**Access To Expertise (A2E) 2024 Application Form**

**All proposals must:**

* **Progress research along the translational research continuum**
* **Overcome a clear research hurdle**
* **Have a clear plan and timescale**

**The funding will not support:**

* Fundamental or basic research that is not translational
* Entire translational projects
* Projects with no clear translational agenda or applied outcomes
* Staff between posts/funding (i.e. as “bridging” funds)
* PhD studentships
* Continuation or extension of existing research grants
* Animal work, only if funded by BRC

**Application process:**

1. Before applying, please read the [A2E Application Brief (2024)](http://documents.manchester.ac.uk/display.aspx?DocID=49134) and contact translation@manchester.ac.uk informing them of your intent to apply. You might also want to read the [frequently asked questions](https://documents.manchester.ac.uk/display.aspx?DocID=55846) document for the 2024 call.
2. Applications will be anonymised prior to review. To aid in this all personal information is requested on the first page of the application form as this will be removed prior to review. Please do not include your name or details on your research group in the subsequent questions in the application form. Reference to your previous work should be on the first page of the form.
3. The A2E scheme enables investigators to access necessary technical expertise external to their immediate research group. Applicants should be in contact with their named ‘expert’ and should have discussed the project with them prior to submission to ensure that they are ready to start on time, should your application be successful. If contracts between parties are needed applicants should also notify the [contracts team](https://www.staffnet.manchester.ac.uk/rbe/contracts/).
4. Notify your [Research Support Manager/Officer](https://www.staffnet.manchester.ac.uk/rbe/rs/preparing/) of your intention to submit an application to A2E at the earliest opportunity and before the 10th November 2023.
5. Complete the budget sheet **in the template provided,** outlining your proposed expenditures. This must be signed by the PI, Research Support Manager/Officer and Head of School/Division/Department. Applications might not be accepted for processing if RSMs/RSOs have not been notified by 10th November 2023. All projects should be costed (100% fEC). Contact details for the RSMs/RSOs in your faculty can be found [here](https://www.staffnet.manchester.ac.uk/rbe/rs/preparing/).
6. Complete the application form **in the template provided**.

Contact your RSM/RSO: 5pm 10th November 2023

**Application deadline: 12 noon 12th December 2024**

Proposals should be submitted to translation@manchester.ac.uk

1. **Applicants must complete ALL sections respecting the word count.**

Applicants will be notified of the outcome w/c 26th February 2024. **Projects are expected to start in March 2024 or shortly after.**

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|  **‘Access to Expertise’ Award: Application Form 2024** |
| **PI details** |
| PI Name |  |
| Duration of current contract of employment (**if the PI is a Post-Doc)** |  |
| Senior guarantor (only **if the PI is a Post-Doc)** |  |
| Is the PI a current UoM staff member or holds UoM honorary position? [ ]  UoM Staff [ ]  Honorary position*If honorary status is yet to be officially formalised, please provide details/timelines and name of a UoM Co-I for post award management.* | If *honorary*, please describe status of the contract:[ ]  Current[ ]  In progressIf *in progress*, please provide:Timelines for obtaining:Name of UoM Co-I: |
| Faculty |  |
| School/Department |  |
| Contact Details  |  |
| Collaborators (Name – faculty) |  |
| Was this project previously (or currently) supported by external or internal funding (including A2E, CiC, IAA, C4T & P4T)?**Yes [ ]  No [ ]**  | *If yes, please provide details on the funder(s) and awards(s) supporting this research:* |
|  |
| References*If you wish to reference your previous work, please add your references here (include doi). Do not reference your own work in the following pages of the application form.* |  |

Please note that this page will be removed from the proposal when it is sent to peer review to keep the review process anonymous.

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| **Project details**  |
| Title of Project |  |
| Proposed start date and project duration/end date | *Duration:* |  |
| *Start:* |  |
| *End:* |  |
| Total funds required100% of directly incurred costs only | *Total:* |  |
| *Staff:* |  |
| *Consumables:* |  |
| *Other (specify):* |  |
| Does your project align with any of the priority areas for the Wellcome trust or BRC NGT?**Yes [ ]  No [ ]** If yes, please tick all relevant boxes on the right.*Please note that this information will only be used to assign reviewers and not to determine the source of funding.* ***Proposals focusing outside these priority areas are also welcome.*** | *Wellcome’s Health Challenges*[*Read more.*](https://wellcome.org/who-we-are/strategy) | [ ]  Mental Health[ ]  Climate and Health[ ]  Infectious Disease |
| *BRC NGT Programmes*[*Read more*](https://www.manchesterbrc.nihr.ac.uk/our-research/next-generation-therapeutics/) | [ ]  **P1:** A methodological and inclusive platform [ ]  **P2:** Designing innovative trial designs[ ]  **P3:** Precision therapeutics of high-risk groups and high burden diseases[ ]  **P4:** Nanoscale-based technologies and advanced biomaterials to improve health[ ]  **P5:** ATMPs for resistant cancers and rare conditions |
| 1. Project Summary – please provide a summary of the state of the art leading to this research project including the unmet health, clinical or product development need you are seeking to address. (*Maximum 300 words*)
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| 1. Please describe where on the [translational research pathway](http://documents.manchester.ac.uk/display.aspx?DocID=41767) your current research/project sits, and where it aims to go? (e.g. D1 to D2, or T2 to T3). Briefly summarise with a sentence and expand. *(Maximum 200 words)*
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| 1. What is the specific hurdle or bottleneck that you need to overcome to progress along the translational research pathway, secure follow-on funding, and address the unmet clinical need? Please summarise with a sentence and expand.

*(Maximum 200 words)* |
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| 1. What expertise is needed to overcome the hurdle or bottleneck **and** how will A2E funding move the project/research along the translational research pathway and overcome the bottleneck? Briefly explain the expertise in a sentence, and then expand.

*(Maximum 400 words)* |
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| 1. What are the key milestones, including timelines, and how will you demonstrate they have been met? (Make use of Gantt charts if appropriate)

*(Maximum 200 words)* |
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| 1. Have you already sourced the expertise required?

*(Maximum 200 words)* |
| If **Yes**, please provide details, including their availability, and were possible a potential ‘back up’: |
| If **No**, please outline reasons and include a plan to source the expertise: |
| 1. Does your project require a contract between UoM and an external organization which will receive part of the funding awarded?

**Yes [ ]  No [ ]**  | *If yes, please fill in the information below:* |
| *Name of the organisation:* |  |
| *Amount Allocated:* |  |
| 1. If you are proposing to collaborate with an SME or industry partner, have you been in contact with your faculty’s business engagement, and/or contracts teams?

**Yes [ ]  No [ ]  N/A [ ]**  | *If yes, please name your contacts:* |
| *Business Engagement* |  |
| *Contracts:* |  |
| 1. Does your study require Home Office Animal License, NHS ethics & governance approvals?

**Yes [ ]  No [ ]**  | *If yes, when and how will these be obtained? Please name any relevant contacts in BSF or Ethics and governance teams:* |
|  |
| 1. Please outline a brief plan for follow on studies, potential industry collaborations and further funding, including targeted funding schemes and deadlines.

*(Maximum 250 words)* |
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| 1. Please describe the potential long term impact, including timescales, likely to be generated by this project?

(Maximum 200 words) |
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| **Intellectual property (IP)** |
| Awardees funded by the TPA will be required to accept Wellcome’s standard revenue-and-equity sharing agreement as set out in [Wellcome’s grant conditions](https://wellcome.ac.uk/funding/guidance/grant-conditions). If funded by the BRC awardees we will be required to abide by the IP conditions of the BRC (see [application brief](http://documents.manchester.ac.uk/display.aspx?DocID=49134) for details).If you have been in discussions with the Innovation Factory or with MFT R&I around this project, please name your contact below. |
| *Innovation Factory contact:* |  |
| *MFT R&I IP contact:* |  |
| 1. Does the proposal have freedom to operate, or does it require access to background IP?
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|  |
| 1. Will the project generate new IP? If yes, how will this be managed?
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| 1. Will the project generate new IP that will be owned by an external party (e.g. external project partner)? If yes, how will this be managed?
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| **Application Checklist** |
| [ ]  | I completed all questions of the A2E form |
| [ ]  | Any information that could identify me or my research group has **only** been included in the *PI details* page. |
| [ ]  | I completed the Budget Sheet (last page of this document) |
| [ ]  | The Budget Sheet was approved by Research Support Manager |
| [ ]  | The Application was Signed off by Head of School / Division |
| [ ]  | I deleted the call information pages from this document and saved it as PDF using PI Name\_Surname as filename prior to submitting to translation@manchester.ac.uk |

**NOT TO BE SHARED EXTERNALLY**

**Access To Expertise (A2E) Budget Sheet (Internal Applicants Only)**

The proposal needs to be fully costed by your Research Support Manager, please notify them in advance of your intention to submit an application to this scheme.

*Please note, this funding is for 100% Directly Incurred costs only, up to £25,000 including VAT*

Project Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lead PI Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lead Collaborator/Expert Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please make sure that any VAT is considered in quotations from external experts.

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| **Project Costs** |
| **Directly Incurred (DI)** |
| **Fund** | **Breakdown and description/detail** | **Cost (£)** |
| Staff |  |  |
| Consumables |  |  |
| Other (please specify) |  |  |
| Total DI Costs: |  |
| **Directly Allocated Costs (DA)** |  |
| Investigator |  |
| Estates |  |
| Indirect costs |  |
| Total DA costs: |  |

**I confirm that this has the approval of the School/Institute:**

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| This proposal is submitted by Principal Investigator: |
| (Date) | (Print name) | (Sign here) |
|  |  |  |
| Costs authorised by Principal Investigator’s Research Support Manager: |
| (Date) | (Print name) | (Sign here) |
|  |  |  |
| Costs authorised by Principal Investigator’s Head of School/Division: |
| (Date) | (Print name) | (Sign here) |
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