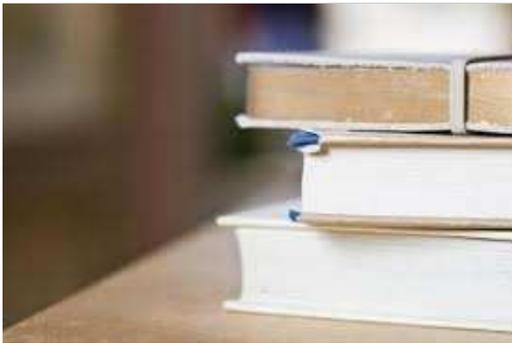


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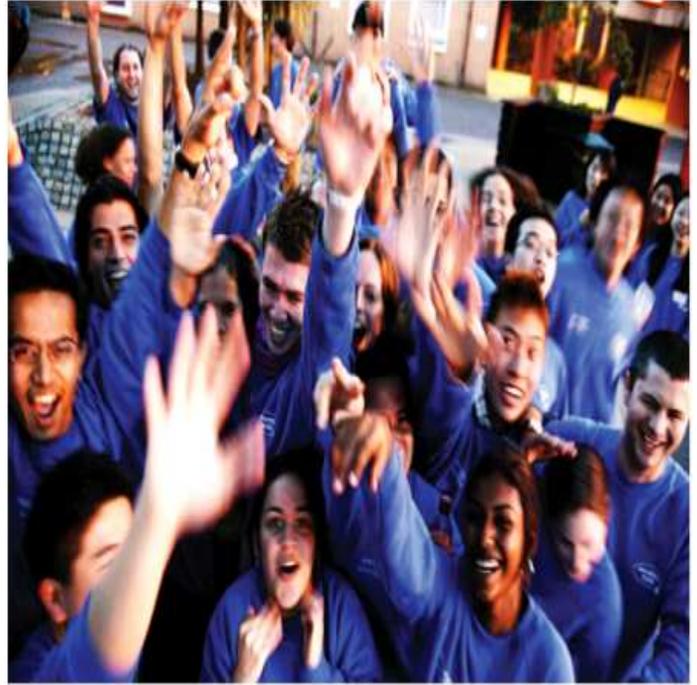
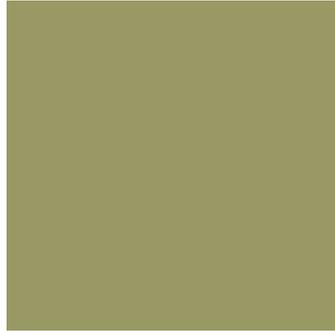
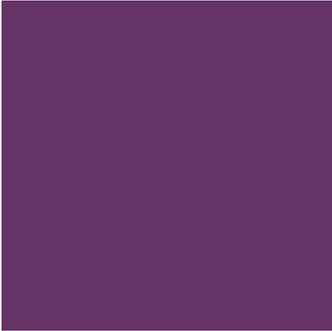
TeachFirst



Faculty of Humanities  
Manchester Institute of Education

# MA Education (Teach First Leadership)

Joining Instructions 2013-2014



# Welcome to the University of Manchester

Dear Student

Thank you for choosing to study the MA Education (Teach First Leadership) at the University of Manchester in association with Teach First.

Inside this welcome pack you should find everything you need to help you get started with your studies – including online registration instructions, an induction week timetable, a brief course timetable and recommended reading for each of our course units.

I hope that your time with us is enjoyable and that you will benefit from your experiences on the course. The MA Education team and I look forward to getting to know you during your time with us.

**Dr Cate Goodlad**

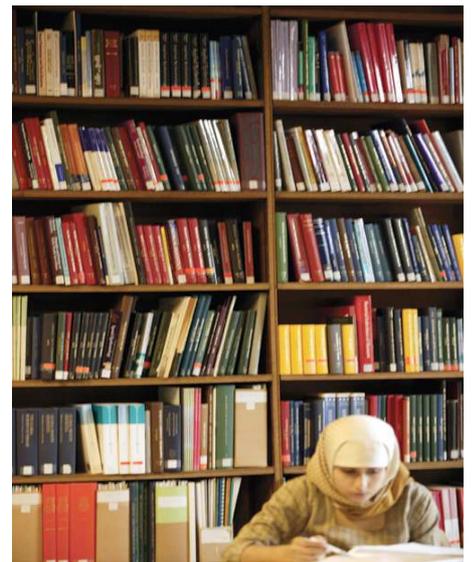
**(Programme Director)**

August 2013



# Recommended reading

## Some useful books to get you started



### Academic and transferable skills

Cottrell, S. (2008). *The study skills handbook*. Basingstoke: Palgrave. (This is part of a range of study skill books published by Palgrave)

Neville, C. (2010). *The complete guide to referencing and avoiding plagiarism 2<sup>nd</sup> edition*. Maidenhead: Open University.

Northedge, A. (2005). *The Good Study Guide* (2<sup>nd</sup> Edition) Berkshire: Open University Press.

### EDUC79981 Contemporary Issues in Urban Education

Ball, S.J. (2003) *Class strategies and the educational market: the middle class and social advantage*, London:RoutledgeFalmer.

Hall, D. and Raffo, C. (2009) New Labour and breaking the education and poverty link: a conceptual account of its educational policies, in Chapman, C. and Gunter, H. (2009) *Radical Reforms: Perspectives on an era of educational change*, London: Routledge

Lipman, P. (2004) *High stakes education*, London: RoutledgeFalmer.

### EDUC79982 Leading Educational Change in Urban Contexts

Ainscow and West, M (2006) *Urban School Improvement: Leadership and Collaboration*. Buckingham: OU Press

Chapman C and Gunter H.M (2009) *Radical reforms: Reflecting on an era of educational change*, London: Routledge

Fullan, M (2006) *Turnaround Leadership*, San Francisco, CA: Jossey Bass

Gunter, H.M. (2001) *Leaders and Leadership in Education*. London: PCP.

Smyth, J. (1989) *Critical Perspectives on Educational Leadership*. London: Routledge

# September 2013 Registration

You should by now have received communication from the University about the on-line registration process and what is required of you. This is therefore designed as guidance to reiterate the importance of completing all aspects of registration via the online system.

If you haven't yet received any communication from the University inviting you to register then please make sure you have completed the following

 IT sign up [www.iam.manchester.ac.uk](http://www.iam.manchester.ac.uk)

 Confirm your attendance

## MyManchester

Once you have completed the IT sign up you will have access to the following prior to September.

 Early Payment - Available until 31<sup>st</sup> August 2012

 You can upload a photo for your student card

 Access the crucial guide pages [www.studentnet.manchester.ac.uk/crucial-guide](http://www.studentnet.manchester.ac.uk/crucial-guide)

## Registration

This will open from 1<sup>st</sup> September 2013, however as this is a weekend we recommend that you try to register from **2<sup>nd</sup> September 2013**. Ideally you should complete all sections of the registration process prior to arriving at the University to access the University's online registration facility go to [MyManchester](#).

**Registration Hotline**

**+44(0)161 306 5544**

This hotline is available weekdays between 2<sup>nd</sup> September – 30<sup>th</sup> September 2013 9.00am - 5.00pm and the weekends in September except 14<sup>th</sup>-15<sup>th</sup> September 2013.

If you do not register by 30<sup>th</sup> September 2013 the University Finance Office will impose a late registration fee. This fee will rise from £50 to £200 if you still haven't registered by 31<sup>st</sup> October 2013.

## Distance Learning Students

While you are registered as a part-time student of the university, we appreciate that many of you will not come to Manchester. Student cards can be requested for posting out once you have completed registration and uploaded a photo via [ssc@manchester.ac.uk](mailto:ssc@manchester.ac.uk). Please remember to quote your student ID within the request.

If you are unable to contact the helpdesk during office hours then please liaise with the PGT office, who will endeavour to ensure you are dealt with promptly.

## Course Units

Mandatory course units should appear automatically onto your student profile so please contact the PGT office if this isn't the case. It is important that you check this is the case to ensure that you can access Blackboard, as you will be unable to access course materials until your registration is complete. If you experience any problems please contact the PGT Office.

Please do not hesitate to contact a member of the Postgraduate Taught Office team if you have any questions.

Christine Chadwick [Christine.m.chadwick@manchester.ac.uk](mailto:Christine.m.chadwick@manchester.ac.uk)

Or

Jonathan Herbert [Jonathan.Herbert@manchester.ac.uk](mailto:Jonathan.Herbert@manchester.ac.uk)



# Your Course timetable

Please note that this is a provisional timetable and minor alterations may be made. You will be notified of any such changes at your first session. Unless indicated otherwise, all of the Wednesday sessions will be in the **Ellen Wilkinson Building, Devas Street, Manchester**. Saturday sessions will be held at **Leeds Metropolitan University, Headingley Campus**.

## Induction

Induction will take place at the start of the first session. If you are attending on **Wednesday 25<sup>th</sup> September in Manchester**, 5.30-8.30, we will be in B4.3 in the **Ellen Wilkinson Building**. This is building number 77 on the campus map, located behind the Academy on Oxford Road. There are plenty of buses which service Oxford Road to the city centre, or if you are coming by car, off street parking can be limited but the Dilworth Street carpark can be entered for only £2 after 4pm. Map details can be found at: <http://www.manchester.ac.uk/aboutus/travel/maps/>

If you are attending on **Saturday 28<sup>th</sup> September in Leeds**, 9.30-4, we will be in the Leeds Metropolitan Headingley Campus room to be confirmed. The campus is well served by public transport and there is plenty of free parking. Map details can be found at:

<http://www.leedsmet.ac.uk/about/files/campusmaps.pdf>

You will be notified of any changes. Please endeavour to be prompt to ensure you don't miss any important information.

## Dates for Semester 1 - EDUC79981 Contemporary Issues in Education

These are provisional dates and subject to change. All registered students will be notified of any changes.

1. Wednesday 25<sup>th</sup> September OR Saturday 28<sup>th</sup> September
2. Wednesday 2<sup>nd</sup> October OR Saturday 28<sup>th</sup> September
3. Wednesday 9<sup>th</sup> October OR Saturday 12<sup>th</sup> October
4. Wednesday 6<sup>th</sup> November OR Saturday 12<sup>th</sup> October
5. Wednesday 20<sup>th</sup> November OR Saturday 30<sup>th</sup> November
6. Wednesday 27<sup>th</sup> November OR Saturday 30<sup>th</sup> November

Assignment submission date Monday 13<sup>th</sup> January 2014