

Memo

To Safety Co-ordinators (for onward transmission to school safety advisors)

From Dr Melanie Taylor, University Safety Advisor

Date 24th February 2005.

Distribution

Reference Safety Circular 1/2005

University health & safety policies

Some of you will already be aware of delays in setting up webpages for the central administration. As an *interim* measure, some University policies have been placed on the main webpages at www.manchester.ac.uk/policies.

Although the health and safety documents are not "finished off" in terms of making all the web links and inserting new contact information, the content has been approved by the Registrar and Secretary, or the University Health & Safety Committee. The documents currently listed under Health & Safety are::

- Accident & near miss - reporting
- Accident report form
- Accident investigations
- Food safety policy
- Health & safety training policy
- HIV / AIDS infections
- Incident & near miss report form
- Ionising radiation
- Laser safety

Please ensure that everyone uses the new forms for reporting accidents, and tries to complete the details we need to comply with legal requirements.

Other relevant policies include stress management and smoking; Estates topics of interest to school safety advisors include documents on roof access policy, permits to work, asbestos management, and maintenance policy.

Dr Melanie Taylor
University Safety Advisor