joining Instructions

Academic Year 2013-2014

The Manchester Institute of Education

Faculty of Humanities

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Introduction

Dear prospective MA TESOL participants,

This booklet provides information useful to get started with your MA studies.

Note the more technical information about the registration process is provided by the admissions office. You need to complete academic registration (confirm your details, select course units and so on) and financial registration (pay fees). Academic and financial registration is done online beginning in early September.

If you have more general questions or concerns, feel free to contact:

Dr Juup Stelma
Programme Director MA TESOL
juup.stelma@manchester.ac.uk
Tel : +44 (0)161 275 3694

For queries particular to distance study, please contact:

Marilena Aspioti
Distance Support Officer
marilena_aspioti@yahoo.co.uk

Onsite Study: Welcome Week

We will help onsite participants make course unit selections during Welcome Week. The timetable for the induction week is as follows:

The School induction day is Wednesday September 18th. Information about timing and location of this is sent out separately.

The MA TESOL induction takes place on Thursday 19th September in room A115 in the Samuel Alexander Building (building number 67 on the campus map).

10:00 - 11:00	Introduction to the MA TESOL	A115, Samuel Alexander Building
Short break		
11:15 - 12:15	Getting to know you activity, and chance to meet teaching staff.	A115, Samuel Alexander Building
Lunch break		
1:00 - 2:00	Individual meetings with tutors to discuss unit selections.	Drop into the tutors' offices (most are located on Level 2, C-Block, Ellen Wilkinson Building).
2:00 - 3:00	Introduction to the Developing Academic Competence (Study Skills) programme	A115, Samuel Alexander Building

Onsite Study: Course Unit Availability

Semester 1

Time \ Day	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
10:00-12:00	▫EDUC70061 Language Learning and Technology GM EW B3.3	▫EDUC70090 Psychology of Lang Learning JS 24/9:UP 5.209 Then EW C2.17	EDUC70031 Blended Learning in a Digital Age SB EW B3.17	▫EDUC70020 Beyond Approaches, Methods and Techniques ZOS EW C3.19/20	
1:00-3:00	MA Academic Support Forum JS UP 6.206	EDUC70220 Eval and Design of Edu Software GM EW B3.3 1-4pm !!	EDUC70061 Tutorials GM EW B3.3	▫EDUC70040 Lang Education as Intercultural Practice RF SB 4.47	

Semester 2

Time \ Day	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
10:00-12:00	▫EDUC70102 Developing Researcher Competence (30 credits) EJ/ZOS EW C3.19/20	▫EDUC70150 Explorations in Language Various tutors EW C2.17 Lunch Break	EDUC70510 Multimedia: Design and Development SB EW B3.3	▫EDUC70130 The Education of Language Teachers DS EW C2.17	EDUC70050 Teaching and Learning Online GM Online (no actual class on Friday)
1:00-3:00	MA Academic Support Forum and Additional EDUC70102 sessions UP 5.207	▫EDUC70150 Explorations in Language Various tutors EW C2.17		EDUC 70232 Intercultural Engagement at Work and in Communities (details to be confirmed)	

- Core course units for most MA TESOL participants
 - Non-pathway MA TESOL participants normally take three of these four course units
- For requirements for MA TESOL Pathways see separate guidance in another part of this document.

UP = University Place; EW = Ellen Wilkinson Building; SB = Simon Building

SB	Susan Brown	Ellen Wilkinson C.2.7	Susan.A.Brown@manchester.ac.uk
RF	Richard Fay	Ellen Wilkinson C 2.22	Richard.Fay@manchester.ac.uk
EJ	Eljee Javier	Ellen Wilkinson C 3.32	Eljee.Javier@manchester.ac.uk
GM	Gary Motteram	Ellen Wilkinson C 2.23	Gary.Motteram@manchester.ac.uk
ZOS	Zeynep Onat-Stelma	Ellen Wilkinson C 2.5	Zeynep.Onat-Stelma@manchester.ac.uk
DS	Diane Slaouti	Ellen Wilkinson A1.18	Diane.Slaouti@manchester.ac.uk
JS	Juup Stelma	Ellen Wilkinson C 2.24	Juup.Stelma@manchester.ac.uk

Course unit outlines can be obtained from:
<http://courses.humanities.manchester.ac.uk/postgraduate/education/modulelist.html?department=59>

Distance Study: The First Year of Study

For most of you, the first year of distance study will look as follows:

Induction period:

Early/mid September	Registration
16 - 20 September	Getting access to Blackboard Induction activities

If you encounter problems, please contact:

Marilena Aspioti
Distance Support Officer
marilena_aspioti@yahoo.co.uk

23 September	Course units start in Blackboard (see below)
September through December	Ongoing induction support in Blackboard

Semester 1:

24 September - mid December	Teaching period
December and January	Writing Assignments
January	Submitting Assignments

Semester 2:

Early February - end of April	Teaching period
April and May	Writing Assignments
May	Submitting Assignments

Note that there is no teaching activity during the (northern) summer. This is to allow both you and us a period for rest and/or other activities every year.

Distance Study: Course Unit Selection

You will be asked to select course units during online academic registration. For distance participants, this online registration only requires you to select course units for your first year of study.

In preparation for the online registration process, as well as giving you a chance to think through your MA course unit choices, we would like you to record your course unit selections on the Course Unit Selection Form - see Appendix 1. Note that you will be able to change your course unit selections later in your studies. Once completed, please email a copy to diane.slaouti@manchester.ac.uk. Diane organises induction and study skills activities through your first semester, integrating these within your first course unit, which she teaches.

For Semester 1 of Year 1 that first course unit is normally:

EDUC70020 Beyond Approaches, Methods & Techniques

This is normally required for all MA TESOL participants. We recommend this also for those of you who have a Cambridge DELTA or Trinity Diploma. Note that the recommended course unit load for distance study Semester 1 is a single course unit. This allows time and space for you to get used to the work and requirements of the MA through our Semester 1 distance induction programme.

EDUC70060 is also normally required for all MA TESOL participants. So, for Semester 2 of Year 1 you should select:

EDUC70060 Language Learning & Technology

... plus one more from the following list:

EDUC70150 Explorations in Language

EDUC70130 The Education of Language Teachers

EDUC70050 Teaching & Learning Online

EDUC70510 Multimedia: Design and Development

To make sure that your selections satisfy the requirements of your particular MA programme, please consult the Pathway requirements later in this document. E.g. if you are on the MA TESOL (Educational Technology) pathway programme we recommend a second technology unit in Semester 2 of Year 1.

If you have some reason for wanting to make course unit selections that differ from the above advice, please contact: diane.slaouti@manchester.ac.uk - Diane will respond to any academic queries from new distance participants in September 2013.

Distance Study: Course Unit Availability

MA TESOL (core, pathway, broader menu and electives)

Number	Title	Normally taken:	Credits
Core course units			
EDUC70020	Beyond Approaches, Methods & Techniques	Year 1, Semester 1	15
EDUC70060	Language Learning & Technology	Year 1, Semester 2	15
Pathway course units / broader TESOL menu / elective course units			
EDUC70040	Language Education as Intercultural Practice	Year 2, Semester 1	15
EDUC70090	Psychology of Language Learning	Year 2, Semester 1	15
EDUC70150	Explorations in Language	Year 1 or 2, Semester 2	15
EDUC70130	The Education of Language Teachers	Year 1 or 2, Semester 2	15
EDUC70221	Evaluation and Design of Educational Courseware	Year 2, Semester 1	15
EDUC70510	Multimedia: Design and Development	Year 1 or 2, Semester 2	15
EDUC70050	Teaching & Learning Online	Year 1 or 2, Semester 2	15
EDUC70031	Blended Learning in a Digital Age	Year 1 or 2, Semester 1	15
ISS	Independent Supervised Study (contact Programme Director)	Usually in Year 2	15
Researcher preparation course unit (core)			
EDUC70100	Developing Researcher Competence	Year 3, Semester 1	30

Note that the course units we offer may change over time. We will make every effort to keep you up-to-date about any changes, and to respond to your needs where possible.

Course unit outlines can be obtained from:

<http://courses.humanities.manchester.ac.uk/postgraduate/education/modulelist.html?department=59>

Distance Study: How Teaching Is Organised

The 'hub' for most distance course units is the University's virtual learning environment (VLE) called Blackboard. Some of the Educational Technology course units, however, make use of different tools. You will be given access to the course units you register for.

Blackboard enables tutors and learners to interact, share resources and work collaboratively in a safe, easy to maintain online environment. It runs on your Internet browser like any other website. No software needs to be downloaded to access or use Blackboard.

Logging on to Blackboard

You will not be able to log on to Blackboard until you have registered as a student, including both academic and financial registration and obtaining an IT username and password. Again, details about these registration processes are communicated separately by the admissions office.

You log on to Blackboard by FIRST logging onto the MyManchester pages (my.manchester.ac.uk) with your University of Manchester IT username and password. When you log on, you will see all the course units you have registered for listed on your screen.

We aim to have the Blackboard course unit spaces ready on Monday September 16th; teaching starts Monday September 23rd.

If you encounter problems getting started in Blackboard, please contact:

Marilena Aspioti
Distance Support Officer
marilena_aspioti@yahoo.co.uk

Distance Study: Computer and Internet Access

All distance course units require regular, reliable access to the Internet. A significant amount of course materials will be available online, and you will need access to the Internet to be in regular contact with your tutors and fellow MA participants. You will also need to consult online journals and databases on a regular basis.

Distance participants are normally required to access materials, complete online tasks, watch online video clips and react to input and opinions offered by tutors and peers. As a distance learner, you are not only required to have access to the necessary technology and the internet, but also expected to be actively engaged in your studies throughout the period each course unit runs. Regular, focused and timely participation should enable you to meet course unit learning outcomes.

MA participants located in areas where authorities strictly control internet access have experienced problems in the past. While we will do our best to find alternative ways to deliver materials to you, such a situation is likely to compromise the distance study experience.

Your computer and Internet connection

You will need a computer powerful enough to enable you to browse internet pages and watch online video clips. This means that some type of broadband connection is required. A dial-up connection will not be sufficient. A headset and video camera will be useful for some course units and online tutorials.

Software

The following software should be installed on your machine:

- An Internet browser, such as a recent version of Microsoft Internet Explorer, Firefox, Chrome, Opera or Safari;
- Microsoft Office, including Word, Excel and PowerPoint (or equivalent, compatible package, e.g. Open Office);
- Adobe Acrobat Reader (or equivalent, compatible package, e.g. Foxit);
- Windows Media Player and Real Player (you may encounter a variety of video formats);
- WinZip or equivalent (to compress and uncompress files);

Most up-to-date computers will have much, if not all, of this software already installed. If you choose to use a tablet computer (e.g. Android or Apple), you may have problems running some software for the Educational Technology oriented course units. If you access the Internet, including standard multimedia content, in your day-to-day life, it is likely that your computer is sufficiently powerful to do the MA.

In our experience, your computing skills are important for their success on the MA. If what we have described on this page sounds unfamiliar, we recommend that you spend some time familiarising yourself and practising basic computing skills such as:

- Word-processing;
- Accessing Internet pages;
- Downloading files;
- Playing multimedia files from websites;
- Sending email messages with attachments;
- Using spreadsheet software to organise data and make charts.

General: Pathway Requirements

The pathways to the MA TESOL degree are specialisations in a recognised area of TESOL. You need to explicitly opt for a pathway, and must negotiate with the MA TESOL Programme Director at an early stage how best to satisfy the pathway requirements. If you are accepted onto the general MA TESOL you can change this to a pathway programme early in your studies.

To qualify for a pathway you must successfully complete tasks (assignments and pieces of research) in the specialist area, as follows:

For the MA TESOL (Intercultural Education) you are required to:

- complete the course unit EDUC70040 Language Education as Intercultural Practice;
- focus on Intercultural Education, and research methods appropriate to this focus, in the 30 credit EDUC70100/2 Developing Researcher Competence unit;
- complete a dissertation with a focus on Intercultural Education.

For the MA TESOL (Educational Technology) you are required to:

- complete one of the following: EDUC70031, EDUC70221, EDUC70050, EDUC70510;
- focus on Educational Technology, and research methods appropriate to this focus, in the 30 credit EDUC70100/2 Developing Researcher Competence unit;
- complete a dissertation with a focus on Educational Technology.

For the MA TESOL (Teacher Education) you are required to:

- complete the course unit EDUC70130 The Education of Language Teachers;
- focus on Teacher Education, and research methods appropriate to this focus, in the 30 credit EDUC70100/2 Developing Researcher Competence unit;
- complete a dissertation with a focus on Teacher Education.

General: Administrative and Teaching Staff

To telephone us from *outside* the UK: +44 (0)161 3309 / 3310

Administrative Staff	Room	Tel.	E-mail
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Marilena Aspioti

Distance Support Officer

marilena_aspioti@yahoo.co.uk

Chris Chadwick

Progression

(0161) 275 3390

christine.m.chadwick@manchester.ac.uk

Teaching Staff**Room****Tel.****E-mail**

Susan Brown

Lecturer in Educational
Technology

C 2.7

(0161) 275 3682

Susan.A.Brown@manchester.ac.uk

MA Teaching: Blended Learning in a Digital Age; Multimedia Design and Development; Explorations in Language.

Research Interest: Sustainability, globalisation and digital literacy; Ecology of online/distance teacher education; Web2.0; Social software.

Richard Fay

Lecturer in Education
(TESOL)

C 2.22

(0161) 275 3692

Richard.Fay@manchester.ac.uk

MA Teaching: Language Education as Intercultural Practice; Developing Researcher Competence.

Research Interests: Language education as intercultural practice; intercultural aspects of distance education (appropriate distance learning methodology); narrative research methods; intercultural citizenship.

Eljee Javier

Teaching Fellow

C2.15

contact by email

Eljee.Javier@manchester.ac.uk

MA Teaching: Developing Academic Competence; Developing Researcher Competence.

Research Interests: Language teacher identity; Native/non-native speaker issues; TESOL in international contexts; Narrative approaches.

Gary Motteram

Senior Lecturer in
Education (TESOL)

C 2.23 (0161) 275 3431

Gary.Motteram@manchester.ac.uk

MA Teaching: Language Learning and Technology; Teaching and Learning Online; Evaluation and Design of Educational Software; Explorations in Language.

Research Interests: Technology in language education; Distance teacher education; E-learning; Mobile learning.

Zeynep Onat-Stelma

Lecturer in Education

C2.5 (0161) 275 3901

Zeynep.Onat-Stelma@manchester.ac.uk

MA Teaching: Beyond Approaches, Methods and Techniques (onsite); Explorations in Language.

Research Interests: Teacher change and development; Teaching English to young learners.

Diane Slaouti

Senior Lecturer in
Education (TESOL)

A1.18 (0161) 275 5308

Diane.Slaouti@manchester.ac.uk

MA Teaching: Developing Academic Competence (distance); Beyond Approaches, Methods and Techniques (distance); Education of Language Teachers; Explorations in Language.

Research Interests: Technology and teacher development; The impact of technology on local teaching contexts; Teacher adoption and use of ICT; Online teaching; Study skills and digital literacies.

Juup Stelma

Lecturer in TESOL

C2.24 (0161) 275 3694

Juup.Stelma@manchester.ac.uk

Programme Director: MA TESOL

MA Teaching: Developing Academic Competence (onsite); Psychology of Language Learning; Explorations in Language; Developing Researcher Competence.

Research Interests: Ecological perspectives; Language classroom interaction; Teaching English to young learners; Research(er) education.

General: Pre-Reading

As a general background text, especially in the area of language teaching methodology, we recommend the following:

Hedge, T. (2000). *Teaching and learning in the language classroom*. Oxford: Oxford University Press.

The following also provides useful pre-reading and is a key text for your first course unit, Beyond Approaches, Methods and Techniques:

Hall, G. (2011). *Exploring English Language Teaching*. London: Routledge.

For MA TESOL (Educational Technology) participants, we recommend:

Beatty, K. (2010). *Teaching and Researching Computer Assisted Language Learning*. Oxford: Longman.

Appendix 1: Course Unit Selection Form

(For distance participants only)

Please record your course unit selections on this form. Use the course unit tables further up in this document to help you think through your course unit selections. Then copy and save the page as a separate file, and return a copy to:

diane.slaouti@manchester.ac.uk

Name: _____

Registration Number: _____

E-mail: _____

Unit	Title	Year 1		Year 2		Year 3		Year 4	
		Sem 1	Sem 2	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1	Sem 2
EDUC70020	Beyond Approaches , Methods & Techniques in Language Teaching	✓							
EDUC70060	Language Learning & Technology		✓						
EDUC_____			✓						
EDUC_____									
EDUC_____									
EDUC_____									
EDUC70100	Developing Researcher Competence					✓			
EDUC71000	Dissertation						✓		