

**WELCOME TO**  
**PLANNING & ENVIRONMENTAL MANAGEMENT**  
**@**  
**MANCHESTER**

**2013/14**

**SCHOOL OF ENVIRONMENT, EDUCATION &**  
**DEVELOPMENT**  
**UNIVERSITY OF MANCHESTER**

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## **Welcome**

Congratulations to you on the results of your examinations and welcome you to Planning and Environmental Management in the School of Environment, Education and Development at the University of Manchester! We look forward to welcoming you personally in September. We hope that your years in Manchester will be both happy and successful.

Our very best wishes,

Richard Kingston, Director of Undergraduate Studies

Stephen Hincks, Admissions Tutor

Caroline Turner, Planning and Environmental Management Administrator

## Introduction

This booklet is intended to provide you with an introduction to Planning and Environmental Management in the School of Environment, Education and Development and the first semester of the degree programme at the University of Manchester. It contains information about the course units that you will take during the first semester as well as other information that you will find useful.

More information about Planning and Environmental Management is available on the University of Manchester web site at <http://www.sed.manchester.ac.uk/planning>



Why not join our Facebook group @ <https://www.facebook.com/pages/The-School-Of-Environment-and-Development/467218153290114>



or follow us on Twitter <https://twitter.com/PlanningUOM>

## Induction

### Getting to know one another, the staff, the university and the city

We want to make sure that your years at the University of Manchester are both successful and enjoyable. During welcome week, we give you an introduction to studying in Manchester and tours of the campus and library. Later in the year, we organise fieldwork in Manchester and the NW region that will provide you with new opportunities to get to know students, staff and the local area.

## When you are in Manchester

### Welcome Week

During welcome week, there will be many different kinds of activities organised by the University and Student's Union that will help you to get to know people. In Planning and Environmental Management, we organise induction events that will help you to settle into Manchester and University study, together with an introduction to some important aspects of University life. For example, you will be given information about the libraries: the Kantorowich Library and John Rylands University Library. You will be introduced to our tutorial and academic advice systems, using different information sources and the 'Critical Analysis of Place' course unit (see 'Welcome Week Timetable'). There will also be two day fieldtrips when you will meet the lecturers who will be teaching you in the 1<sup>st</sup> Semester. Registration in Planning and Environmental Management will take place from **Monday 16<sup>th</sup> September onwards**. Your Director of Undergraduate Studies, **Richard Kingston** and your

Programme Administrator, **Caroline Turner**, will meet with you and your year at Registration and guide you through the Welcome Week activities. You will meet your 'Academic Advisor' during the first week of the semester.

During Welcome Week you will be required to finalise your registration with the University and to collect your ID swipe card. Many of you will also be settling into your Hall of Residence and there will be lots of social events going on in these.

During welcome week, you will have the opportunity to register for the University's computer system. This will allow you to use e-mail and other IT based services within the university (e.g. library services, internet etc.). All other **teaching begins on Monday 23<sup>rd</sup> September** including lecture course units and tutorials etc. During this week you will have the opportunity to meet your academic advisor for the first time during your tutorial.

It is important during Welcome week (and every other week) to keep an eye on the electronic notice boards on the student intranet and to check your email. If staff need to contact you, they will probably do so by email (using your University of Manchester email address). It is important that you regularly check your university email account because it is through this account that announcements and course information, including changes to lecture times, will be available. If you have any problems, the staff on the Student Information Desk (second floor, Arthur Lewis Building) should be able to point you in the right direction.

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## Welcome Week Timetable

### **Monday 16<sup>th</sup> September 2013**

- 10.45am Planning & Environmental Management induction commences. Meet in **Studio 2.3**, on the 2nd floor of the **Humanities Bridgeford Street** Building.
- 10.50am Welcome address, Prof. Graham Haughton, Head of Planning & Environmental Management.
- 11.00am Getting to know you – Richard Kingston (Director of Undergraduate Studies), Stephen Hincks (Admissions Tutor) & Caroline Turner, (Programme Administrator).
- 11.30am Introduction to the programme of work for the Semester, with details of your lectures, timetable, tutorial system, etc. by Richard Kingston. (Studio 2.3, Humanities Bridgeford Street).
- 12.30pm *LUNCH* in the studio
- 2.00pm Meet your Peer Mentors and representatives from PLUMS (Planning University of Manchester Student Society) – our 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> year students
- 2.45pm Becoming a Student Rep
- 3.15pm Tour of Kantorowich Library in groups with the librarian, Gary Penrice.
- 4.00pm Close

### **Tuesday 17<sup>th</sup> September 2013**

- 9.00am Day trip to the Forest of Bowland Area of Outstanding Natural Beauty (AONB) (<http://www.forestofbowland.com/>)
- 5.00pm Arrive back at the University of Manchester dependent on traffic.

### **Wednesday 18<sup>th</sup> September 2013**

- 9.00am Day trip to Port Sunlight, Merseyside (<http://www.portsunlightvillage.com/>)
- 4.00pm Return
- 4.15pm Drinks and Nibbles in Studio 2.3.

### **Thursday 19<sup>th</sup> September 2013**

- 11.00am Getting the Best Out of University (Dr Joanne Tippett) – Studio 2.3
- 2.00pm Demonstration of Online Administrative Services (e.g. the SEED Intranet and Student Net) by your UG Programme Administrators in Computer Cluster 2.1, Humanities Bridgeford Street.
- 2.30 pm UG Programme Administrators will be available to help with any online Registration problems
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## **After Welcome Week**

### **Outline of the year, and some preliminary information**

This note gives some further provisional information about the first year of the programmes for next session. **Assessment will vary between individual coursework and examination, group submissions and oral presentations.**

The first year of the programmes in Town and Country Planning, Environmental Management and Urban Studies consists of the following Course Units:

### **Semester 1**

#### **PLAN10031 – Environment and Society (20 credits)**

This course will introduce you to earth systems and the relationship between people and the natural environment. It provides an overview of the principles and methods of environmental science and management, and their application to different ecosystems. You will explore the impacts and influences of humans on the environment and how the natural environment shapes and constrains land use and development. The course will provide significant practical experience of current issues, through visits to a coastal ecosystem, a farm and a multiple use forest. This takes place on a Thursday.

#### **PLAN10041 – Cities & Society (20 credits)**

This course explores contemporary processes of urban change in Britain, and examines the key economic, social, and environmental issues faced by the environmental professions. Theoretical ideas about the growth and change of urban areas are introduced, to help students understand better how economic, social, political and environmental pressures shape geographical patterns of land-use in urban areas. This takes place on a Monday.

#### **PLAN10091 – Critical Analysis of Place (10 credits)**

This course is concerned with developing the study skills you will need as a university student, and with introducing the many different kinds of information used by town planners and environmental management professionals. It develops skills in information collection, handling and communication by means of lectures, workshops and practical exercises with some additional field work. This takes place in Weeks 1-5 on a Tuesday.

#### **PLAN10062 – Practical Projects (10 credits)**

Practical projects aim to integrate and consolidate knowledge and skills learned elsewhere on the course, and provide an opportunity for students to have a go at tackling realistic environmental planning and management problems. This requires several site visits. In the first year projects focus on plan and policy making, using various parts of Greater Manchester, and on developing elementary design skills, including an introduction to Geographical Information Systems (GIS), Computer Aided Design (CAD) and graphic design software such as Photoshop and Google SketchUp. Project work takes place throughout the semester and assessment is solely by means of submitted coursework and presentations. This takes place in Weeks 6-12 on a Tuesday.

### **Academic Tutorials**

The academic tutorial system is designed to help you adjust to academic expectations at the School of Environment, Education and Development. You are assigned to an academic member of staff who will meet with you in small groups at various points in the year to help your development. Your academic tutor will also remain in contact throughout your time at the University of Manchester after the first semester course has finished.

***Attendance is required for SEMESTER 1 examinations from Monday 13<sup>th</sup> January 2013 to Friday 24<sup>th</sup> January 2014 inclusive.***

### **Semester 2 (which commences Monday 27<sup>th</sup> January 2014)**

#### **PLAN10352 – Urban & Environmental Economics (20 credits)**

This course introduces students to basic economic concepts and analytical techniques, and aims to develop awareness of how economic analysis aids our understanding of Planning and environmental issues. It provides students with a basic understanding of markets in relation to land and the environment, property and labour, and the effects of public intervention on the workings of such markets. This takes place on a Monday.

#### **PLAN10022 – The History of Planning (20 credits) (this Module is compulsory for the Planning students)**

This provides an introduction to architectural, urban and landscape history, and explores the origins of environmentalism, conservation and the Planning movement. This involves lectures, guided reading, and a series of seminar debates. Your day trip to Port Sunlight is a good starting point for this module! Assessment is by written examination - at the end of the second semester, in May and by coursework. This takes place on a Tuesday.

#### **PLAN10502 – Urban Ecology (20 credits) (this Module is compulsory for Environmental Management students)**

Urban Ecology aims to introduce students to the interactions between humans and ecology in the urban environment. This includes developing an understanding of how urbanisation influences ecological interactions, the structure and function of ecology in urban areas and associated benefits for the environment, society and the economy. The course includes a significant practical element, learning and applying a variety of mapping and analytical techniques in the field to understand the differing priorities for the management of urban greenspaces. This takes place on a Wednesday.

#### **Plus 20 credits of options**

You will choose these in semester 1 with guidance from your academic advisor. You can take 1<sup>st</sup> year modules from within SEED.

On successful completion of your **First Year**, you can expect to have:

- gained an initial understanding of the three complementary professions and disciplines of Town and Country Planning, Environmental Management and Urban Studies;
- developed a grounding in the learning techniques required for absorbing knowledge and developing skills in the environmental and professional disciplines taught in the School;

- an ability to begin to undertake self-directed learning on an individual and group basis, particularly through the use of projects;
- the skills to utilise effectively the learning resources of the School and the University.

Overall the First Year attempts to lay the groundwork for your subsequent studies, and introduces sufficient knowledge of each of the programmes for you to be able to take an informed decision about which you wish to follow for the remainder of your time in Manchester. It aims to improve your knowledge about, and understanding of, towns, cities and regions and their wider environment, and to develop basic skills of information collection, analysis and presentation. As an integrated package covering a wide range of topics, from ecology to economics you will find it both stimulating and enjoyable.

### **Supplementary Expenses**

You may also incur limited extra costs for fieldwork, which is not included in the University fees. We strive to keep these additional costs as low as possible, and find our students fully accept the need for them given the nature of the course and current government funding policy, but you should be aware of them at the outset. All fieldtrip travel costs are included in your fees.

Currently we ask students to make some contribution to the costs of your meals etc. although breakfast is usually included, during the field weeks which currently take place in the second and fourth years of our programmes, just before or after the Easter Vacation

Reading lists for particular subjects will be issued by individual tutors once you have started the course. It will not be possible to buy all the books recommended by them (unless you have unlimited financial resources!) but they should all be available in the University Library. You will also find that some recommended books can be bought second hand. A significant number of readings, from government reports to peer reviewed academic papers, will also be freely available to download via the internet. Finally, since much of your next three years will be centred in and around Greater Manchester, it would be useful if you could buy a copy of the Manchester 1:50,000 scale Ordnance Survey Map (Sheet 109<sup>1</sup>) and start developing a "feel" for the area.

An introductory reading list is also attached to the end of this document.

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<sup>1</sup> Search [www.amazon.co.uk](http://www.amazon.co.uk) for "Manchester, Bolton and Warrington [OS Landranger Map](#)"

## What you can expect and what is expected of you during the first year

During the first few weeks of the semester, it is important that you read your Handbook carefully (your Handbook will be given to you at the Induction Meeting). It will tell you about the degree, the course units, exams, and so on. The aims and intended learning outcomes of the whole suite of Planning and Environmental Management Degree Programmes and the specific ones for the first year are outlined there. It indicates the abilities and skills that you are expected to develop and acquire, and which you will be assessed on, during the year. There is also a table spelling out the marking criteria – what is required of a piece of work to achieve a 1st, a 2(i), a 2(ii) or a 3rd class mark. Familiarising yourself with these marking criteria, the overall year's aims and intended learning outcomes, and the specific aims and learning outcomes of the course units is a good way to start to orientate yourself to what you can expect and what is expected of you.

In order to achieve the year's learning outcomes and to benefit fully from the course units described in this handbook, you will have to develop your own study skills. You will find that there are major differences between school/college and university in styles of learning and teaching. There are six to nine hours of lectures in Planning and Environmental Management each week in semester 1, plus seminars and workshops (normally in groups of about 10-12 students) associated with one of these lectures. You will also have group work, day fieldtrips and private study. You will meet in small groups of approximately 4-6 for tutorials, so you will have to take responsibility for your own learning in a much more direct way than at school/college. We shall help you with guidelines on essay writing, note taking, use of the library etc. but you must consider and adopt study skills that are most appropriate to you.

Most of all within your first year, you will learn about the 'student experience': living away from home, managing limited finances, organising your time and priorities to get the most out of study, social life and sport, and, if you are in self-catering accommodation, surviving your own cooking! This wider adjustment to student life is not easy. There are plenty of books and pamphlets offering advice; benefit from them rather than looking back and wishing you had. You can expect a feeling of 'uncertainty'. There is very little chance that we would have accepted you if you were not able to cope with the programme. Be reassured. You will gain confidence as you progress through your degree. If you want more advice on what is expected of you, then talk with your academic advisor and some of their second and third year tutees and make use of our **peer mentoring system** with our 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> year students.

## **Academic Advisor**

Your Academic Advisor will be assigned to you during the first week of the semester and will remain as your academic advisor throughout your degree in Planning and Environmental Management as far as possible, so they will get to know you well and be able to monitor your progress. Meetings are formally arranged in a small group several times during 1<sup>st</sup> year. You will have a one-to-one meeting following the Semester 1 examinations and you can arrange to meet them at any other time you feel the need to. These meetings will address any issues that you think are important.

If you have any problems, you should talk in the first instance to your academic advisor or to the specific lecturer who is teaching you. If they are not able to help, talk to the Programme Director (Richard Kingston) or the Head of Planning and Environmental Management (Graham Haughton).

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## **Getting involved**

A good way to settle into Planning and Environmental Management is to become involved. For example, you might want to get involved in the **PLanning @ University of Manchester Student Society (PLUMS)** – you can search on Facebook for them! We also have our own **Planning @ Manchester Film Club** – again on Facebook<sup>2</sup> which runs during semester 1 and 2 on alternate weeks. Alternatively, there are positions for first year students on various committees within the School of Environment, Education and Development (of which Planning and Environmental Management is a part) and the Faculty of Humanities. These cover the following areas:

- Curriculum development and Staff-student relations
- School Board (i.e. School management)
- Library provision
- Health and safety matters

Elections for student reps will be held during welcome week. During the year, if you want to find out who your reps. are or what has been discussed at any of these committee meetings, the details are posted on the student intranet @ <http://www.intranet.sed.manchester.ac.uk/students/>

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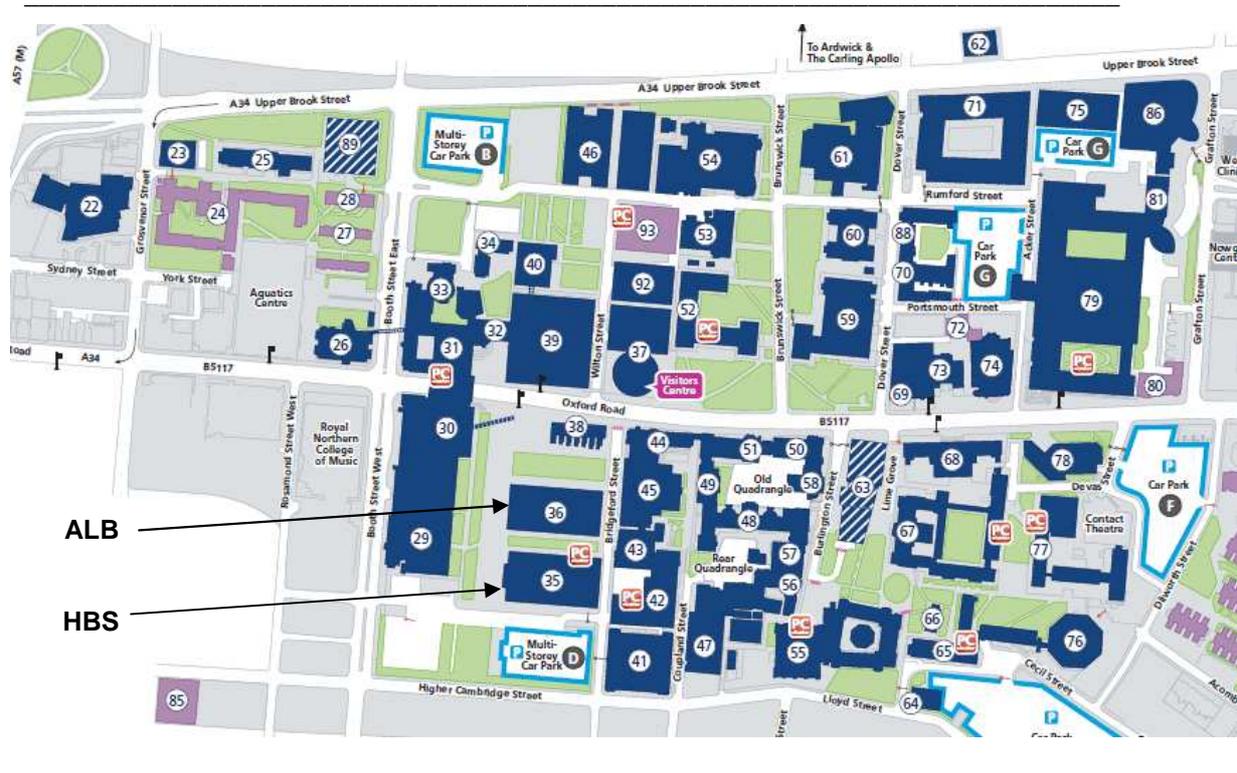
<https://www.facebook.com/groups/215927148468994/>

## Finding your way around

**Academic Staff Offices** are located on the Second floors of the Humanities Bridgefords Street (HBS) Building (*Building 35 on your campus map at the back of your crucial guide*). Most staff have consultation times when they will be available to discuss any queries that you may have. These are published on the electronic noticeboards and on office doors. Your Programme Administrator, Caroline Turner is available, via the Student Information Desk on the 2<sup>nd</sup> floor of the Arthur Lewis Building (*Building 36 on your campus map*).

**Teaching Rooms:** Lectures are likely to be spread around the campus although most teaching takes place in HBS while tutorials will largely be held on the ground or 1st floor of the Arthur Lewis Building (ALB). There is a Computer Laboratory in ALB and a further three Computer Laboratories and the Kantorowich Library in HBS (*Building No 35 on your campus map*). The ALB also has a common room and each building has its own coffee shop.

**Information:** The Student Information Desk is located on the second floor of the Arthur Lewis Building.



## **Introductory Reading List**

Do not feel that you need to buy all of these books!! They just give you a good introduction. Specific books and journals will be specified once you start your course at the end of September which will be available in the library in hard copy and as e-Books. The first two are aimed at Planners and Urban Studies students and the final book for Environmental Managers. The third book gives a good overview of 'sustainability'. You can find these books fairly cheaply on Amazon as 'used' rather than buying new copies.

### **Hall, P. and Tewdwr-Jones, M. (2010) *Urban and Regional Planning*. London: Routledge.**

This is the fifth edition of the classic text for students of urban and regional planning. It gives an historical overview of the developments and changes in the theory and practice of planning, throughout the entire twentieth century.

This extensively revised edition follows the successful format of previous editions:

- it introduces the establishment of planning as part of the public health reforms of the late nineteenth century and goes on to look at the insights of the great figures who influenced the early planning movement, leading up to the creation of the post-war planning machine.
- national and regional planning, and planning for cities and city regions, in the UK, from 1945 to 2010, is then considered. Specific reference is made to the most important British developments in recent times, including the Single Regeneration Budget, English Partnerships, the devolution of Scotland, Wales and Northern Ireland, the establishment of the Mayor of London and the dominant urban sustainability paradigm.
- planning in Western Europe, since 1945, now incorporating new material on EU-wide issues, as well as updated country specific sections.
- planning in the United States, since 1945, now discussing the continuing trends of urban dispersal and social polarisation, as well as initiatives in land use planning and transportation policies.
- finally the book looks at the nature of the planning process at the start of the twenty-first century, reflecting briefly on shifts in planning paradigms since the 1960s and going on to discuss the main issues of the 1990s and 2000s, including sustainability and social exclusion and looking forward to the twenty-first century.

### **LeGates, R.T. and Stout, F. (eds) (2011) *The City Reader*. London: Routledge**

The fifth edition of the highly successful the *City Reader* juxtaposes the best classic and contemporary writings on the city. It contains fifty-seven selections including seventeen new selections by Elijah Anderson, Robert Bruegmann, Michael Dear, Jan Gehl, Harvey Molotch, Clarence Perry, Daphne Spain, Nigel Taylor, Samuel Bass Warner, and others – five of which have been newly written exclusively for the *City Reader*. Classic writings from Ebenezer Howard, Ernest W. Burgess, LeCorbusier, Lewis Mumford, Jane Jacobs, and Louis Wirth, meet the best contemporary writings of Sir Peter Hall, Manuel Castells, David Harvey, Kenneth Jackson and others.

This edition of the *City Reader* has been extensively updated and expanded to reflect the latest thinking in each of the disciplinary areas included and in topical areas such as sustainable urban development, climate change, globalization, and the impact of technology on cities. The plate sections have been extensively revised and expanded and a new plate section on global cities has been added.

The anthology features general and section introductions and introductions to the selected articles. New to the fifth edition is a bibliography of 100 top books about cities.

**Layard, A., Davoudi, S. and Batty, S. (eds) (2001) Planning for a Sustainable Future. London: SPON.**

This book brings together the key elements in the debate on sustainable development - the most exciting agenda within planning at the current time. The book is structured in three parts - the first examines the context through concepts of sustainable development, the history of the debate and the new agenda from a political, legal and planning perspective. The second part presents a series of sector reviews covering housing, transport and waste management - issues that affect the property market and urban design. The final section is based on analysis and covers elements of the debate at several different scales.

**O'Riordan, T. (ed) (1999) Environmental Science for Environmental Management. London: Longman.**

Environmental Science for Environmental Management has quickly established itself as the leading introduction to environmental science, demonstrating how a more environmental science can create an effective approach to environmental management on different spatial scales. Since publication of the first edition, environmentalism has become an increasing concern on the global political agenda. Following the Rio Conference and meetings on population, social justice, women, urban settlement and oceans, civil society has increasingly promoted the cause of a more radical agenda, ranging from rights to know, fair trade, social empowerment, social justice and civil rights for the oppressed, as well as novel forms of accounting and auditing.

Environmental Science for Environmental Management is an essential text for undergraduate students of environmental science, environmental management, planning and geography.

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