APPLICATION FORM

|  |  |  |  |
| --- | --- | --- | --- |
| Post Applied for: | Medical Education Partner | Date Application Received:(for office use only) |  |
| Faculty/Directorate/School: | The Doubleday Centre for Patient ExperienceDivision of Medical EducationSchool of Medical Sciences |

|  |  |
| --- | --- |
| **Personal Details**  |  |
| Surname |  |
| Forename(s) or other names |  | Title:  |
| Address for correspondence |  |
|  |
|  | Postcode: |
| Telephone | Home: | Work: |
| E-mail address |  |
| Other contact |  |
| National Insurance No. (if known) |  |
| **How you found out about these posts**To ensure we target our recruitment and advertising activity effectively, it would be helpful if you could let us know how you found out about these vacancies. |

|  |
| --- |
| Please indicate if there is/are any particularly area(s) of the role that you would be interested in: |
| * Governance of the MBChB Programme
 |  |
| * General support of medical student education including admissions and health and conduct panels
 |  |
| * Curriculum development
 |  |
| * Teaching and learning
 |  |
| **Suitability for MEP role**Please attached CV and provide evidence as to how you meet the personal specification (maximum 400 words). Continue on a separate sheet if necessary.  |

**References**

Please give details of two referees, at least one of whom must be related to your recent NHS/education or voluntary activity. They will not be approached unless you are invited to interview. An appointment will not be offered until we have received satisfactory references.

|  |  |
| --- | --- |
| **Referee 1** |  |
| **Referee 2** |  |

**Diversity and Equal Opportunities**

We welcome applications from all sections of the community. We are particularly keen to ensure proper representation on committees by women, people from ethnic minorities and disabled people.

|  |
| --- |
| I declare that the information contained in this application is correct to the best of my knowledge andunderstand that any false statement or omission may result in my application being withdrawn or myappointment being terminated. Any information provided will be stored in electronic and manual form andprocessed in accordance with the University of Manchester’s registration under the Data Protection Act(1998). Initially this information will be used for all purposes relating to the selection process and may bedisclosed to those members of the University who have a need to see it. For the successful candidate,the information will form part of the personal, confidential record. In the case of unsuccessful candidates,the data will be destroyed after six months. |
| Signed:Print Name: | Dated: |