

**Faculty of Humanities**

**Application to become a Teaching Assistant 2018-19**

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| --- | --- |
| Name (Family Name) |  |
| First Name(s) |  |
| Title |  |
| Date of Birth |  |
| Staff/Student ID number |  |
| Nationality (as noted on your passport) |  |
| If you are from outside the EEA do you havea work permit? | YES NO |
| If no please be aware you will require a work permit before being set up on the HR/Payroll system. |
| Are you a native English speaker? | YES NO |
| If no, please indicate the date you took the English Language proficiency Test atUniversity Language Centre and score | Date: Score: |
| Disability: Please give details of any reasonable adjustments you would like us to consider in order to accommodate any disability or medical condition |  |
| Please be aware that together with other applicants Schools will guarantee an interview and/or aplace in the pool to anyone with a disability who meets the essential criteria for the job. This does not however guarantee a job. |
| Your contact details | Address: |
| Telephone: |
| e-mail: |

**Section A – Your Information**

**Section B – Subject Area**

|  |  |
| --- | --- |
| Your current subject area and division |  |
| Which degree programme are you studying on? |  |

|  |  |
| --- | --- |
| Title of Thesis? |  |
| Name of supervisor |  |
| Has your supervisor agreed to thisapplication? | YES | NO |
| If yes please attach evidence i.e. email fromSupervisor OR have them sign here | Supervisor Signature: |
| If no, please provide details | Name:Email: |
| Year of first registration? |  |
| Mode of Attendance: | FT | PT |
| Estimated date of completion: |  |
| How many full-time or part-time semesters have you completed? | FT: |
| PT: |

**Section C: Teaching Experience**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Are you in receipt of a bursary linked to |  |  | YES NO |  |
|  | teaching |  |  |
|  | If yes, please specify which |  |
|  |
| Prior Training (please give details of yourundergraduate degree) | College/University: |
| Title of qualification: |
| Year awarded: |
| Qualification:(i.e. 2:1, 2:2 or country equivalent) |
| Do you hold a teaching certificate from another institute? | YES NO |
| If Yes please specify | Institute: |
| Qualification: |
| Dates: |
| Plus: key areas of expertise(in the event of currently unlisted new courses) OR Subject Area/Discipline & Course Units you would like to teach in: (Please be aware that certain programmes/course units may not use TAs and it is advised that you liaise | 1. |
| 2. |
| 3. |

with the School TA Co-ordinator) 4.

# Section D: Additional Information

Please be aware that each School/Discipline may have local rules relating to the use of TAs at any

given Level and therefore you need to check with the relevant TA co-ordinator prior to submitting your application.

|  |  |
| --- | --- |
| Availability in following year | Semester 1Semester 2 Both |
| No. of hours you would like to teach (please be aware the maximum is 180 in an academic year) |  |
| Type of work (please indicate which you are interested in taking part in) | Lab WorkFieldwork Tutorials Seminars Marking |
| CV:**Alternatively attach a CV to the application** |

Please submit this application and any additional information to law.ta@manchester.ac.uk by 10th December 2018