Education



Under the Education section, click 'Add new school/college/centre'

It will take you to a new screen and you can input the country you studied at and the list of schools/colleges in that country will appear. Click the correct institution and then click save. You will first need to input your achieved qualifications prior to starting the IFY, which would likely be your qualifications from your country.



Once you have saved that, the application will come back to the 'Education' screen and the information you have input will be visible. Under the school/college that you have input, you will need to click 'add qualifications'.

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UCAS	Contact us <u>Heb</u> Print page
2 apply 9	<log out<="" th=""></log>
Welcome	Welcome > Education > Choose qualification
Personal details	Discussion of the second factor with a set in the second section of the second second second second second second
Choices 🗸	Please search for the qualification due, eg A lever and not the subject, eg chemistry.
Education	Overseas qualifications will be listed alphabetically under the name of the country they were taken in.
Employment	
Statement	Search: KUWa
Reference	Kuwait-Shahadat-al-thanawia-al-a'ama
View all details	Shahadat-al-thanawia-al-a'ama - General Secondary School Certificate-Kuwait Shahadat-al-thanawia-al-a'ama-Kuwait
Pay/Send	
Help	Or select from the popular qualifications listed below
Options/Opsiynau	Popular qualifications
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 Completed 	GCE Advanced Level
··· In progress	Advanced Highers
Not started	<u>Scottish Highers</u> Weleb Baccalaureate Advanced Skille Challence Certificate
? Help	Access to HEDpibma (2014 onwards) GCSE (Grade, A-G)

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You will then come to this screen. To search for overseas qualifications, use the search box to search for your country and then click the correct qualification.

You can also use the search box to find qualifications such as GCSEs/IGCSEs and A-Levels.

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2apply	9	Education	<log out<="" th=""></log>
Welcome		Welcome > Education > Enter	Kuwait - Shahadat-al-thanawia-al-a'ama - General Secondary School Certificate
Personal details			
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Education	•••	Please enter details below, u	using the 'other' boxes only where the applicable option cannot be found in
Employment		the lists provided.	
Statement		Qualification date*	Month Year ?
Reference		0 mile	
View all details		Grade	?
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Help		Module / unit 1*	
Options/Opsiynau		Subject*	?
Key		Qualification date*	Month ▼ Year ▼ ?
 Completed 		Grade	2
In progress			
Not started		add an other module	
? Help		>back to summary	save
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Once you've selected the qualification, you will come to this screen. You will need to input the date you received the qualification and the grade achieved.

You will also need to list the modules – it's best to list the science modules you have taken in your final year. Once all of this has been input, click 'save'.

Once you have saved that, you will go back to education screen. Once there, click 'Add new school/college.

UCAS				Contact us <u>Help</u> Print page	When inputting
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Choices	~	Before leaving this page click 's	vith an asterisk (*). ave' to avoid losing any of your information.		input the
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Employment		School/college/centre name*	The University of Manchester	find ?	Manchester as
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Pay/Send		and finish?*	July V 2019 V ?		
Help		Attendance*	●full-time ○part-time ○sandwich 🦩		Input the
Options/Opsiynau			·		:
Key		qualifications at this centre?*	Yes 🔻 ?		information as
 Completed 			save cancel		illustrated.
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Once saved, you'll go back to the education screen. You will again need to click 'Add qualification'. In the search box, search for Foundation Year and then click the Foundation year option

UCAS	Contact us <u>Help</u> Print page	
Zapply 9	<log out<="" th=""><th>You'll then be able to manually input the</th></log>	You'll then be able to manually input the
Welcome	Welcome > Education > Enter Foundation Year	information for the
Personal details Personal details Choices Education Employment Statement Reference Vew all details Pay/Send Help Options/Opsiynau	Foundation Year Please enter details below, using the 'other' boxes only where the applicable option cannot be found in the lists provided. Title* International Foundation Year in Medicine Qualification date* July 2019 • ? Awarding organisation* UoM ? Result* Pending • (other) ?	International Foundation Year (in Medicine or Dentistry). As the qualification is not complete, you will need put the result as pending
Key Completed In progress Not started ? Help	Module / unit 1 Units Qualification date Qualification date Qualification date Result add another module add another module back to summary save save and add similar delete	

Once you have saved that, you will go back to the 'Education' screen that will look as follows.

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2 apply	19	Education	<loç< th=""><th>) out</th></loç<>) out
Welcome	1	Welcome > Education		
Personal details				
Choices	~	Compulsory fields are marked with an	asterisk (*).	
Education		We need to know any qualifications y	ou have taken or are currently taking. When you have taken or are currently taking.	ave entered all o
Employment		your centres and qualifications, click	on section completed and save.	
Statement		Need guidance	e? Watch the video advice below [Hide video].	
Reference		Apply - e	ducation page < <u>Share</u>	
View all details		How-1	to guides	
Pay/Send				
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Before marking this section as complete, you will need to state the highest level of qualification which will be 'Below honours degree level qualifications'.

Once this has been entered, and you have listed <u>all</u> of your qualifications, both achieved and pending, including the English Language qualification if it is pending, you can mark the section as complete and then click 'save'.

The left hand side of the screen has a list of all the things you are required to complete before you can submit your application. Each of these will have to have a red tick in the box before you can submit your application.