

March 2019



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[Humanities eNews](#)

Welcome to this month's Staff Bulletin.

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Head of School Update

This month we had the School Planning meeting, where the School Leadership Team (SLT) and the Heads of Department presented our plans to the Faculty. It went well, and we are confident in our priorities and our budget plans for next year. However, we are still mindful of the challenges we may face after the Government response to Augur, and the broader questioning of the value of Universities, and will keep planning for how we might respond to these – any thoughts on this welcome.

Some of SLT made a visit what will soon be our new Departments, Law and Criminology. They were welcoming, and we outlined how departments will fit into the structure of the School, and the roles they will need to fill. We have also advertised for the Head of Law and Head of Criminology positions. Overall, they were positive meetings.

We interviewed candidates to replace the current Director of Social Responsibility and the Director of Teaching and Learning to start from 1st August 2019 and have appointed two excellent colleagues, details will follow by email.

The Easter break will soon be upon us, which for many of us is also conference time. I hope you also manage to get some time off to relax.

Brian Heaphy, Head of School of Social Sciences

TEACHING & LEARNING

School Director, Ken Clark

Subject Level TEF

There was a presentation at the School Board on 20th March by Ken Clark on subject level TEF. While there is considerable uncertainty around the precise shape of the exercise it is likely that (combinations of) the School's disciplines will enter subject level TEF in Spring 2020. It is expected that the TEF panel will make holistic judgments about the disciplines on the basis of metrics from the NSS, HESA data on continuation and data on employability together with a written 5 page statement. Data on the metrics currently suggest that the subject grouping of **Sociology, Social Policy and Social Anthropology** would achieve a rating of Silver, as would the grouping of **Philosophy and Religious Studies**, which spans SoSS and SALC. **Economics** would be on the borderline between Silver and Bronze while **Law** would, on the present state of the metrics, be in a Bronze position. Due to poor NSS response **Politics** do not have valid metrics information on this area and will be expected to present, in their written statement, alternative evidence of the quality of their teaching. The Faculty is co-ordinating an exercise to produce draft TEF statements for each subject and UG Directors and Heads of Department will be working on this over the coming weeks.

NSS response

The NSS 2019 runs until 30th April however much of that period lies in the Easter break where students are unlikely to respond. It is therefore imperative that we all make what efforts we can to increase the response rate between now and the start of the Easter vacation on April 8th. Please encourage third year students to give us their views. Feel free to remind them of the splendid graduation package prize draw (accommodation at the Crowne Plaza, priority seats for parents at graduation) and of that fact that the Student Union is not boycotting the survey this year.

HEA Success

Please join the School in congratulating Mario Pezzino from Economics who has been awarded Senior Fellowship of the Higher Education Academy. Well played Mario! If you are interested in following in Mario's footsteps then you might want to consider doing it through the [LEAP programme](#).

Teaching Large Cohorts of International Students

This event run by Jenna Mittelmeier (SEED), Jenni Rose (AMBS) and Wendy Wild (AMBS) will explore engagement challenges when teaching cohorts with a large international element. The workshop will seek to provide useful intercultural perspectives on commonly reported issues as well as develop practice by sharing and providing practical strategies to address those issues. It takes place on Thursday 4 April 2019, 13:30-14:30 in University Place 3.204 and a sandwich lunch will be available from 1pm. Participants are invited to bring along a challenge around teaching large international cohorts.

What does good teaching look like to students?

An interesting report from Edinburgh University Student Association has identified, on the basis of a qualitative analysis of nominations for teaching prizes, the factors that lead students to value teaching. 4 main elements were identified: (1) staff making a concerted, visible effort; (2) charisma, personality and engaging teaching; (3) breaking down student-teacher barriers and fostering student engagement and (4) consistency, predictability and stability of support. The full report is here:

https://issuu.com/eusa/docs/teaching_awards_report_2015_16_issu

Teaching Excellence Awards

The Teaching Excellence Awards recognise colleagues who have demonstrated a significant and sustained commitment to excellence in teaching, excellence in supporting teaching. Launched in 2005-06, the Teaching Excellence Awards recognise individuals' achievement in relation to teaching, learning and the student experience over recent years. Both academic and related colleagues teaching at undergraduate and postgraduate levels are eligible for these awards. The Award consists of a £5000 grant to be used by recipients over a period of up to three years to develop their teaching or career. Link:

<https://www.staffnet.manchester.ac.uk/tlsa/teaching-excellence/awards-and-accreditation/teaching-excellence-awards/>

Fourth CIP Workshop

In the fourth workshop, we will be releasing the results of our two-year long research project, on the subject of the student representative system; we will also hear the student perspective on 'Students as Partners in Pedagogy'. Our keynote speaker will be Christopher Godden, a leading teacher at the University of Manchester and Director of Teaching, Learning and Students for the School of Arts, Languages and Cultures.

The student innovation teams will present three talks to the workshop; the first will present an overview of the student rep project, the second will deliver our latest, evidence taken from practising representatives, and the third (from our first years!) will present a student view of working as partners with academics in the area of pedagogy within CIP. We will also hear from

Beatriz Rubio-Huete on the new area of emotional intelligence, and how we might start to think about this pedagogy in a higher education context.

<http://projects.socialsciences.manchester.ac.uk/cip/fourth-workshop/>

Where and When:

University of Manchester

Rm A112, Samuel Alexander Building, Lime Grove, Manchester, M13 9PP

Wednesday 3rd April 10.00am till 3.00pm

We hope this will be an enjoyable yet informative day for academics and learning technologists interested in the area of teaching innovation in higher education.

Please register here:

<https://www.eventbrite.com/e/4th-cip-workshop-students-as-partners-in-pedagogy-tickets-58649918485>

RESEARCH NEWS

School Director, Claire Alexander

Awards

The School has seen a number of large grant successes in recent months, including two this month of well over £1 million each. Many congratulations to:

Emma Barrett (Politics): 'Establishing a Networkplus in Trust, Identity, Privacy and Security' (EPSRC).

Ed Fieldhouse & colleagues (Politics): Voters and the British Political System in the Context of Brexit: the British Election Study 2019-2023 (ESRC).

Training Sessions

We are holding a grant workshop for colleagues interested in applying for AHRC funding on **2nd April 2019, 10am-12pm, ALB Boardroom**. Please do come along if you are interested in learning more about the AHRC schemes, which include research networking as well as project grants.

Philip Leverhulme Prizes

The call for Philip Leverhulme Prizes is currently live, with a final deadline for institutional nominations of 20th May 2019. These prizes recognise the achievement of outstanding researchers whose work has already attracted international recognition and whose future career is exceptionally promising. The prize scheme makes up to thirty awards of £100,000 a year, across a range of academic disciplines. **The selected subject areas for the 2019 competition includes Economics.** Note that the disciplines selected are intentionally broad, and nominations will be considered irrespective of a nominee's departmental affiliation. The University can nominate three candidates in each area.

Timeline:

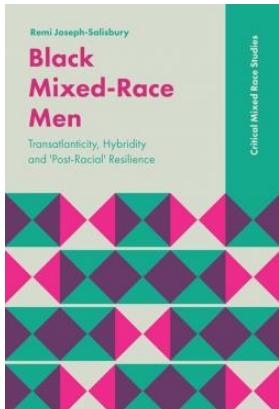
Wednesday, 3 April 2019: Expressions of Interest (EoI) to the School Research support Manager, email patricia.a.gorham@manchester.ac.uk

Following this deadline, in consultation with the Faculty, it will be determined if a further selection process is required, based on the number of EoIs received for each subject area.

- **Friday 3rd May 2019: Candidate sections of Leverhulme application form to be completed.** As there is significant input and approval required by the Head of Department, the Research Services team are asking that candidates complete their sections of the application form by this date.
- **Monday 20th May 2018: The deadline for submission of institutional nominations.**

Eligibility: Nominees must hold either a permanent post or a long-term fellowship in a UK institution of higher education or research that would extend beyond the duration of the Philip Leverhulme Prize. Those otherwise without salary are not eligible to be nominated. Nominees should normally have been awarded their doctoral degree not more than ten years prior to the closing date of 20th May 2019. The award date is considered to be the date on which the degree was confirmed by the awarding institution.

Remi Joseph-Salisbury's book *Black Mixed Race Men* has been shortlisted for the BSA Philip Abrams Prize



The British Sociological Association Philip Abrams Memorial Prize is for the best first and sole-authored book within the discipline of Sociology. Remi Joseph-Salisbury's book *Black Mixed-Race Men: Transatlanticity, Hybridity and 'Post-racial' Resilience* has been shortlisted for the 2019 prize. Remi is a Presidential Fellow in Sociology (@RemiJS90).

Focusing on the everyday through a discussion of Black mixed-race men's racial symbolism, experiences of racial microaggressions, and interactions with peers, *Black Mixed-Race Men: Transatlanticity, Hybridity and Post-Racial Resilience* offers an in-depth insight into a previously neglected area of scholarship.

BSA Philip Abrams Prize 2019 shortlist: <https://www.britsoc.co.uk/opportunities/bsa-philip-abrams-memorial-prize/>

More about *Black Mixed-Race Men* on the Emerald publishing website:
<https://books.emeraldinsight.com/page/detail/Black-MixedRace-MenBlack-Mixed-Race-Men/?k=9781787565326>

POSTGRADUATE RESEARCH

School Director, Stuart Shields

Ethics Committee Reminders

There are a limited number of UREC Committee meetings each academic year and Wednesday, 19th June at 3pm is the deadline for all full UREC applications to be received by the research ethics team in order to ensure they are allocated to a Committee meeting before the end of the academic year:

All full UREC applications must be submitted in the ERM online system and pre-screened by the designated ethics signatory by this date/time in order to guarantee they are allocated to a UREC meeting this academic year.

Full UREC applications received after this date/time will be allocated to the first available Committee meeting but please note we are unable to guarantee that this will be a meeting during the current academic year. In some cases this may mean being allocated to a UREC meeting beginning in September 2019.

The Proportionate UREC review route will continue to review applications over the summer months and therefore no deadline for submission is necessary. We would strongly encourage applicants to read through the criteria to see if their project could be submitted for proportionate review.

PGR Care Cost Scheme

SoSS have a Caring Costs Scheme: <https://www.staffnet.manchester.ac.uk/social-sciences/policies-guidance/policies-and-procedures/caring-costs-scheme/>. SoSS PGRs (including those in submission pending) as well as SoSS staff (both academic and PSS) and TAs are invited to apply for money from this scheme to subsidise childcare or other caregiving, up to £150, when an overnight stay is required for attendance at a conference or training event (or similar).

SoSS PGR Social Responsibility Prize

We're delighted to be able to announce that this year's Lewis Prize for Social Responsibility, awarded for a completed SoSS PhD thesis that makes the greatest contribution to research with a social responsibility aspect has been awarded jointly to Dr Keila Meginnis from Economics and Dr Will Shankley from Sociology. The judges all thought that it was impossible and unfair to separate the two and so both will be awarded the £500 prize. Meginnis's nomination was particularly strong on the additional impact generated by her commitment to the Brilliant Club and the Women in Economics day, and Shankley's PhD on Polish migrants in the UK and the impressive record of volunteering with Third Sector organisations made both nominations stand out. Congratulations to both winners and their respective supervision teams.

SOCIAL RESPONSIBILITY

Helen Beebee

SoSS Diversity in the Curriculum Scheme

A reminder about this scheme, which pays for up to 6 hours (or more if you can justify it!) of TA time to do some work towards enhancing the diversity of the curriculum of a course unit you convene (or are planning to convene). See the Diversity in the Curriculum page on Staffnet (<https://www.staffnet.manchester.ac.uk/social-sciences/policies-guidance/equality-and-diversity/diversity-curriculum-scheme/>) for further information and some examples of ways in which SoSS staff have used the scheme so far.

Unconscious Bias Training – Tuesday 21 May

Please come along to the unconscious bias session — Tuesday 21 May, 3pm-4.30pm. Go to <https://www.eventbrite.co.uk/e/soss-unconscious-bias-training-tickets-54910727464> to sign up.

Caring Costs Scheme

And finally, a reminder about the existence of the SoSS Caring Costs Scheme:

<https://www.staffnet.manchester.ac.uk/social-sciences/policies-guidance/policies-and-procedures/caring-costs-scheme/>. All SoSS staff (both academic and PSS), TAs and PGR students are invited to apply for money from this scheme (or, if applicable, use your own Research Support Allowance or Career Development Allowance) to subsidise childcare or other caregiving, up to £150, when an overnight stay is required for attendance at a conference or training event (or similar).

SCHOOL ADMINISTRATION NEWS

Head of School Administration, Alison Wilson

Data Protection

How do I report a data protection incident?

The two main types of incident are:

- Where someone knows or suspects that an incident has occurred which actually or potentially involves inappropriate disclosure of personal data - contact the Information Governance Office immediately on 0161 275 7789 or by emailing infosec@listserv.manchester.ac.uk outside office hours.
- Where a data storage device such as a PC, laptop, tablet, USB stick, or smart phone has been lost or stolen regardless of the data it contains - immediately contact both the Information Governance Office on 0161 275 7789 or by emailing infosec@listserv.manchester.ac.uk outside office hours **and** the University Security Office on 0161 306 9966 (the number is on the back of all staff/student ID cards).

What information do I need to report?

If you are calling the Information Governance Office to report an incident then please have the following information to hand to provide to the member of IGO staff who will triage your incident. Alternatively, if you are emailing then please incorporate this information within your initial email.

- Faculty/School/Department involved in the breach
- The date and time the incident occurred
- The date and time the incident was discovered
- How the incident was discovered
- A brief summary of the incident
-

Further information may be required once the initial triage process has taken place and you will be advised accordingly by the IGO staff member dealing with your incident.

What is a data protection incident?

The University holds the personal data of thousands of staff, students, alumni, research participants and others who have an association with the University. If that data is lost, stolen, corrupted or released to unauthorised persons, the Information Governance Office must be informed immediately.

It's safest to assume that all information about a living, identifiable individual is personal data and may include:

- Factual information about an individual such as date of birth, national insurance number, bank account, name and address.
- Sensitive information such as health, sexual life, criminal record, ethnicity, religion.
- Opinions expressed, for example in staff development reviews or email comments.

Other examples can be found in the [Information Security Categories](#) document.

If you are unsure whether or not to report an incident, consult Alison Wilson.

Personal data breaches can cause real harm and distress to the individuals involved and can provide the opportunity for identity fraud, so it's important that incidents are reported as quickly as possible. Once the Information Governance Office are notified, they will provide advice and guidance on the next steps to be taken.

New Leadership Model

Jo Kaiserman has been appointed Head of TLSE for the School of Social Sciences (SoSS), moving from her role in PGR. Jo will join us on 1st July and we look forward to welcoming her.

Other changes

- **Emma Rose** has been confirmed in the role of Faculty Head of Teaching, Learning and Student Experience (TLSE)
- **Nicky Snook** has been appointed Head of TLSE for Alliance Manchester Business School (AMBS), joining us from the Faculty of Science and Engineering (FSE)
- **Kelly Osgood** has been appointed Head of TLSE for the School of Environment, Education and Development (SEED), joining us from the Faculty of Biology, Medicine and Health (FBMH);
- **Jared Ruff** has been appointed Faculty Head of Research and Business Engagement, which now includes PGR.

The role of Head of TLSE in the School of Arts, Languages and Cultures (SALC) is vacant and an interim head will be appointed in the near future and this vacant role will now be advertised externally.

In addition, congratulations to **Sarah Featherstone**, Head of MSc and UG Taught Programme Services in AMBS, who has been appointed Head of TLSE in the School of Engineering in FSE from 1 July 2019; and **Rosie Williams**, Head of School Administration in SEED, who has been appointed Head of University of Manchester Worldwide (UMW) Operations in DSE from 1 May 2019.

Following on from these appointments, the next stage of the NLM project will be led by the new Grade 9 and Grade 8 post-holders and will involve Grade 6 and 7 posts. This project will start in the late spring with recommendations for consultation before the end of the calendar year. Colleagues working in Grade 6 and 7 posts will be invited to be involved in a range of workshops as part of this phase.

SoSS/Law Merger

Consultation meetings took place 21 March with academics from Law, and criminology academics had a separate meeting. The focus of the meetings was to talk about SoSS and how it works as a School. There were lots of questions around life in a department as Law currently has a flat structure.

Further meetings are planned for 14 May.

A lunch is planned for PS colleagues from both Schools to get to know one another on 8 April.

Staff Survey

Thank you to those who have completed the Survey, if you haven't as yet it would be really appreciated if you could do so. Our percentage return is currently 50%, in the last survey we achieved 72% so it would be good if we can at least reach that but even better if we can exceed it. You will have been emailed about this, with a unique log in number.

School of Social Science

Arthur Lewis Building
University of Manchester
M13 9PL

www.socialsciences.manchester.ac.uk

[Staff Bulletins](#)

