

Unconfirmed minutes

The University of Manchester

SENATE

Wednesday, 27 June 2007

Present:

Professor Gilbert (in the Chair),

Professors Agnew, Birse, Dr Berk, Professor Bishop, Drs Brockhaus-Grand, Browning, Professor Case, Dr Chantler, Professors Coombs, Durell, Esmail, Ford, Garrod, Drs Kimber, Kothari, Lane-Serff, Professor Munn, Dr McGovern, Miss Medforth, Drs Mellor, Nkwenti-Azeh, Professors Osborn, Rubery, Snook, Thompson, Dr Timmerman, Professors Vincent, Williamson (29)

For unreserved business: Mr Khan and Mr Meddemmen, Students' Union

By invitation: The Head of the Planning Support Office

In attendance: The Registrar and Secretary and the Head of the Student Services Centre

At the start of the meeting the President and Vice-Chancellor welcomed the student representatives to their first meeting of the Senate and also thanked those colleagues whose membership would finish at the end of the current academic year and for whom this would be their last meeting.

1 Minutes

Confirmed: the minutes of the meeting held on 9 May 2007 subject to the following amendment to Agendum 2(b):

Delete 'Capital Monitoring Group' and *insert* 'Capital Planning Sub-Committee of Planning and Resources Committee'.

2 Matters arising from the minutes

(a) Agendum 3: Statement by the President and Vice-Chancellor

Received: a report prepared by the Head of the Planning Support Office on the Guardian League Table 2008.

Noted:

- (i) That a working group of Heads of School had been established to look in detail at the issues raised by the University's relatively poor performance in The Guardian League Tables. The Group would use this consideration to formulate a strategy to improve the University's performance in all league tables. The first meeting of the Group was scheduled for 29 June 2007.
- (ii) That the subject groupings used by The Guardian were of concern. They appeared, for example, to have resulted in very different scores for Anatomy and Physiology and Biosciences despite the fact that there was no differentiation between the two

discipline areas within the University. Students were taught in the same classes by the same staff.

- (iii) That it was important that the Group developed a greater understanding of league tables more widely in order that the University might be better positioned to influence them and to contribute to the ongoing national debate about them.
- (iv) That members of Senate should send any comments on this matter directly to the Head of the Planning Support Office.

Agreed:

That the Group would submit a report on its work to Senate in due course. (*Action: Head of the Planning Support Office*).

3 Statement by the President and Vice-Chancellor

The President and Vice-Chancellor provided an oral supplement to his written statement:

- (a) He reported that significant progress continued to be made on the implementation of the *Budget Management and Control Plan* to bring the University's budget into surplus in 2008-09 and to progress its ambitious capital programme. All new projects within the capital programme would be prioritised and discussed with the appropriate colleagues in the new academic year. It would be important to ensure that once resumed the programme remained within budget. The planned elimination of the operational deficit in 2007-08 was also on target. He acknowledged the considerable pressure that had been placed on all staff as a consequence of the steps that had been taken but reassured members of Senate that there was no need for alarm and that it was always well understood that these measures would be necessary. The Board of Governors was continuing to monitor the financial situation and was happy with the substantial progress being made. In addition, it should be noted that well planned preparations for the RAE indicated that the University was determined to perform well. At the same time the numbers of academic appointments continued to be buoyant. He was confident that through careful management action the required optimal realignment of the University's administration would be achieved. He anticipated that most applications for voluntary severance would be resolved by August 2007 but recognised that thereafter colleagues would have to exercise high levels of ingenuity, tolerance and patience as the associated redeployment of staff was conducted.

In response to an observation from a member of Senate that within some parts of the University colleagues were unclear as to the total amount of the deficit and were deeply concerned that its elimination would not be possible without continuing stringent measures the President confirmed that the current total was in the region of £30 million. He acknowledged that there was a recurrent element to the deficit that was in part driven by payroll costs but emphasised that the ongoing strict monitoring of staff vacancies meant that these costs had started to decrease in February 2007. While it was possible that the University could achieve a modest surplus by July 2007 this would result only from exceptional items such as the sale of property. More realistically the *Budget Management and Control Plan* anticipated a saving of £20 million in staff costs and £10 million in non-pay costs, together with £10 million in additional revenue. Additionally, the University income was set to increase by £50 million in 2007-08 through research income. He concluded by reiterating the imperative that the financial situation should not impact negatively on research and teaching.

During the ensuing discussion it was suggested that it would be helpful if the reassurances that had been outlined could be communicated more widely across the University. The President and Vice-Chancellor confirmed that he would continue to do so by a variety of means including his open meetings, the provision of information on his webpage and in answer to emails from staff but that it was also incumbent on Heads of School and members of Senate to relay these messages to their colleagues. He also explained that the steps that had been taken centrally within the University to address the current financial situation had been necessitated by the requirement to ensure stringent financial control within a fairly tight timescale and that similar levels of constraint were applied throughout the organisation.

In response to a question regarding the reasons for, and the expenditure involved in, the naming of buildings, the President and Vice-Chancellor explained that the Board of Governors wished to name or re-name buildings after individuals who had made a significant contribution to the University. He confirmed that the associated expenditure was minimal. He supported the Board's initiative and noted that it was important to remain mindful of the external profile and appearance of the University.

- (b) In emphasizing the importance of the Blackboard Vista initiative the President observed that a failure to contemplate and develop pedagogies, capabilities and technologies to support on-line learning was a big potential threat to the University. To date it had not been successful in providing the systematic exploitation of a rich on-line learning environment for students. Consequently, there was an immediate need to enable staff to develop their skills in this area along with their thinking about teaching and learning. To this end the University had reaffirmed its commitment to implement Blackboard Vista as its Virtual Learning Environment (VLE) and, furthermore, to ensure that it was operational from the start of the new academic year by using Blackboard's hosting service on a short term basis, albeit that this arrangement might be extended further in due course. The migration of existing materials would be planned in consultation with the staff concerned and issues of training, integration with Campus Solutions and communication were the subject of discussions between representatives of Blackboard Vista and colleagues from across the University led by the Vice President (E-learning).

During the ensuing discussion, it was noted that since WebCT had been acquired by Blackboard Vista, a subsidiary of Microsoft, it should be relatively straightforward to migrate current WebCT materials and that Blackboard Vista would interface relatively easily with other software. It was also acknowledged that in some Schools while there might be good reasons to permit the operation of other VLEs that could be integrated with Blackboard Vista these would have to be considered on a case by case basis.

- (c) He noted that an announcement on the status of the proposal to Tesco plc for a Sustainable Consumption Institute (SCI) at the University was due shortly and thanked the Vice-President (Research) and the Director of Development for their work on the proposal.
- (d) Several suggestions for minor changes to *Towards Manchester 2015* had been received from members of Senate. These included an amendment to the wording of the KPI on industrial research income so that it refers to the amount rather than proportion of industrial sponsorship. The revised version of the document would be submitted for final approval to the July meeting of the Board of Governors.
- (e) The President reported that he had attended a very positive bid presentation for the development of Oxford Road. The bid, as part of the City Council's proposed congestion charge package, would reduce the number of cars and buses using Oxford Road and

enhance pedestrian and cycle access. He was hopeful that there would be some finalisation of plans by the end of the calendar year.

4 Development of an International College in Manchester

Received: a report prepared by the Vice-President (Innovation and Economic Development).

Noted:

That since the report to the previous meeting of Senate, three expressions of interest had been received and subjected to preliminary evaluation by the Group chaired by the Vice-President (Innovation and Economic Development). The Group had subsequently met with the bidders to discuss their proposals in detail and had paid particular attention to those elements of their bids that addressed issues regarding the quality of the student experience and academic standards. The process to determine whether or not an acceptable proposal could be negotiated with one of the bidders was ongoing. Best and final offers were due in early July and would be evaluated by the Group in advance of a recommendation being submitted to the Senior Executive Team. Thereafter, the financial and structural model for the proposed International College would be considered by Planning and Resources Committee and the Board of Governors, and the model for approving, implementing and regulating the curricula, academic standards and quality would be submitted for consideration by Senate.

During the ensuing discussion it was confirmed that the continuation of the University's current provision for English language teaching and existing foundation year programmes had been made clear in the Invitation to Tender document. It was also the case that the College would run foundation year programmes for undergraduate entry only.

5 Vice-President (Research)

Reported: by the Associate Vice-President (Graduate Education) that the latest draft RAE submissions had been received, commented on and feedback given in order that they could be further developed.

6 Vice-President (Teaching and Learning)

Reported:

- (a) That not all examination papers had reached the Examinations Team in the Student Services Centre by the set deadlines required to allow staff sufficient time to print, check and distribute papers.
- (b) That a procedure for the approval of new programmes offered collaboratively with the Open University had been agreed. The first stage would be overseen by the Joint Management Committee, chaired by the Vice-President (Innovation and Economic Development) for the University of Manchester, and would then feed into the University's standard programme approval procedures. Once the normal procedures of each University were complete, the approval would be ratified by the University of Manchester's Vice-President (Teaching and Learning) and the Pro-Vice-Chancellor from the Open University. These procedures were being piloted with the approval of a 60 credit introductory undergraduate programme in e-Astronomy. The JMC would take stock of the strategic alliance between the University and the Open University at its meeting in July.

- (c) That a draft policy on alternative assessments was undergoing consultation in Faculties.
- (d) That in response to comments made at the previous meeting of Senate, a number of revisions had been made to the policy on examinations and guidelines for students. After discussion it was agreed that a generic statement should be added to clarify the consequences for students of not complying with the policy. (*Action: Vice-President (Teaching and Learning)*)
- (e) That in response to comments made at the previous meeting of Senate, a number of revisions had been made to the policy on submission of work for summative assessment on taught programmes. After discussion, it was agreed that work submitted after a deadline should be marked, before a mark of zero was awarded, and returned to students as appropriate for the purposes of feedback. (*Action: Vice-President (Teaching and Learning)*)
- (f) That an updated version of the Assessment Framework would be published shortly.

At the end of his report the Vice-President (Teaching and Learning) announced that he would step down from his role and take early retirement in October 2007. In response to this the President and Vice-Chancellor commended and thanked him for his oversight of the evolution of the University's quality framework and academic policy and explained that a decision on a replacement appointment would not be made until the conclusion in early 2008 of a review of teaching and learning within the University.

7 Associate Vice-President (Graduate Education)

Approved: the revisions to the regulations listed below and included as an Appendix to these minutes.

- (a) Regulations for Higher Doctorates
- (b) Regulations for Professional and Engineering Doctorates
- (c) Regulations for PhD by published work
- (d) Regulations for Postgraduate Taught Degrees

8 Nominations for the award of an honorary degree

Received: the recommendations for the award of honorary degrees in the autumn of 2008.

Noted: by the President that one of the nominees was a member of staff, having recently joined the University as an iconic appointment. He reported that this nomination had been the subject of considerable discussion by the Award and Honours Group and that the Group had been satisfied with the recommendation given the nature of the nominee's appointment. The President noted that all the nominations would enhance the University's reputation and signal its interest in key international areas of interest.

Agreed: Senate's endorsement of the recommendations for onward transmission to the Board of Governors.

9 Matters for report to Senate

- (a) Report on the exercise of delegations on behalf of Senate and the Board of Governors.

Professorial appointments

The following appointments have been approved on behalf of Senate and the Board of Governors:

***Ad Personam* Promotional Chair in Cell Biology**

Viki Allan, BSc, DPhil (York), at present Senior Lecturer in the Faculty of Life Sciences at this University, as Professor of Cell Biology in the Faculty of Life Sciences from 1 August 2007.

***Ad Personam* Promotional Chair in Nuclear Physics**

Jonathan Billowes, MA, DPhil (Oxford), at present Reader in Nuclear Physics in the School of Physics and Astronomy at this University, as Professor of Nuclear Physics in the School of Physics and Astronomy from 1 August 2007.

***Ad Personam* Promotional Chair in Biochemistry**

Ray Boot-Handford, BSc, PhD (London), at present Senior Lecturer in Molecular Biology in the Faculty of Life Sciences at this University, as Professor of Biochemistry in the Faculty of Life Sciences from 1 August 2007.

***Ad Personam* Promotional Chair in Inorganic Chemistry**

David Collison, BSc, PhD (Manchester), at present Reader in Inorganic Chemistry in the School of Chemistry at this University, as Professor of Inorganic Chemistry in the School of Chemistry from 1 August 2007.

***Ad Personam* Promotional Chair in Corrosion Science and Engineering**

Robert Cottis, BA, MA, PhD (Cambridge), at present Reader in Corrosion Science and Engineering in the School of Materials at this University, as Professor of Corrosion Science and Engineering in the School of Materials from 1 August 2007.

***Ad Personam* Promotional Chair in Art History**

Mark Crinson, BA, MA, PhD (Pennsylvania), at present Senior Lecturer in 19th to 20th Century British Architecture in the School of Arts, Histories and Cultures at this University, as Professor of Art History from 1 August 2007.

***Ad Personam* Promotional Chair in Project Management**

Andrew Gale, BSc, PhD (Bath), at present Senior Lecturer in the School of Mechanical, Aerospace and Civil Engineering at this University, as Professor of Project Management in the School of Mechanical, Aerospace and Civil Engineering from 1 August 2007.

Ad Personam Promotional Chair in Applied Mathematics

Jitesh Gajjar, BSc, PhD (Imperial), at present Reader in Applied Mathematics in the School of Mathematics, as Professor of Applied Mathematics in the School of Mathematics from 1 August 2007.

Ad Personam Promotional Chair in Corrosion Control Technology

Stuart Lyon, BA, MA, PhD (Cambridge), DSc (UMIST), at present Reader in Corrosion Control Technology in the School of Materials, as Professor of Corrosion Control Technology in the School of Materials from 1 August 2007.

Ad Personam Promotional Chair in Biomedical Imaging

Geoffrey Parker, BSc, PhD (London), at present Reader in Biomedical Imaging in the School of Medicine at this University, as Professor of Biomedical Imaging in the School of Medicine from 1 August 2007.

Ad Personam Promotional Chair in Neuroscience

Hugh Piggins, BSc, PhD (Ottawa), at present Reader in Neuroscience in the Faculty of Life Sciences at this University, as Professor of Neuroscience in the Faculty of Life Sciences from 1 August 2007.

Ad Personam Promotional Chair in Logic-based Knowledge Representation

Ulrike Sattler, Diplom in Informatik, PhD (Quebec), at present Reader in Logic-based Knowledge Representation in the School of Computer Science, as Professor of Logic-based Knowledge Representation in the School of Computer Science from 1 August 2007.

Ad Personam Promotional Chair in Electrical Machines

Alexander Smith, BSc, PhD (Aberdeen), at present Reader in Power Conversion in the School of Electrical and Electronic Engineering at this University, as Professor of Electrical Machines in the School of Electrical and Electronic Engineering from 1 August 2007.

Ad Personam Promotional Chair in Cell Biology

Philip Woodman, BSc, PhD (Camb), at present Reader in Cell Biology in the Faculty of Life Sciences at this University, as Professor of Cell Biology in the Faculty of Life Sciences from 1 August 2007.

Ad Personam Promotional Chair in International Politics

Maja Zehfuss, MSc, PhD (Aberystwyth), at present Reader in International Politics in the School of Social Sciences at this University, as Professor of International Politics in the School of Social Sciences from 1 August 2007.

Grant of the title of Professor Emeritus

Acting on behalf of Senate and the Board of Governors, the President and Vice-Chancellor has approved the conferment of the title of Professor Emeritus on the following:

Professor Richard Balment, Professor of Zoology (in the Faculty of Life Sciences)
(from 1 December 2007)

Professor Louis Kushnick, Professor of Race Relations (in the School of Social Sciences)
(from 1 September 2007)

Grant of the title of Reader

The University Promotions Committee for the Faculties listed below have, on behalf of the Senate and the Board of Governors, approved recommendations that the following, who currently hold appointment as Senior Lecturer or Senior Research Fellow in the Schools indicated, be granted the title of Reader with effect from 1 August 2007:

Faculty of Engineering and Physical Sciences

Dr Benjamin Coe	Chemistry
Dr Grant Campbell	Chemical Engineering and Analytical Sciences
Dr Darren Dixon	Chemistry
Dr Qingming Li	Mechanical, Aerospace and Civil Engineering
Dr James Marrow	Materials
Dr Neil Mitchell	Earth, Atmospheric and Environmental Sciences
Dr David Polya	Earth, Atmospheric and Environmental Sciences
Dr Prasad Potluri	Materials
Dr Sven Shroeder	Chemistry
Dr Rob Sloan	Electrical and Electronic Engineering
Dr Rein Ulijn	Materials
Dr Ted Voronov	Mathematics

Faculty of Humanities

Dr Ian Greener	Manchester Business School
Dr Paul Irwing	Manchester Business School
Dr Willy McCourt	Environment and Development
Dr Carlo Raffo	Education
Dr Dan Rigby	Social Sciences
Dr Alan Williams	Arts, Histories and Cultures
Dr Horst Zank	Social Sciences

Faculty of Life Sciences

Dr Chris Grant	Life Sciences
Dr Richard Kammerer	Life Sciences
Dr Stefano Panzeri	Life Sciences
Dr Stephen Taylor	Life Sciences

Faculty of Medical and Human Sciences

Dr Darren Ashcroft	Pharmacy
Dr Sue Astley	Medicine
Dr Peter Bower	Medicine
Dr Ann Canfield	Medicine
Dr Philip Day	Medicine
Dr Ariane Herrick	Medicine
Dr Nav Kapur	Medicine

Dr Roseanne McNamee	Medicine
Dr Terence O'Neil	Medicine
Dr May Tassabehji	Medicine
Dr Martin Yuille	Medicine

Promotions to Senior Lecturer

The University Promotions Committee for the Faculties listed below have, on behalf of the Senate and the Board of Governors, approved recommendations that the following, who currently hold appointment as Lecturer or Research Fellow in the Schools indicated, be granted the title of Senior Lecturer with effect from 1 August 2007:

Faculty of Engineering and Physical Sciences

Dr Ian Cotton	Electrical and Electronic Engineering
Dr Anne Juel	Mathematics
Dr Aline Miller	Chemical Engineering and Analytical Science
Dr Paul Nutter	Computer Science
Dr Joseph Robson	Materials
Dr Neil Towers	Materials
Dr Zhongdong Wang	Electrical and Electronic Engineering

Faculty of Humanities

Dr Claire Annesley	Social Sciences
Dr Oliver Bast	Languages, Linguistics and Cultures
Dr Delia Bentley	Languages, Linguistics and Cultures
Dr David Berezan	Arts, Histories and Cultures
Dr Caroline Bithell	Arts, Histories and Cultures
Dr Dan Brockington	Environment and Development
Dr Daniela Caselli	Arts, Histories and Cultures
Dr Andreas Christmann	Languages, Linguistics and Cultures
Dr Jon Coaffee	Environment and Development
Dr Chris Daly	Social Sciences
Dr Julian Edge	Education
Dr Marianna Fotaki	Manchester Business School
Dr Nuno Gil	Manchester Business School
Dr Simona Giordano	Law
Dr Anita Greenhill	Manchester Business School
Dr Crawford Gribben	Arts, Histories and Cultures
Dr Encarnacion Gutierrez-Rodriguez	Languages, Linguistics and Cultures
Dr Rebecca Herissone	Arts, Histories and Cultures
Dr Samuel Hickey	Environment and Development
Dr Andrew Howes	Education
Dr Neil Humphrey	Education
Dr Kathy Keeling	Manchester Business School
Dr Daryn Lahoux	Arts, Histories and Cultures
Dr Adam Leaver	Manchester Business School
Dr Diana Mitlin	Environment and Development
Dr Damien O'Doherty	Manchester Business School
Dr Wendy Olsen	Social Sciences
Dr Nadia Papamichail	Manchester Business School
Dr Veronique Pin-Fat	Social Sciences
Dr Nathan Proudlove	Manchester Business School
Dr Susan Rutherford	Arts, Histories and Cultures

Dr Patience Schell	Languages, Linguistics and Cultures
Dr Graham Stevens	Social Sciences
Dr Tuija Takala	Law

Faculty of Life Sciences

Dr Nick Ashton	Life Sciences
Dr Keith Brennan	Life Sciences
Dr Graeme Conn	Life Sciences
Dr Kathryn Else	Life Sciences
Dr David Robertson	Life Sciences
Dr Jason Wolf	Life Sciences

Faculty of Medical and Human Sciences

Dr Gunn Grande	Nursing
Dr Karen Sage	Psychological Sciences

Promotions to Senior Teaching Fellow and Senior Clinical Research Fellow

The University Promotions Committee for the Faculties listed below have, on behalf of the Senate and the Board of Governors, approved recommendations that the following, who currently hold appointment as Lecturer or Research Fellow in the Schools indicated, be granted the title of Senior Teaching Fellow or Senior Clinical Research Fellow (as appropriate) with effect from 1 August 2007:

Faculty of Humanities

Dr John Morley	Languages, Linguistics and Cultures
Dr Liz Smith	Education

Faculty of Life Sciences

Dr Richard Prince	Life Sciences
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Faculty of Medical and Human Sciences

Dr Julie Andrews	Pharmacy
Dr Simon Cocksedge	Medicine
Dr Stephen Campbell	Medicine
Dr Jocelyn Glazier	Medicine
Dr Beth Jeffries	Psychological Sciences
Dr Chris Harrison	Medicine
Dr Greti McHugh	Nursing
Dr Mark Perry	Medicine
Dr Steven Pryjmachuk	Nursing
Dr Diana Theaker	Dentistry

Appointment of a new Librarian

Acting on behalf of Senate, the President and Vice-Chancellor has nominated Professor Jill Rubery and Professor Kersti Börjars to act as Senate representatives on the Committee established by the Planning and Resources Committee to appoint a new Librarian.

- (b) Report on the exercise of delegations on behalf of Senate.

Acting on behalf of Senate, the President and Vice-Chancellor has approved the following regulations for the Howard Scholarships which are supported by an endowment fund, established in 2006 with the generous support of Mr Andrew Howard in memory of his father, Dr George A Howard. Dr Howard was an alumnus of the University of Manchester having gained first class honours in Chemistry in 1943 and a Masters in Polymer Science & Technology in 1944.

Regulations

- (i) An award or awards of a value to be determined by the Dean of the Faculty of Engineering & Physical Sciences (or nominee), will be offered to undergraduate students studying in the Faculty of Engineering & Physical Sciences at the University of Manchester.
 - (ii) Preference will be given to students studying Chemistry.
 - (iii) The scholarship(s) will be available to UK citizens who would find it difficult to undertake or continue study at the University, without additional financial assistance.
 - (iv) The Scholarship(s) will be awarded on recommendation of the Dean of the Faculty of Engineering & Physical Sciences (or nominee) in consultation with staff working in the area of recruitment & admissions.
 - (v) Any accumulation of funds resulting from non-award or otherwise may be used to increase the value of the scholarship(s), to award additional scholarships, or to make additions to the capital sum.
 - (vi) Should circumstances change to the extent that the University is unable to make an award according to the above regulations, the University will review the scholarship regulations to ensure that awards can be made and that the spirit of Mr Howard's original benefaction is maintained.
- (c) New and amended undergraduate and postgraduate taught programmes approved by Faculties and ratified by the Vice-President (Teaching and Learning) during 2006-07:

Faculty of Humanities

BA Honours Children's and Youth Ministry, part-time (validated programme with Cliff College, Calver, Derbyshire)

BA Honours Combined Studies, addition of a new study area in Holocaust Studies, creating the following new full-time programmes:

BA Honours Built and Natural Environment and Holocaust Studies; Classical Civilisation and Art History and Holocaust Studies; Film Studies and Holocaust Studies; Historical Studies and Holocaust Studies; Jewish Studies and Holocaust Studies; Languages and Holocaust Studies; Linguistics and English Language and Holocaust Studies; Literary Studies and Drama and Holocaust Studies; Philosophy and Holocaust Studies; Religious Studies and Contemporary Religion and Holocaust Studies; Science and Psychology and Holocaust Studies

BA Honours Criminology, full-time (to be introduced in years two and three in September 2007, and in first year for September 2008)

BSc Honours Financial Markets and Management full-time or part-time (validated programme with the Institute of Financial Services).

Addition of PG Diploma entry option to the following MA programmes, full-time
 MA Arabic Studies; MA Hebrew Studies; MA Islamic Studies; MA Middle Eastern Studies;
 MA Persian Studies; MA Pre-Islamic Studies; MA Turkish Studies
 MA/PG Diploma Art Business, MA/PG Diploma Contemporary Art (validated programme with Sotheby's Institute of Art, to be delivered in Singapore from September 2007)
 MSc Decision Sciences and Operational Research, full-time, (modification of programme structure)
 MA/PG Diploma/PG Certificate Digital Technologies, Communication and Education, full-time or part-time or distance learning (distance learning option to commence September 2007, full-time and part-time options to commence September 2008)
 MA European Languages and Cultures (Visual Cultures of the French-Speaking World), addition of a new pathway, full-time or part-time
 MSc Geographical Information Science, full-time or part-time
 MA International Development (Urban Development) addition of new pathway, full-time
 MSc Managing Global Operations (title change from MSc Operations Management from September 2008, programme structure change from September 2007)
 MA/PG Diploma Political Science (Democracy and Elections) addition of new pathway, full-time or part-time
 PG Diploma Writing for Performance, reduction of programme length from two years to one year (validated programme with Arden School of Theatre, City College, Manchester).

Faculty of Life Sciences

BSc Honours Biology with Business and Management with Industrial Experience, full-time (commenced September 2006)
 BSc Honours Cognitive Neuroscience with Psychology, BSc Honours Cognitive Neuroscience and Psychology with Industrial/Professional Experience, full-time (title change from BSc Honours Psychology and Neuroscience, commenced September 2006)
 BSc Honours Developmental Biology, BSc Honours Developmental Biology with Industrial Experience, BSc Honours Developmental Biology with a Modern Foreign Language, full-time.

Faculty of Medical and Human Sciences

MRes Molecular Translational Medicine, full-time
 PG Certificate in Work Based Medical Education, part-time (commenced January 2007).

10. Dates of meetings in 2007-08

Noted: meetings of Senate in 2007-08 will be held on the following dates:

Wednesday 17 October 2007
 Wednesday 6 February 2008
 Wednesday 30 April 2008
 Wednesday 25 June 2008

All meetings will be at 3.00pm and will be held in the Council Chamber on the first floor of the Whitworth Building (at the entrance to the University, Oxford Road).

11. Any other business

There was no other business.

APPENDIX 1**Agendum 7 Associate Vice-President (Graduate Education)**

(a) Regulations for Higher Doctorates.

1. Regulation 1a

CHANGE FROM:

".. of at least four years standing from award of the degree of Bachelor, or three years from award of Master, or two years from award of the degree of Doctor of Philosophy."

TO:

".. of at least seven years standing from award of the degree of Bachelor, or six years from award of Master, or four years from award of the degree of Doctor of Philosophy."

2. Regulation 2a

CHANGE FROM:

"Full details of the preliminary approval process are available from the University Research Office on request."

TO:

"Full details of the preliminary approval process can be found in the document *Guidance for Higher Doctorates*, which is available from the relevant graduate office on request."

3. Regulation 2b

CHANGE FROM:

"If preliminary approval is granted, the University shall appoint an academic advisor to provide guidance to the candidate on the presentation of the published work required for applications for admission to the degree."

TO:

"If preliminary approval is granted, candidates will be invited to submit their work, accompanied by the prescribed fee. Candidates must submit their published work for examination within 12 months of their registration for the degree. The University shall appoint an academic advisor ..."

4. Regulation 2c

DELETE:

"Applications for admission to the degree shall be made in writing to the University at least three months prior to the submission being made, accompanied by the prescribed fee and three sets of the following documents:

- i. copies of each of the publications and other material which the candidate wishes to be taken into consideration;
- ii. a statement containing:
 - A. particulars of the candidate's degrees, other qualifications and research experience, including all particulars required to establish eligibility under these regulations;
 - B. a complete and numbered list of the publications submitted (grouped according to subject and type);
 - C. an overall summary of the aims and achievement of the work, for which the publications submitted give evidence, which is expected to run to some 20 or 30 pages or more, and to include reference to the work of others in the candidate's field. This critical appraisal of the work should provide a brief guide to the nature, extent and importance of the

publications submitted and explain how the work has progressed and developed during the years the candidate has been engaged in it;

- D. a declaration of the nature and extent of the candidate's own contribution and the contribution of co-authors and other collaborators to each of the publications presented;
- E. a declaration of what proportion of the work presented has been completed whilst the candidate has been a member of staff of this University;
- F. a declaration whether any (and if so, which) of the work presented has been submitted in support of a successful or pending application for any other degree or qualification of this or any other University or of any professional or learned body."

ADD:

"Candidates should give at least three months' written notice of their intention to submit their higher doctorate for examination. *Notice of Submission Forms* are available from the relevant graduate office."

and ADD NEW SECTION:

"3. Submission

- a. The thesis shall comprise the following items presented in the order given:

- iii. Title page
- iv. Contents list
- v. Abstract
- vi. Declaration
- vii. Copyright statement
- viii. Statement
- ix. Copies of each of the publications in its published form

- b. Full details of the requirements for the format of the thesis can be found in the *Guidance for Higher Doctorates*, which is available from the appropriate graduate office."

5. Regulation 2d

DELETE:

"The submission shall be permanently bound. The binding should be embossed with the applicant's name, the year of presentation and the title of the higher doctorate for which it is being submitted. All of the papers must be presented in A4 format, which may involve copying some or all of the papers for which the original format is other than A4. Items which cannot be included in a bound volume may be submitted separately; three clearly identified copies of such items must be submitted."

ADD:

Regulation 3c:

"The thesis shall be permanently bound and three copies must be submitted. The binding should be embossed with the applicant's name, the year of presentation and the title of the higher doctorate for which it is being submitted. Items which cannot be included in a bound volume may be submitted separately; three clearly identified copies of such items must also be submitted."

6. Regulation 3a

DELETE:

"The candidate's submission shall be sent to not fewer than two External Examiners, at least one of whom shall be from an overseas university."

ADD:

Regulation 4a

"The candidate's thesis shall be sent to not fewer than two External Examiners, one of whom should, where possible, be from an overseas university."

(b) Regulations for Professional and Engineering Doctorates

1. Change the title of the ordinances and regulations throughout:

CHANGE FROM:

Professional and Engineering Doctorate Degrees

TO

Professional, Engineering and Enterprise Doctorate Degrees

2. Ordinance 1

ADD

Doctor of Enterprise (EntD)

3. Regulation 1b

CHANGE FROM:

Applicants may be admitted as a part-time student for a Professional or Engineering degree (except for the Doctor of Engineering)

TO

Applicants may be admitted as a part-time student for a Professional Doctorate degree (not for the Doctor of Engineering or Doctor of Enterprise)

4. Regulation 1d vi

ADD

Doctor of Enterprise (EntD)

5. Regulation 2b

ADD

vi. Doctor of Enterprise (EntD)

Academic supervisors in subject and enterprise

6. Regulation 3b

CHANGE FROM:

The Doctor of Engineering degree is available on a full-time basis only.

TO:

The Doctor of Engineering and the Doctor of Enterprise degree are available on a full-time basis only.

7. Regulation 11c

CHANGE FROM:

Permission will only be granted up to one year before the end of the Professional, Engineering or Enterprise Doctorate degree for full time students, and 2 years before the end of the Professional or Engineering-Doctorate degree for part time students.

CHANGE TO:

Permission will only be granted up to one year before the end of the Professional, Engineering or Enterprise Doctorate degree for full time students, and 2 years before the end of the Professional Doctorate degree for part time students.

7. Regulation 12

ADD

a. Students can only register for an Enterprise Doctorate in September.

8. Regulation 13c

ADD

EntD

(c) Regulations for PhD by published work

1. Regulation 2

DELETE:

"Applications for admission to the degree shall be made in writing to the University at least three months prior to the submission being made. Notes for Guidance on submission and examination procedures are available from the Research Office."

ADD:

"Members of staff wishing to apply for a PhD by published work are required to obtain approval from the appropriate School or Faculty. The purpose of this is to ensure that they are eligible to apply for the degree and can present appropriate published material in a suitable manner, before preparing their formal submission. Details of the application procedure can be found in the document *Guidance for the PhD by Published Work*."

2. Regulation 6

CHANGE:

"An academic advisor shall be appointed to provide guidance to the candidate on the presentation of the published work. The academic advisor shall be a senior member of the academic staff of the University who is familiar both with the standard required and with the candidate's field of work."

TO:

"If the application is approved, an academic advisor shall be appointed to provide guidance to the candidate on the presentation of the published work. The academic advisor shall be a senior member of the academic staff of the University who is familiar both with the standard required and with the candidate's field of work. Applicants must submit their thesis within 12 months of registering for the degree."

3. Regulation 8

DELETE:

1. "Submissions for the degree shall consist of two sets of the following documents:

a. copies of each of the publications and other material which the candidate desires to be taken into consideration;

b. a statement containing:

i. particulars of the candidate's degrees, other qualifications and research experience, including all particulars required to establish eligibility under Regulation 1;

ii. a complete list and copy of the publications submitted;

iii. an overall summary of the aims and achievement of the work, for which the publications submitted give evidence, which is expected to be approximately 5000 to 6000 words in length and include reference to the work of others in the candidate's field. This critical appraisal of the work should provide a guide to the nature, extent and importance of the publications submitted and explain the coherence of the work and how it has progressed and developed during the years the candidate has been engaged in it;

- iv. a declaration of the nature and extent of the candidate's own contribution, and the contribution of co-authors and other collaborators, to each of the publications presented;
- v. a declaration of what proportion of the work presented has been completed whilst the candidate has been a member of staff of this University;
- vi. a declaration whether any (and if so, which parts) of the work presented has been submitted in support of a successful or pending application for any other degree or qualification of this or any other University or of any professional or learned body."

ADD:

"The thesis shall comprise the following items presented in the order given:

- i. Title page
- ii. Contents list
- iii. Abstract
- iv. Declaration
- v. Copyright statement
- vi. Statement
- vii. Copies of each of the publications in its published form."

4.Regulation 9**INSERT NEW SECTION:**

"Two copies of the thesis and any additional material must be submitted. Full details of the requirements for the format and binding of the thesis can be found in the document *Guidance for the PhD by Published Work*, which is available from the appropriate graduate office."

5.Regulation 10 (previously Regulation 9)**CHANGE:**

"there will be no internal examiner."

TO:

"there will normally be no internal examiner."

6.Regulation 12 (previously Regulation 11)**CHANGE:**

"The examiners will recommend that the degree be awarded or not, or recommend resubmission of the candidate's supporting statement."

TO:

"The examiners will recommend that the degree be awarded or not, or recommend minor corrections be made to the candidate's supporting statement."

(d) Regulations for Postgraduate Taught Degrees

1. Change Masters degree to Degree of Master throughout.

Ordinances

2. Removed the list of award titles and inserted reference to General Regulation XI where they may be found.
3. Inserted reference to Regulations for integrated Degree of Master published with those for Undergraduate Programmes.

Regulations

4. Inserted “(or equivalent)” after all references to dissertations.

1 Admission to the Programme

5. 1e and 1f reworded to clarify the requirements for subsequent rescinding of a lower award (PGCert or PGDip) when later using it as part of a higher award (PGDip or Master).
6. 1e. Extended the period for completion of a postgraduate Diploma from three to four years (see also 2c).

2 Duration of Programme

7. 2a. Inserted “within a 51 week period”
8. 2c. Extended the period for completion of a postgraduate Diploma from three to four years.
9. 2e modified to clarify that increase in programme length requires increase in credits (also in 3d)

3 Credits

8. 3a, 3b and 3c. Inserted the minimum number of credits for each award along with a minimum at level 4(M).
9. 3a and 3b. Deleted reference to “enhanced” level 3 credits

4 Accreditation of Prior Learning

10. Deleted reference to “Experiential” and (E) deleted from abbreviation
11. 4c. Inserted so that units exempted by APL are only graded as Pass.

5 Progression and Assessment

12. Pass marks clarified
13. 5e. Inserted to allow a pass mark of 50% for Postgraduate Diploma on discipline-specific grounds.
14. 5h final sentence modified to ensure graduates have obtained sufficient credits from the University.
15. Deleted paragraph referring to award of mark of zero for late submission – now covered in Assessment Framework.
16. 5j etc “weighted average” defined for calculations.
17. 5o. New paragraph inserted to allow for more stringent requirements on discipline-specific grounds.

6 Dissertation (or equivalent)

18. Deleted paragraph referring to attendance beyond the prescribed programme (ABPP).
19. 6c. Final sentence inserted to set a minimum fail mark below which resubmission is not allowed.
20. Deleted paragraph on Board of Examiners – now covered in Assessment Framework.

7 Recommendation for Award

21. 7a. Inserted reference to “after compensation or reassessment”.
22. 7a second bullet point. Deleted reference to “element of more than 30 credits”
23. 7b and 7c. Deleted preamble.
Replaced “may be awarded” by “will be awarded”.