

To Vice-Presidents/Deans, Heads of Schools, HoFAs
From Dr Melanie Taylor
Date 9th July 2008
cc Prof M Case, Dr S A Robson, Dr D Barker, Prof M Hebbert, E Shillcock, T
Humphreys, T Graham, School Safety Representatives
Reference Safety Circular 5/2008

Emergency evacuation procedures for disabled persons, and personal emergency evacuation plans (PEEPs)

The University's Fire Safety Advisory Group, chaired by Professor Hebbert, has revised and updated our existing procedures and guidance on evacuation of disabled students and visitors, and developed a new procedure on evacuation of disabled staff. All 3 procedures have now been approved by the Health & Safety Committee.

A series of generic PEEPs has also been developed, to assist School Disability Co-ordinators and safety personnel.

The procedures and generic PEEPs are all available from the Health & Safety Services webpages at <http://www.campus.manchester.ac.uk/healthandsafety/peeps.htm>

Heads of School will wish to draw attention to these at their regular staff meetings and health & safety committees.

Dr Melanie Taylor
University Safety Advisor