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**BBSRC Flexible Talent Mobility Account**

**Innovation Placements and Innovation Fellowships Fund (IPIFF)**

**Application Form**

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| **Name of Researcher** (information may be used in the public domain) |
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| **Scheme applying for**  (please tick option required) | |
| Innovation Fellowship:  Outgoing  (UoM ECR placement in industry) |  |
| Innovation Fellowship:  Incoming  (ECR placement in UoM) |  |
| Innovation placement:  (UoM doctoral scholar placement in industry) |  |

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| **Placement / Fellowship Title** (information may be used in the public domain) |
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| **Executive Summary** (150 words max. information may be used in the public domain) |
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| **Academic Partner** | | | | | |
| Principle Investigator |  | | | | |
| Contact Details: | Tel: |  | Email: |  | |
| School: |  | | | | |
| Research Group: |  | | | | |
| BBSRC Grant Reference(s): |  | | | | |
| Placement Start & End Date: |  | | Placement Duration: | |  |

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| **Company Partner** | |
| Company Name: |  |
| Company Address: |  |
| Industry Sector: |  |
| SME (Yes / No): |  |
| Company Contact: |  |
| Contact Details: |  |

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| **Additional Collaborating Companies** (if applicable) | | |
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| **General Information** (tick box) | | |
|  | Yes | No |
| Are there any existing links between the company and UoM? |  |  |
| If yes, please provide details |  | |
| Has the partnership applied for funding from another source, which is directly relevant to this proposal? |  |  |
| If yes, please provide details |  | |
| If this proposal relates to a currently funded BBSRC project please give grant number. |  | |

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| 1. **Placement / Fellowship Information** |
| * 1. **Project Overview.** Please also indicate the underpinning BBSRC research base relevant to this placement, its current stage of development and opportunities to be explored (250 words max) |
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| * 1. **Project Outline.** Please provide an outline description of the individuals involved, the knowledge / skills to be investigated / exchanged, the nature of the secondment, resources required and potential for impact. (300 words max) |
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| * 1. **The Business Case**   Describe very briefly the history, nature, and scope of the placement and its relevance to the company partner. Please outline the benefits that the company expects to gain from collaborating on this project and any potential commercial impact if applicable (eg. Staff development, creation of new products, processes or services) (250 words max) |
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| * 1. **Benefits to The University of Manchester.**   Please outline the benefits that the Early Career Researcher and The University of Manchester expect to gain from collaborating on this placement project (250 words max) |
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| 1. **Placement Work Plan** (complete as required) | | | |
| **Task Number** | **Task Description** | **Effort**  **(months: start-end)** | **Outputs and Key Decision Points** |
| Project Stage 1. | | | |
| 1.1 |  |  |  |
| 1.2 |  |  |  |
| 1.3 |  |  |  |
| 1.4 |  |  |  |
| Project Stage 2. | | | |
| 2.1 |  |  |  |
| 2.2 |  |  |  |
| 2.3 |  |  |  |
| 2.4 |  |  |  |
| Project Stage 3. | | | |
| 3.1 |  |  |  |
| 3.2 |  |  |  |
| 3.3 |  |  |  |
| 3.4 |  |  |  |
| Project Stage 4. | | | |
| 4.1 |  |  |  |
| 4.2 |  |  |  |
| 4.3 |  |  |  |
| 4.4 |  |  |  |
| Project Stage 5. | | | |
| 5.1 |  |  |  |
| 5.2 |  |  |  |
| 5.3 |  |  |  |
| 5.4 |  |  |  |

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| 1. **Summary of project outputs and outcomes (250 words max)**   List the anticipated outputs and deliverables from this placement. |
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| 1. **Follow on (250 words max)**   Please describe the career development / recruitment opportunities of the placement (eg industrial appointments, external fellowships) and where applicable how the project supports the international mobility and retention of non-UK citizens (200 words max) |
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| Please outline any follow-on activity and long-term plans for collaboration, and how this project supports them (200 words max) |
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| **5a Total Project Cost:**  **Contact RSS Hub for assistance with project costings** |  |

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| **5b Company Contribution (financial or in-kind)** | | | | |
| Company Name | Direct (invoiceable) Contribution (£) | In-kind Contribution (£) | Other | Total Contribution (£) |
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**6 Agreements**

In submitting this application form, the partners acknowledge the collaborative sprit of the BBSRC funding and are aware that all projects must come to an agreement on IP ownership, if appropriate, on fair and reasonable terms prior to any project commencing, and within 4 months of the date of a grant offer letter.

As part of the grant offer conditions, the partners are required to report on progress at the midpoint and upon completion of the project, detailing achievements, outputs and impacts for both parties.

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| This proposal is submitted by Principal Investigator (University of Manchester): | | |
| Print name | Sign here | Date |
| Jointly with (***insert company name***): | | |
| Print name | Sign here | Date |
| Signature from Head of School/Division (University of Manchester) to support the proposal (including secondments in/out) | | |
| Print name | Sign here | Date |

Once completed, all sections of this application form, except page 1 and section 1, will be treated as Commercial in Confidence.

**7 Submission**

A signed version of the application and submission documents should be submitted in digital format by 12 midnight on the deadline date to:

Teresa Chilton: [Teresa.chilton@manchester.ac.uk](mailto:Teresa.chilton@manchester.ac.uk)

Submission Documents:

* Signed Application Form
* Signed letter of support from the collaborating partner
* A Research Proposal Approval Form, signed and authorised by your Head of School
* Budget / costings report

**Not to be shared with collaborating companies**

 

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**Project Budget Sheet**

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| **Project Title** (information will be used in the public domain) |
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| **pFACT Number** |
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| **Name of ECR:** |  |

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| **Company Name:** |  |

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| **Project Budget Please contact RSS hub for help with costing** | | | | | |
|  | **Fund Heading** | | **Description** | | **Cost (£)** |
| Directly  Incurred | Staff costs: Subsistence, maintenance or stipend | | *For ECR for max of 6mths* | |  |
| Travel | | *For ECR* | |  |
| Accommodation if appropriate | | *For ECR* | |  |
| Equipment | | *<£6K* | |  |
| Consumables | |  | |  |
| Other (please specify) | |  | |  |
| Total Directly incurred Costs at 100% fEC | | | | | *(A)* |
| Directly Allocated *(for incoming placements)* | | Investigators (max. 20% FTE) | | *Salary cost for the PI if required* |  |
| Technician IS (max. 30% FTE) | |  |  |
| School Sustainability  *(for incoming placements)* | | Estates | |  |  |
| Indirects | |  |  |
|  | |  | | **Total Directly allocated Costs at 100% fEC**  *Note: If placement is 100% outgoing DA costs will not be funded. For reciprocating placements an appropriate pro rata payment will be applied* | *(B)* |
|  | |  | | **Total Placement Cost** | *(A+B)* |