

THE SCHOOL OF ARTS, LANGUAGES & CULTURES PROGRAMME STRUCTURE

For students studying on programme:	MLBM Arabic (Modern Language and Business Management)
Level of study:	L2
Academic year of study:	2016/17
Programme Code:	06348
Plan Code:	07730
Document link:	If you are reading a printed version of this document you should check the SALC Student Intranet to ensure that you have the most up to date version.
Contact:	If you have any questions about this structure, please contact our programme administration team for Modern Language and Business Management: MLBM.administrator@manchester.ac.uk

PLEASE COMPLETE COURSE UNIT SELECTION AS EARLY AS POSSIBLE TO AVOID DISAPPOINTMENT.

PLEASE NOTE: After completing your selection, you must ensure that you have chosen:

- a total of 120 credits
- a minimum of 100 credits at Level 2 or higher
- a minimum of 40 credits in each named subject
- a minimum of 50 credits per semester
- a maximum of 70 credits per semester
- no more or no less credits as stated from each list

Course unit enrolment checks are completed from start of teaching until the end of week two. Students who have not following the guidance within the programme structure could find that units they wish to take are no longer available.

Please complete all 4 steps to enrol in the required **120 credits** for your programme of study:-

Steps 1 & 2 will be completed for you automatically by your Programmes Administration Team (80 credits)

Steps 3 and 4: You MUST choose 20 to 40 credits from lists C and D, including at least 20 credits of optional Business Course Units from list D (20-40 credits)

ADDITIONAL NOTES:

- In order to progress to the third year of the programme, it is necessary to pass your compulsory language units with a mark of 40 or above. It is also necessary to pass at least 40 more credits with a mark of 40 or above, and a further 40 credits with a mark of 30 or above. You must pass at least 40 credits at the first attempt (i.e. not through resits). Please see your School Handbook for more information.

Step 1: Compulsory Language Course Units

You will be automatically enrolled onto the compulsory course units in List A by your Programme Administrator (80 credits)

LIST A:	You will be automatically enrolled on to the following course units (60 credits):	Credits
Semester One Course Units <i>Course Units taught in Semester One ONLY</i>		
MEST20111	Arabic Language 2 – Part 1	20
Semester Two Course Units <i>Course Units taught in Semester Two ONLY</i>		
MEST20002	Introduction to Post Colonial Arabic Literature	20
MEST20112	Arabic Language 2 – Part 2	20

Step 2: Compulsory Business Course Units

You will be automatically enrolled onto these compulsory course units in by your Programme Administration Team (20 credits)

LIST B:	Compulsory Course Units	Credit
Full Year Course Unit <i>Course Unit taught for full academic year</i>		
BMAN22000	Firms and Management in Comparative Perspective	20

Step 3:

You may select 20 credits from the list of MEST optional course units in List C below:

Note: Please ensure when selecting optional course units that you are selecting; a minimum of 50 credits and a maximum of 70 credits per semester (including mandatory course units). This is to ensure a manageable balance of credits per semester.

LIST C	MEST Optional Course Units – You may select 20 credits from the course units below:	Credit
Semester One Course Units <i>Course Units taught in Semester One ONLY</i>		
MEST20011	Theories in the Academic Study of the Middle East	20
MEST20811	Colonialism, Imperialism and Identity in Palestine 1860-1948	20
MEST20501	Muslim Intellectuals in Global History: 18 th to 21 st Century	20
Semester Two Course Units <i>Course Units taught in Semester Two ONLY</i>		
MEST20352	Women and Gender in the Middle East	20
MEST20292	Shi'ism: The Other Islam	20

Step 4: Optional Business Course Units

You MUST select a minimum of 20 credits and a maximum of 40 credits from List D below:

LIST D:	Select a minimum of 20 credits and a maximum of 40 credits, ensuring that you have a minimum of 50 credits or a maximum of 70 credits per semester (including your compulsory course units):	Credit
Semester One Course Units <i>Course Units taught in Semester One ONLY</i>		
BMAN20781	Strategy, Organisation and Competition	10
BMAN20821	New Product Development and Innovation	10
BMAN20081	Financial Statement Analysis (Pre-requisite is BMAN10621b)	10
BMAN20811	Managing Business Operations	10
ECON20101	Environmental Economics IIA (Pre-requisite: one of ECON10001/10061/10071)	10
ECON20321	Development Economics IIA	10
ECON20341	Business Economics IA	10
ECON20351	Microeconomics IIA (Pre-requisite: one of ECON10001/10061/10071)	10
ECON20431	Economics for Public Policy	10
MCEL30001	Tools and Techniques for Enterprise (Level 2 MLBM students can take this course even though it is Level 3)	10
SALC20401	Careers & Project Management for Arts, Languages and Cultures (Not open to students who are taking or have previously taken BMAN20022)	20
UCOL20021	Leadership in Action	10
UCOL24141	Science, Technology and Democracy	10
Semester Two Course Units <i>Course Units taught in Semester Two ONLY</i>		
BMAN20022	Personnel Selection and Career Development (Not open to students who are taking or have previously taken, SALC20401 or SALC20402)	10
BMAN20142	Chinese Business	10
BMAN20152	Chinese Business (SALC Students Only – Not open to students who are taking BMAN20142)	20
BMAN20242	Introduction to Corporate Finance & Financial Instruments (Pre-requisite BMAN10621b)	10
BMAN20792	Technology, Strategy and Innovation	10
BMAN20832	Marketing	10
BMAN20072	Investment Analysis (co-requisite BMAN23000A & Pre-requisite BMAN10552)	10
BMAN20842	Organisations and Employment	10
BMAN21012	Global Contexts of Business and Management	10
ECON20332	Development Economics IIB	10
ECON20342	Business Economics IB (co-requisite ECON20341)	10
ECON20352	Microeconomics IIB (co-requisite ECON20351)	10
MCEL30002	Tools and Techniques for Enterprise (Level 2 MLBM students can take this course even though it is Level 3)	10
SALC20402	Careers & Project Management for Arts, Languages and Cultures (Not open to students who are taking or have previously taken BMAN20022)	20
UCOL20022	Leadership in Action	10
Full Year Course Units <i>Course Units taught in both Semester One and Semester Two</i>		
ECON20120	Mathematical Economics I (Pre-requisite ECON10001 or ECON10071)	20
UCOL20020	Leadership in Action	20
BMAN21020	Financial Reporting and Accountability (Pre-requisite BMAN10621b)	20
BMAN23000A	Foundations of Finance (Pre-requisite: 60% or Higher in BMAN10552)	20
BMAN21040	Intermediate Management Accounting (Pre-requisite BMAN10632)	20

Step 5: Subject to the approval of the UG Programme Director and fulfilment of the steps outlined above, students at Level 2 are permitted to take a maximum of 20 credits free choice. You can find the full list of free choice units from the Courses Tab within My Manchester login.manchester.ac.uk (List 000014151)

PLEASE NOTE - when selecting your free choice course unit:

- Please note where a UCOL (University College) unit is a language unit, the LEAP rules below apply.
- MLBM Arabic students may take one LEAP language unit (20 credits) as free choice in either or both of the second and final years, as long as in any one year no more than three languages are studied. However, a LEAP language unit may only be taken as a free choice unit in the final year if a prerequisite LEAP unit in the SAME language has been taken in the second year. You must apply directly with the LEAP office in order to take a LEAP language unit. (Your performance on this unit will be monitored, and, where relevant, you may be advised to discontinue with the study of a third language in the subsequent year of study at the recommendation of your Academic Advisor or Programme Director.)

Important Notes

- **At least 100 of the total of 120 credits must be at Level 2 (i.e. course units whose code numbers begin with the number 2, e.g. BMAN22000), but up to 20 of the 120 credits can be at Level 1.**
- **No more than ONE** of the following units may be taken during your MLBM programme: BMAN20022 Career Development, CARS22012 Career Management Skills, SALC20401 Careers & Project Management for Arts, Languages and Cultures, SALC20402 Careers & Project Management for Arts, Languages and Cultures.
- Note that **only ONE** of UCOL20021, UCOL20022 Leadership in Action (10 credits) and UCOL20020 Leadership in Action (20 credits) may be chosen.
- **Note that some final year courses have Level 2 courses as prerequisites.** Please see the 'MLBM Economics Guide' and the 'MLBM Accounting and Finance Guide' for details.