**Researcher Development Working Group Revised Terms of Reference September 2019**

The group is convened as a forum for cross Faculty discussion and coordination relating to training provision and researcher development activities for both PGR and research staff.

The group will:

* Annually coordinate and plan training provision.
* Contribute to the development of a researcher development strategy.
* Evaluate PGR and research staff training provision in the form of an annual training report to Manchester Doctoral Centre Strategy Group (MDCSG), Research Staff Strategy Group (RSSG) and University Research Group (URG).
* Review training content to ensure an innovative approach to PGR and researcher development training provision is taken.
* Ensure and improve visibility and communication of training provision to PGRs and Research Staff.
* Share information and best practice.
* Coordinate and support three to four University wide initiatives a year, for example, write month, wellbeing month, research staff conference.
* Recommend a budget to MDCSG to support centrally coordinated activities.

The group will report to MDCSG (on PGR activities) and RSSG and URG (research staff activities).

**Membership**

PGR and Researcher Development Manager, Research Degrees and Researcher Development Team (Chair)

PGR and Researcher Development Officer, Research Degrees and Researcher Development Team (Secretary)

Representative from Faculty researcher development team, FSE

Representative from Faculty researcher development team, Humanities

Representative from Faculty researcher development team, FBMH

Representative from Staff Learning and Development

Representative from the Careers Service

Representative from the Learning Commons

Representative from Research IT

PGR and RS representation

**Meeting Frequency** – Every two months.