

## University of Manchester Q-Step Summer Project 2019

### Ref: #34 UoMQStep 2019 upReach – Delivering Opportunity for All

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**Organisation Name:** upReach

**Team/Department:** Delivery

**Address:** Studio 18, Blue Lion Place, 237 Long Lane, London, SE1 4PU

### Provisional title for project:

UpReach help disadvantaged students from across the UK to realise their potential. Through successful partnerships with over 30 top employers and universities, we offer access to a comprehensive range of opportunities and activities to broaden horizons, understand career pathways and develop the skills, networks and experiences needed for career success.

We are recruiting an intern to assist the Delivery Team with current projects through in-depth data analysis. You will report your findings to the management team to inform potential changes to our internal processes. Day-to-day activities will include analysing quantitative and qualitative data and working with the Impact Team to create infographics. You will be working with a wide range of data from our bespoke database.

UpReach is a dynamic place to work. We have invested in class-leading technology to facilitate, deliver and evaluate our programmes. The upReach Graduate Employability Framework (GEF), against which all of our activities are mapped, enables students to understand their employability and plan their learning. For more information see <https://upreach.org.uk/>

**Key words (up to 12):** Quantitative Analysis, Qualitative Analysis, Comparative Research, Data Visualization, Data Design, Online Communities, Reporting, Statistical Analysis, Segmentation

### Essential and desirable skills that the student would need to have:

**Essential:** Confidence/keen interest in working with data, attention to detail, analytically minded, ability to work independently. Confident user of Microsoft Excel/ Google Sheets.

**Desirable:** Interest in social mobility, interest in product management, interest in new technology, experience in working with quantitative and qualitative data.

**Where the work would be carried out:** London office

**Preferred selection method (interview or other method):** Interview

**Interview preference (on campus, remote, in your office):** Skype/phone

**Support and training offered by the organisation:** Weekly one-on-one meetings with line manager and participation in monthly team training.

**Any issues of data confidentiality and/or IPR that would need to be resolved:**

Yes, if accessing student data.

**Supporting information:** <https://upreach.org.uk/>

**Financial assistance offered by the organisation:** Not applicable