**Emergency Hardship Fund**

**Application for funding**

The Emergency Hardship Fund has been created thanks to generous donations from alumni, staff and friends of The University of Manchester, in response to the Covid-19 pandemic. The purpose of the Fund is to support defined projects that are of direct benefit to students and address the wider effects of Covid-19 on the student population.

Disbursement decisions will be informed by need and will be made in line with the University’s wider strategic goals for Teaching, Learning and Students. The disbursement group welcomes applications for projects and initiatives that fall into one or more of the following categories:

* Emergency financial support – for students in financial difficulty
* Bursary support – to enable students to start or continue in education
* Practical support – through free or subsidised access to accommodation or equipment, enabling students to engage more fully in learning, teaching and/or research
* Wellbeing support – including support with mental health and careers guidance

The Fund will be used to support a variety of projects that meet the above criteria, including those for which budget has already been approved, extensions to existing projects and new initiatives.

**Applications must be made by a member of staff of either The University of Manchester or University of Manchester Students’ Union.** This fund is not open to applications from students – if you are a student in need of support, please go to <http://www.studentsupport.manchester.ac.uk/finances/funding-opportunities/>

To apply for funding from the Emergency Hardship Fund, please complete and sign this form, and return it to lucy.hobson@manchester.ac.uk by 5pm on Wednesday 24 June.

**Name:**

**Job Title:**

**Faculty/Area:**

**School:**

**Email Address:**

**Telephone:**

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| **Title of activity/project for which funding is sought** |
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| **Please provide a summary of the project, including details of how this meets a need within the student population.** |
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| **Expected project start date** |  |
| **Expected project completion date** |  |
| **Is this a new or existing project, or an extension to a current project?** |  |
| **Total expected project cost** |  |
| **Amount requested from Emergency Student Hardship Fund** |  |
| **Will any of the funding received cover any planned spend for which budget has already approved? If so, how much?** |  |
| **Please provide a breakdown of how the money awarded by the Fund will be spent.**  |  |
| **Which student group(s) will benefit from this project (eg UG, PGR, PGT), and approximately how many students?** |  |
| **How will you acknowledge the support of the University’s donors?** |  |

I can confirm that the above information is correct, and if this application is successful, the funding will be spent as outlined above and in accordance with the guidelines set by the Emergency Hardship Fund Disbursement Group. I confirm that I agree to the Requirements for Spending Funds and Impact Reporting, if this project receives funding.

**Signature:**

**Name:**

**Date:**