





PARE Practice Hours Timesheets: Guidance for providing temporary access for Mentors



1. Go into your settings in your timesheet:



Completed and submitted to Faculty
DO NOT exceed 48 hours (including study)

sign to confirm the student's practice hours

responsibility to confirm the overall practice
can be found at the bottom of the page


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[Hours Overview](#) 
Open 

[History](#) [Settings](#)

Cohort: BNurs2016 **Module No:** INP2

 **Date:** 29/05/2017 → 30/07/2017

2. In your list of mentors, click the "Grant Temporary Access" button:

Named Mentors/Educators		
Mentor/Educator	Status	
	 Access Expired	✔ Grant Temporary Access

This will send a notification to the mentor and also put your timesheet on their dashboard so they can easily find the timesheet.