# <u>RMS System</u> Upgrade 2, April 2007

A new version of the RMS is scheduled to be released on Tuesday 17<sup>th</sup> April 2007. This document is to highlight the major changes. An updated full RMS User Guide can also be found at <u>http://www.campus.manchester.ac.uk/researchoffice/preparing/rms/</u> on or after 17<sup>th</sup> April 2007.

Any issues or errors occurring during this system release should be emailed to <u>edsmail@manchester.ac.uk</u>

Any suggestions for future developments should be emailed to <u>edsmail@manchester.ac.uk</u>

The key features of the release are:

#### 1. RMS Wizard

This is an optional quick entry screen to initiate an 'INPREP' RMS record without having to work through the several mandatory screens required when inputting a proposal.

#### 2. Funder Cost Headings

- 2.1 The button for Funder Cost Headings will be deleted from the main screen as this detail is held within the Funders screen.
- 2.2 The School Contribution for fEC will be self calculating.

# 3. Investigators Credit splits

The system now has the ability to record multiple credit splits against one investigator's record. For example, Dr Unknown to be split 50% School of Medicine and 50% Life Sciences can now be recorded as one Investigator.

#### 4. Upgrade and update the existing Division and Group fields

**4.1** The legacy RGSU RGroup and RGSU Division fields have been renamed Research Group and Research Division respectively. Any Group or Division detail entered against the School field on the RMS has been mapped to the correct field.

For example, if Politics (I4186) was entered in the School field, the School field will be amended to state School of Social Sciences (I3041) and Politics has been moved to the Research Division field.

**4.2** Any legacy data entered in RGSU RGroup and RGSU Division fields has been mapped to the new equivalent Group or Division

For example,

Old	New
RGSU Division -	Research Division -
1, Clinical Division 1	Division of Medicine & Neuroscience (I4031)
RGSU RGroup -	Research Group-
B, Dermatology	Dermatology (I5126)

**4.3** Research Institutes can now be entered against a research project on the RMS.

# 5. Minor changes and bug fixes

- 5.1 Spelling corrections
- 5.2 External Participants being assigned to Party Numbers.
- 5.3 Addition of Finance Information button currently inactive
- 5.4 Speedier transfer of Information between RMS and Oracle Financials

#### 1. RMS Wizard.

Cancel

The optional RMS wizard can be located through the RMS main screen. You do not have to log into the RMS in any different way.



All mandatory information required to save a basic 'In prep' record is highlighted in yellow as it does in the main RMS. The record automatically defaults to a Research Grant without an approval form.



down.

The final screen of the Wizard lets you review the information you have entered and requires the final piece of Mandatory information to create an 'INPREP' record which is the Short Title.



After creating your RMS record you can go directly to the record to complete the information, or create another basic record, or Close the RMS Wizard. The record created will have an 'INPREP' status.

Create a New Application	Li 利文	L I I I I I I I I I I I I I I I I I I I
Welcome Lisa Field		
3: Create Application You are about to create an Application with the following information. 1:Basic Approval Form Completed : N Application Type : Research Project Grant Application Title : System Development Proposed Start Date : 01-APR-07 2:Parties School Principal Investigator Principal Funder To ammend the data go back Finally, complete the s Short Title R: AAR S Open project Create another project	1: Basic 2: Parties 3: Create	No of Funders No of Investigators Click 'Open Project' to go into the 'INPREP' record to add full RMS details
Cancel	Expected E	Ind Date
Comments	Foreign Currency Exchange	Value Rate

# 2.1 Amendment to Funder Page

Updating Funder Cost Headings can now only be done through the Funder screen. A summary of the cost heading can still be seen from the Main page.

Application Details       Type IDC       Research Council Grant       Project May 708:289         Application Title       Re:ECZ Waiting in line: A sequenced approach to the antibacterial pleuromutiin       Imaging Sciences and Biomedical Engl Nov Floriders 3         Propessed Star Date 01.11 NOV 2006       Duration 36       MONTHIS       Proposed End Date 31.0CT 2007         Propessed Star Date 01.11 NOV 2006       Duration 36       MONTHIS       Proposed End Date 31.0CT 2007         Propessed Star Date 01.11 NOV 2006       Duration 36       MONTHIS       Proposed End Date 31.0CT 2007         Propessed Star Date 01.11 NOV 2006       Duration 36       MONTHIS       Proposed End Date 31.0CT 2007         Propessed Star Date 01.01 NOV 2006       Duration 36       MONTHIS       Proposed End Date 31.0CT 2007         Propessed Date 01.01 NOV 2006       Developer Date 30.00 Nov of Founders 3       Developer Date 31.0CT 2007         Current Values       Status Chango Date 20.00 Nov of Founders 3       Developer Date 31.0CT 2007         Current Values       Status Chango Date 20.00 Faculty 2000       Faculty of Engineering & Physical Sciences 4         Current Values       Status Change Date 20.00 Faculty 2000       Faculty of Engineering & Physical Sciences 4         Programm Scheme Responsive Funding St Respo	😑 Maintain	Research Appl	ications (2002-200	********		*********				*******	*******		999999999 <b>2</b> 3	ת × ד
Reference process       Type: ILL Control Frank       Progenetizing 7088/288         Application Title       Reference process       Sciences       Sciences         Application Title       Waiting in line: A sequenced approach to the antibacterial pleuromutilin       Interview         Processed Start Date       D114/0V 2006       Duration 36       MONTHS       Proposed End Date 31-OCT 2000       No of Fondere 3         Processed Start Date       D114/0V 2006       Duration 36       MONTHS       Proposed End Date 31-OCT 2000       No of Fondere 3         Processed Start Date       D114/0V 2006       Expensive Action 36       Monthster Business School       No of Fondere 3         Submission Date       09       MAY 2006       Expensive Action 36       Monthster Business School       No of Fondere 3         Submission Date       09       MAY 2006       Expensive Funding Sciences       Bioinedical Engl No of Parcelysts 1         Current States       SUBMIT       States Change Date 22.40A/2000       Faculty 2000       Faculty 2007       Faculty 2007         Current States       SUBMIT       States Change Date       Chanker Expensive Funding Sciences       Exploration Funder Date       Fondereco         Funder       Summary Cost Headings       External Participants       Interstates       Exchange Date       Chanker	Applic	ation Details		_			_	_		_	_			
Application Tale RELCZ Waiting in line: A sequenced approach to the antibacterial pleuromutilin Proposed Start Date 01:NOV2006 Unration 8 MONTHS Proposed End Date 31:OCT2009 No of Fundors 3 No of fundor 3		Reference	50080	Type RCG	Resear	rch Council Gran	t		Project Mgr	7086290				
Application The Walling in line: A sequenced approach to the antibacterial pleuromutilis  Proposed Start Date Of HOV/2006 Exceeded Starter  Processal Date Of Hovestigators  Processal Date Of Hovestigator  Processal Date Of Hovestigators  Processal D		App Short Title	R: ECZ Waiti	ng in line1212	2	FEC 26	545		ESS				Contract 🗆	
Proposed Start Date Proposed Start Date Proceptil Funder Research Group Backetser Bouncess School Date Startes Submission Date District Startes Submission Submissio	<i>ب</i>	Application Title	• Waiting in line	: A sequence	d approact	h to the antibacte	erial pleuro	omutil	in					
Principal Funder Principal Funder Principal Funder Principal Funder Principal Funder Principal Rowstigator Principal Rowstigator Subtraisator Preserveh Rows Subtraisator Principal Rowstigator Subtraisator Principal Rowstigator Subtraisator Principal Rowstigator Subtraisator Principal Rowstigator Current Value Subtraisator Principal Rowstigator Current Value Subtraisator Principal Rowstigator Current Value Subtraisator Principal Rowstigator Current Value Subtraisator Principal Rowstigator Principal Rowstig Principal Rowstigator Principal Rowstigator Principal	Propo	osed Start Date	01-NOV-2006	Duration	36	MONTHS	-	P	roposed En	d Date <mark>31-00</mark>	CT-2009			
Principal Investigator 051285 Shelley Abbott 000 Manchester Business School 0 to d'Antoigatos 5 Research Institute Research Datus 0 MAY 2005 Expected Response Date 09 MAY 2007 School of Chemistry Current Status SUBMIT Status Change Date 02 MAY 2007 Faculty 0 2000 Faculty of Engineering & Physical Sciences Approval Form View 46.00 Vaid Application Pay Initiation Pay Base Click to open Funder page to update Cost Headings. Current Valo 46.00 Vaid Application Pay Initiation Pay Base Click to open Funder page to update Cost Headings. Funder School of Cost Headings Coverance Approvals Status History EC Audit Appointment Approvals Appointment Approvals Account Type I Punder/Debtor NW 6 Cost Headings Contract Indicators Account Type Funder/Debtor NW 6 Cost Headings Contract Indicators Account Account Account Account Account Account Account Account Account Account Account Account Account Account Account Account Account Account Account A		<sup>p</sup> rincipal Funde	RESEPSRC	EPSRC									of Funders 3	
Research fordule       Research Group       Imaging Sciences and Biomedical Eng       No of Participants         Current Satus SUBMIT       Status Change Date       29 MAY 2005       Faculty of Emigrating & Physical Sciences         Current Value       46.00       Valid Application       Pay Base       Avaid Date         Current Value       46.00       Valid Application       Pay Base       Avaid Date         Programme Scheme       Responsive Funding Sciences       Click to open Funder page       outplate Cost Headings.         Comments       Exchange Rate       Cost Headings       Exchange Rate         Funder       Summary Cost Headings       External Participants       Investigators         Application Sponsors       Exchange Rate       Contract       Contract         Principal Party Number       Exploitation       Overnance Approvals       Status History       EC Audit         Application Sponsors       Exploitation       Contract       Moder       Contract       Headings page to update t	Princi	ipal Investigato	r <mark>7051285</mark>	Shelley Abb	ott		Org	Manch	nester Busi	ness School		No of In	vestigators 5	
Submission Date (P. MAY 2005 Expected Response Date (P. MAY 2007 School (SU22 School of Chemistry Current Status SUBMIT Status Change Date (22 MAY 2006 Faculty (2200 Faculty of Engineering & Physical Sciences (Current Value 46.00 Valid Application Pay Inflation Pay Base Click to open Funder page indexer Res. Accs Officer Responsive Funding St. Responsive Funding Schemer Connects Funder Scheme Responsive Funding St. Responsive Funding Schemer Funder Scheme Responsive Funding St. Responsive Funding Schemer Connects Funder Application Funder Programme Scheme Responsive Funding Schemer Funder Application Funder Programme Scheme Responsive Funding Schemer Funder Application Funder Funder Funder Research Councils Funder/Debtor NW 8 Cost Headings Contract Indicators Account Type Funder/Debtor NW 8 Cost Headings Contract Indicators Funder/Debtor NW 8 Cost Headings Contract Indicators		search Institute				Resear	ch Group	Imagiı	ng Science	s and Biome	dical Eng	No of F	'articipants 📘	
Current Status SUBMIT Status Change Date 22:MAY2006 Faculty 2000 Current Value Indexer Res.Acco. Officer Programme Schem Responsive Funding Sc Responsive Funding Schem Comments Funder Summary Cost Headings External Participants Appointment Approvals Status History EC Audit Appointment Approvals Status History Research Councils Funder/Debtor NIX 8 Cost Headings Contract Funder/Debtor NIX 8 Cost Headings Contract Indicators Account Type Funder/Debtor NIX 8 Cost Headings Contract Indicators Funder/Debtor NIX 8 Cost Headings Contract Indicators		ubmission Date	09-MAY-2006	Expected Re	sponse Date	09-MAY-2007	School	13022	5	ichool of Che	emistry			
Vracle Finance Code       Application       Pay Inflation       Click to open Funder page to update Cost Headings.       Exchange Rate       Ex		Current Status	SUBMIT	Status (	Change Date	22-MAY-2006	Faculty	12000	F	aculty of Eng	jineering 8	Physic	al Sciences	
Current Value       46.00       Valid Application       Pay Inflation       Pay Base       Award Date         Res. Accs. Officer       Current Value       Click to open Funder page to update Cost Headings.       Current Value       Exchange Rate         Forgramme Scheme       Responsive Funding Schemet       External Participants       Investigators       Governance Approvals         Funder       Summary Cost Headings       External Participants       Investigators       Governance Approvals         Application Sponsors       Appointment Approvals       Status History       EC Audit         Application Sponsors       Research Councils       Funder/Debtor       Gost Headings       Contract       Indicators         Account       SME       Gost Headings       Contract       Indicators       Update budgets.         Type       Funder/Debtor       NV B       Gost Headings       Contract       Indicators         Type       Funder/Debtor       NV B       Gost Headings       Contract       Indicators         Account       SME       Gost Headings       Contract       Indicators       Funder/Debtor         Type       Funder/Debtor       NV B       Gost Headings       Contract       Indicators	Oracle	e Finance Code										Appro	val Form 🔽 🗖	
Indexer       Responsive Funding Sc Responsive Funding Scheme       Click to open Funder page ou pdate Cost Headings.         Funder       Summary Cost Headings       Exchange Rate         Comments       Exchange Rate         Funder       Summary Cost Headings       External Participants         Appointment Approvals       Status History       EC Audit         Application Funder       FresePSRC       Click to open Cost Headings contract         Phype 21       Research Councils       Funder/Debtor       NVX 8         Type       Funder/Debtor       NVX 8       Cost Headings       Contract         Account       SME       Cost Headings       Contract       Indicators		Current Value	46.00	Valid Applica	tion 📃	Pay Inflation	Pav Bas	se		-	Award	Date		
Res. Accs. Officer       Funder Scheme       Click to open Funder page to update Cost Headings.         Funder       Summary Cost Headings       External Participants       Investigators       Governance Approvals         Funder       Summary Cost Headings       External Participants       Investigators       Governance Approvals         Application Funder       Appointment Approvals       Status History       EC Audit         Account       Funder/Debtor       NV B N       Cost Headings       Contract       Indicators         Type       Funder/Debtor       NV B       SME       Cost Headings       Contract       Indicators         Account       SME       Cost Headings       Contract       Indicators       Indicators         Type       Funder/Debtor       NV B       Cost Headings       Contract       Indicators		Indexe	r			· ·				1.	Б	1		
Programme Scheme       Responsive Funding Scheme       to update Cost Headings.         Exchange Rate       Exchange Rate         Funder       Summary Cost Headings       External Participants         Application Sponsors       Governance Approvals         Phycipal Participants       Investigators         Application Sponsors       Exploitation         Principal Participants       Exploitation         Principal Participants       Investigators         Comments       Click to open Cost         Headings       Funder/Debtor         NW B       Cost Headings         Contract       Indicators         Account       SME         Type       Funder/Debtor         NW B       Cost Headings         Contract       Indicators         Account       SME         Type       Funder/Debtor         NW B       Cost Headings         Contract       Indicators         Account       SME         Type       Funder/Debtor         NW B       Cost Headings         Cost Headings       Contract         SME       Cost Headings         Cost Headings       Contract         Funder/Debtor       NV B </th <th>Re</th> <th>es. Accs.Office</th> <th>r</th> <th></th> <th></th> <th></th> <th></th> <th>_</th> <th></th> <th>ek to op</th> <th>pen Fi</th> <th>inde</th> <th>r page</th> <th></th>	Re	es. Accs.Office	r					_		ek to op	pen Fi	inde	r page	
Programma Scheme Kesponsve Funding Scheme     Comments     Exchange Rate     Exchange     Exchange Rate     Exchange     Exchange Rate     Exchange									to u	pdate (	Cost H	Iead	ings.	
Funder       Summary Cost Headings       External Participants       Investigators       Governance Approvals         Appointment Approvals       Status History       EC Audit         Application Funder       Exploitation       Comments       Click to open Cost         Headings Party Number       SME       Cost Headings       Contract       Headings page to update budgets.         Type       Funder/Debtor       NVV B       Cost Headings       Contract       Indicators         Account       SME       Cost Headings       Contract       Indicators         Type       Funder/Debtor       NVV B       Cost Headings       Contract       Indicators         Account       SME       Cost Headings       Contract       Indicators         Type       Funder/Debtor       NVV B       Cost Headings       Contract       Indicators         Account       SME       Cost Headings       Contract       Indicators       Exploitation         Type       Funder/Debtor       NVV B       Cost Headings       Contract       Indicators	Progra	amme Scheme	Responsive Fu	nding Sc Re	sponsive Fu	Inding Scheme							C	
Funder       Summary Cost Headings       External Participants       Investigators       Governance Approvals         Appointment Approvals       Status History       EC Audit         Application Sponsors       Exploitation Comments       Click to open Cost Headings page to update budgets.         Principal Park/Womber       Exploitation Comments       Click to open Cost Headings page to update budgets.         Account       SME       Cost Headings       Contract         Type       Funder/Debtor       NW B       Cost Headings       Contract         Type       Funder/Debtor       NW B       Cost Headings       Contract         Account       SME       Cost Headings       Contract       Indicators		Comments							~		vohongo Do	**		
Funder       Summary Cost Headings       External Participants       Investigators       Governance Approvals         Appointment Approvals       Status History       EC Audit         Application Sponsors       Exploitation       Comments       Click to open Cost         Headings Party Number       Exploitation       Comments       Click to open Cost         Headings page to rupide       SME       Cost Headings       Contract       Headings page to rupidet budgets.         Account       SME       SME       Cost Headings       Contract       Indicators         Type       Funder/Debtor       NW B       Cost Headings       Contract       Indicators         Account       SME       Cost Headings       Contract       In					_						xunanye Ra			
Application Funder Principal Party Number RESEPSRC EPSRC Account Type 21 Research Councils Funder/Debtor Type Funder/Debtor Type Funder/Debtor Type Funder/Debtor Type Cost Headings Contract Indicators ME Cost Headings Contract Indicators ME Cost Headings Contract Indicators Contract Indicators Contract Indicators Cost Headings Contract Indicators Cost Headings Contract Indicators Contract C		Funder	Sur	nmary Cost He	adings	External Pa	rticipants		Inv	estigators		Governa	nce Approvals	
Application Sponsors         Application Funder         Principal Party Number         RESEPSRC EPSRC         Account         Type 21         Research Councils         Funder/Debtor         NW B         Cost Headings         Contract         Indicators         Account         Type         Funder/Debtor         NW B         Cost Headings         Contract         Indicators         Account         Type         Funder/Debtor         NW B         Cost Headings         Contract         Indicators         Account         Type         Funder/Debtor         NW B         Cost Headings         Contract         Indicators         Account         Type         Funder/Debtor         NW B         Cost Headings         Contract         Indicators         Funder/Debtor         NW B         Cost Headings         Contract         Indicators					Appointmen	t Approvals			Stat	us History		E	C Audit	
Application Sponsors          Application Funder         Principal Party Number         RESEPSRC         Account         Type         21         Research Councils         Funder/Debtor         WW B         Cost Headings         Contract         Image: Contract														
Application Sponsors         Application Funder         Principal Party Number         RESEPSRC         Account         Type         21         Research Councils         Funder/Debtor         NW B         Cost Headings         Contract         Indicators         Account         SME         Account         SME         Cost Headings         Contract         Indicators         Account         SME         Cost Headings         Contract         Indicators         Account         SME         Cost Headings         Contract         Indicators         Account         SME         Account         Type         Funder/Debtor         NW B         Cost Headings         Contract         Indicators         P         Funder/Debtor         NW B         Cost Headings         Contract         Indicators         P         P														
Application Funder       Exploitation       Comments       Click to open Cost Headings page to update budgets.         Account       SME       Cost Headings       Contract       Indicators         Type       Funder/Debtor       NW B       Cost Headings       Contract       Indicators         Account       SME       Cost Headings       Contract       Indicators         Type       Funder/Debtor       NW B       Cost Headings       Contract       Indicators         Account       SME       Cost Headings       Contract       Indicators <th>Applicati</th> <th>ion Sponcore</th> <th></th> <th></th> <th>-</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th>	Applicati	ion Sponcore			-									
Principal Party Number     RESEPSRC        Account     Type     Punder/Debtor     SME     Cost Headings   Contract     Indicators     Account     Type     Funder/Debtor     NW B     Cost Headings   Contract     Indicators     Account     SME     Type     Funder/Debtor     NW B     Cost Headings   Contract     Indicators     Account     Account     Account     SME     Cost Headings   Contract     Indicators     Indicators     Indicators     Indicators     Indicators     Image: Account     SME     Cost Headings        Image: Account        Account </th <th>Annlica</th> <th>tion Funder</th> <th></th>	Annlica	tion Funder												
Account Type 21 Research Councils Funder/Debtor NW B Cost Headings Contract Indicators Account Type Funder/Debtor NW B Cost Headings Contract Indicators Account Funder/Debtor NW B Cost Headings Contract Indicators Funder/Debtor Cost Headings Contract Indicators Funder/Debtor Funder/Debtor NW B Cost Headings Contract Indicators Funder/Debtor Fu	Pri <u>nc</u> ipal f	Party Number					Exp	oloitatio	on Comm	ents			lick to o	nen Cos
Account Type 21 Research Councils Funder/Debtor WW B Cost Headings Contract Indicators Account Type Funder/Debtor WW B Cost Headings Contract Indicators Account Funder/Debtor WW B Cost Headings Contract Indicators Funder/Debtor Funder/Debtor WW B Cost Headings Contract Indicators Funder/Debtor Fund		RESEPSRC E	PSRC					_			/	$\frac{1}{1}$		
Type       Pesearch Councils       Funder/Debtor       NW B       Cost Headings       Contract       update budgets.         Account       SME       Cost Headings       Contract       Indicators         Type       Funder/Debtor       NW B       Cost Headings       Contract       Indicators         Account       SME       Cost Headings       Contract       Indicators         Type       Funder/Debtor       NW B       Cost Headings       Contract       Indicators         Account       SME       Cost Headings       Contract       Indicators         Type       Funder/Debtor       NW B       Cost Headings       Contract       Indicators         Type       Funder/Debtor       NW B       Cost Headings       Contract       Indicators         Account       SME       Cost Headings       Contract       Indicators         Type       Funder/Debtor       NW B       Cost Headings       Contract       Indicators	Account				_	_	SM	EN	-	~		П	leadings	page to
Account   Type   Cost Headings   Contract   Indicators   Account   Indicators	lype	21	lesearch Counci	S	Funder/Det	btor	NW	B	Cost	Headings	Contrac	u	pdate buo	dgets.
Account       SME       SME       Image: Cost Headings       Contract       Indicators         Type       Image: Cost Headings       Contract       Indicators         Account       SME       SME       Cost Headings       Contract       Indicators         Type       Image: Cost Headings       Contract       Indicators       Image: Cost Headings       Contract       Indicators         Image: Cost Headings       Image: Cost Headings       Contract       Indicators       Image: Cost Headings       Image: Cost Headings         Image: Cost Headings       Contract       Indicators       Image: Cost Headings       Contract       Indicators         Image: Cost Headings       Contract       Indicators       Image: Cost Headings       Contract       Indicators         Image: Cost Headings       Contract       Indicators       Image: Cost Headings       Contract       Indicators         Image: Cost Headings       Contract       Indicators       Image: Cost Headings       Contract       Indicators													_	-
Type       Funder/Debtor       NW B       Cost Headings       Contract       Indicators         Account       SME       SME       Cost Headings       Contract       Indicators         Type       Funder/Debtor       NW B       Cost Headings       Contract       Indicators         Account       SME       SME       Cost Headings       Contract       Indicators         Type       Funder/Debtor       NW B       Cost Headings       Contract       Indicators         Out       Funder/Debtor       NW B       Cost Headings       Contract       Indicators	Account						SM	E						
Account Type Funder/Debtor NW B Cost Headings Contract Indicators Account Funder/Debtor NW B Cost Headings Contract Indicators Funder/Debtor NW B Cost Headings Contract Indicators Funder/Debtor NW B Cost Headings Contract Indicators Funder/Debtor Cost Funder/Debtor Funder/Funder/Debtor Funder/De	Туре				Funder/Del	btor	NW	в	Cost	Headings	Contrac		Indicators	
Account SME Cost Headings Contract Indicators  Account SME Cost Headings Contract Indicators  Type Funder/Debtor NW B Cost Headings Contract Indicators  Cos														
Type     Funder/Debtor     NW B     Cost Headings     Contract     Indicators       Account     SME     SME     Type       Type     Funder/Debtor     NW B     Cost Headings     Contract     Indicators	Account						SM	E	-					
Account SME Cost Headings Contract Indicators	Туре				Funder/Det	btor	NW	в	Cost	: Headings	Contrac		Indicators	
Account SME SME Cost Headings Contract Indicators														
Type Funder/Debtor NW B Cost Headings Contract Indicators	Account						SM	E	-					
	Туре				Fund <u>er/Del</u>	btor	NW	в	Cost	Headings	Contrac		Indicators	
											_			
	Account						C M	=						
Type Sunder/Debter NW R Coef Headings Contract Indinators	Type				Eundor/Del	htor	SIVI		- Coel	Headings	Contrac		Indicators	
	196				1 anden Det			•		- seamings	oomide		muloatora .	
						Bag	k							
						Ba <u>c</u> l	k )							

# 2.2 Amendment to Funder Cost Headings Page

The School's Internal Contribution for fEC is now separate from the list of cost headings to make the page easier to read. The Internal Contribution for fEC is now a self calculating figure at both the Proposal and Award stages.

	😑 Funder	Cost Headings (2002-2002-2002-2002-2002-2002-2002-200					19000000000000000000000000000000000000
	⊂ Applic	ation Cost Headings for EPSRC	Engineering &	Physical Scienc	es Research C		
			BID fEC	BID	Awarded fEC	Awarded	
	Group	Description	Total	Revenue	Total	Revenue	Comments
	A02	Student Maintenance	36,900.00	36,900.00	0.00	0.00	
U	A03	Student Fees	9,255.00	9,255.00	0.00	0.00	
1	A05	Travel and subsistence	4,000.00	3,200.00	0.00	0.00	
	A06	Equipment	13,771.00	11,017.00	0.00	0.00	
	A07	Consumables	19,869.00	15,895.00	0.00	0.00	
1	A10	DA Estates Costs	15,932.00	12,746.00	0.00	0.00	
	A11	DA Equipment	0.00	0.00	0.00	0.00	
	A12	DA Staff costs	74,019.00	59,215.00	0.00	0.00	
	A13	Exceptional Items	0.00	0.00	0.00	0.00	
11	A14	DA Indirect costs	37,874.00	30,299.00	0.00	0.00	
							This contribution is automatically
							calculated by looking at the
1		Total	211,620.00	178,527.00	0.00	0.00	difference between the Devenue
	A15	Internal contribution for fEC	-33,093.00		0.00		difference between the Revenue
							amount and the fEC total amount.
		Balance	178,327.00	170,527.00	0.00	0.00	
					aall		
				В	ack		

For all existing RMS records, if the automatically calculated Internal Contribution amount differs to the amount previously entered on to the RMS record you will be given the option to replace the original values with the automatically calculated value. The system will ask this question every time you enter the Funder Cost Heading Screen from the Funder page. To avoid this you can view the budget from the 'Summary Cost Headings' on the front screen.

100.00	0.00	100.00	0.00
100.00	0.00	100.00	0.00
Diferences Found		000000000000	60000000000000000
💧 💧 Inte	ernal Contribution	for fEC differs fr	rom automatically
	ernal Contribution Iculated contributi	for fEC differs fr on	rom automatically
cal	ernal Contribution Iculated contributi	for fEC differs fr	rom automatically
cal	ernal Contribution Iculated contributi	for fEC differs fr on place	rom automatically Ask me later
410.00	ernal Contribution Iculated contributi <u>Re</u> 10.00	for fEC differs fr on place 310.00	om automatically Ask me later 10.00

#### 3. Investigator Credit Splits

There are occasions when an Investigator is split between two Schools and therefore their credit split for RAE purposes should also be split. In the old system, users would have to enter the person in twice against the relevant Schools which would in turn skew the total number of Investigators for a project. Now the person will be recorded once and their credit split recorded against each relevant School.

lair n Í	ntain Research Applic	ations					
	Application Inve	estigators					
	Principal Active	School	Research Office	Investigator	Lisa EIELD	UoA2001 U	6A2008
	Research Divisior	1	Rese	arch Institute			
	Research Group			FTE	Comments		Click on Credit
1	Credit	%   School	k		Total Perce	entage: 100	Split' to update.
	Credit Snlit	00   14105 F	Research Office				
ŀ	Credit Ophi			_			
	Research Divisior	n	Rese	arch Institute			
_	Research Group			FTE	Comments		
¢	Credit						
	Credit Split						
F	Research Divisior	·	Rese	arch Institute			
	Research Group	·			Comments		
	Credit						
	Credit Split						
							E Contraction of the second se
				Jack			

Within the Credit Split screen enter the percentages against as many Schools as you require.

		Total Pero	ent <b>100</b>		
School Num	ihar Sahi	ool Nomo	Dorcont		
13002	Directorate of Es	states	50		
13049	IT Services Divis	ion	50		
		1011			
			_		
				_	
	- 1				
		Back			
gator Percent pe	r School	Back			
gator Percent pe	r School	Back			Click back and you will be
pator Percent pe	r School	Back			Click back and you will be
pator Percent pe SSSSSSSSSSSS Do	r School sociologics accession accession you want to save the changes	Back			Click back and you will be prompted to save your credi
pator Percent pe SSSSSSSSSSS Do	r School	Back			Click back and you will be prompted to save your credi split changes
pator Percent pe Sobooostooot L Do	r School	Back			Click back and you will be prompted to save your credi split changes

Investigators Application In	-000 nves	tigators								
Principal Acti	ive S 1 I	School	Research Office		Investigator	Lisa El	FLD	UoA2001	JoA2008	
Research Divisi	ion (			Pesearch Ir	etitute	2104 11				
Research Gro	aup			Research	FTE		Comments			
Cre	dit	%   School 50   14105 Re	esearch Office				Total Percentage: 1	00		
Credit Split		50   13049 IT	Services Division							
	- 									
Research Divisi	ion			Research Ir	nstitute					
Research Gro	oup 🛛				FTE		Comments			
Crei	dit								A	
Credit Split										
	J									
Research Divisi	ion			Research Ir	nstitute					1
	oup				FTE		Comments			
Cre	dit								<u> </u>	1
Credit Split										
				Ba <u>c</u> k						

After saving the changes the new credit splits will be shown in the Investigators screen.

# 4. Upgrade and update the Research Division and Group fields

The previous RGSU RGroup and RGSU Division have been replaced with Research Division and Research Group. The ability to record a project against a Research Institute is also now available. Any Divisional or Group data entered on the RMS in the School field has also been corrected and moved to the correct field. Please note that the Division or Group can be identified by it's code. Divisions are level 4 eg. Politics I4186, Groups are level 5 eg. Dermatology I5126

Investigators (200) Application Investigation Investiga	stigators School		10000000000000000000000000000000000000	vestigator		UoA2001	JoA2008
Research Division	14105		Research Ins	titute			
Research Group		, 		FTE	Comments		
Credit Credit Split	%   School 50   14105 Re 50   13049 IT	esearch Office Services Division			Total Perc	entage: 100	
Research Division			Research Ins	titute			
Research Group				FTE	Comments		
Credit							Ê
Credit Split							
			_				
Research Division			Research Ins	titute			
Research Group				FTE	Comments		
Credit							A
Credit Split							
			Ba <u>c</u> k				

 Any data recorded in incorrect field have now been mapped to the correct field. Structured as Faculty (level2), School (level 3), Division (level 4), Group (level 5)
 For example, if Politics (I4186) was entered in the School field, the School field will be amended to state School of Social Sciences (I3041) and Politics has been moved to the Research Division field.

**4.2** Any legacy data entered in RGSU RGroup and RGSU Division fields has been mapped to the new equivalent Group or Division

An example is shown below

New New Research code Group Level 5	6
Dermatology 15126 Neurosciences 15128 GL Sciences 15127	
	GI Sciences 15127

**4.3** Research Institutes (level 3) can now be selected against an Investigator.

A complete list of all Research Divisions and Research Groups is available in the RMS user guide which can be found at

<u>http://www.campus.manchester.ac.uk/researchoffice/preparing/rms/</u> on or after 17<sup>th</sup> April 2007

# 5. Minor changes and Bug Fixes

**5.1** Various spelling errors have been in the RMS system have been identified and corrected. However, please report any further cases to <u>edsmail@manchester.ac.uk</u>

**5.2** All organisations that the University of Manchester has a relationship with require an internal reference known as a Party Number so that we can report on the External Participants completely. The majority of External Participants recorded on the RMS have now been assigned a Party Number. There are some records though that will require you to assign the Party Number, for these records the RMS will take you to the External Participants page for the Party Number to be searched for and entered. If you cannot find the Party Number you will need to email <u>edsmail@manchester.ac.uk</u> with the organisation's full details including address. **5.3** A new button has been added for 'Finance Information'. This button is currently greyed put and inactive. It is intended that some relevant information from Oracle Financials Projects will be viewable here in the future.



**5.4** The transfer of information between the RMS and Oracle Financials projects has been speeded up. If you do not see your Oracle Financials project code in the RMS within 24 hours please contact <u>edsmail@manchester.ac.uk</u>