

NOVEMBER 2018

TLSO Bulletin



The Bulletin of the University's Teaching and Learning Support Office

TLSO policies, procedures and website

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• Institutional Surveying 2018/19

As colleagues may know we have recently audited our Institutional Quality Framework which also coincided with the publication of a new UK Quality Code.

The resulting recommendations and impact of these two things will likely lead to a review of how we approach our surveying activity so we will be looking at a longer term, fundamental review of our survey over this next session.

It is intended that this work will be underpinned by the creation of an Institutional Survey Framework to provide the necessary support for our survey activity including deployment, training, promotion, outputs and analysis. As you can imagine, this is a big piece of work which we are planning to undertake in the context of a review of all our quality monitoring systems and the Teaching and Learning Group are currently discussing how we can take this forward. Whatever the outcome we will obviously be taking a consultative approach that will take account your feedback.

This means that for 2018/19 the following arrangements for surveying are in place:

- **Course Unit Evaluation Surveys (UEQs)** will continue to be deployed during 2018/2019 replicating the same arrangements as last session with UEQs already deployed in 2017/18 continuing to be delivered by Schools. Colleagues have already been notified of arrangements for Semester 1 UEQs which will be deployed between 03 December 2018 and 04 January 2019. [Support and promotional materials to support UEQs](#) can be located by following this link.



TLSO policies, procedures and website (continued)

- As expected we will be participating in the **National Student Survey (NSS)** and the **Postgraduate Research Experience Survey (PRES)** during this session. Arrangements for both of these external surveys are currently being finalised and communications will be sent out shortly to confirm deployment dates and communication plans.
- In order to engage more effectively with the **Postgraduate Taught Experience Survey (PTES)**, and to encourage increased response-rates we will now participate in PTES in alternate sessions starting in 2019/20. We will therefore NOT be participating in PTES during this session. In line with the wider plans referred to above we will utilise this 'gap' year to consult with colleagues and students to consider how this decision can be operationalised, including how it will impact upon our internal PGT Dissertation survey.
- **New CUIP Discoverer Reports**

In a recent audit by UNIAC of Course Unit Information Publishing (CUIP) data, recommendations have been made to address a number of data quality issues. So that these issues can be addressed and we remain compliant with our obligations to the Competition and Markets Authority, some new worksheets/reports have been introduced within the Discoverer CUIP suite of reports – SDM_STU_CUIP_REPORTS.

For further information, please see the recent item in the Student Records Bulletin:

<http://www.staffnet.manchester.ac.uk/student-records/news/display/?id=21037>

Peer Support

- **9th Annual SI-PASS/PAL Conference**

On the 2nd-4th November 2018, Peer Support in collaboration with the University of Manchester's Student's Union (UMSU) and the European Centre for SI-PASS hosted the 9th Annual European SI-PASS/PAL Conference, which welcomed 140 staff and student delegates from across 36 institutions to Manchester. The PASS model at Manchester sees 900 trained PASS Leaders, from 31 PASS Schemes, facilitating lower year students in weekly timetabled academic study sessions. This model is in place in institutions across Europe and the Annual European SI-PASS/PAL Conference creates a chance for staff and student delegates from different institutions to come together, create and learn from each other. This year as well as hosting, The University of Manchester was extremely well represented by 8 exceptional PASS Leaders, from across all three faculties.

Peer Support (continued...)

The conference theme of ‘Empowering Leaders of the Future: Who Will We Bee?’ used the worker bee symbol of tenacity, resilience and community to shape a programme that incorporated local Manchester culture mixed with concrete SI-PASS/PAL concepts to empower delegates and the students they support. The student delegates were separated into teams of 10 from mixed institutions and set a series of team challenges, designed for them to answer the question ‘what will Peer Learning look like in the year X at University Y.’



Key note speakers delivered presentations that enabled delegates to take away thoughts and questions that fed into their later presentations. Matt Atkin, Director of Planning, delivered an inspiring key note speech highlighting upcoming change in Higher Education, incorporating the key themes of ‘No Barriers to Studying’ and ‘No Boundaries to Learning’ found within ‘Our Vision’. Paul Redmond, Director of Student Experience and Enhancement at The

University of Liverpool, gave a key note titled ‘Generations of the Future: who will they bee?’ showcasing the growing number of generations in the workplace and how we can best understand and communicate with one another.

The conference was exciting, enjoyable and inspiring. One of our Manchester student delegates, Gibran Andrade who is an Electrical and Electronic Engineering PASS Leader, commented that ‘After the conference, I was inspired to improve not only as a person but also as a PASS leader since I had an opportunity to hear about different experiences of SI-PASS/PAL all over the UK and Europe’.

Our student delegates are working together on a programme of dissemination activities within their Schemes, Faculties and across the institution. If you have any further questions please feel free to contact peersupport@manchester.ac.uk.



Advance HE Subject Networks Engagement events

Advance HE came into being in March 2018, following the merger of the Equality Challenge Unit, the Higher Education Academy and the Leadership Foundation for Higher Education.

Advance HE are inviting colleagues from HE institutions to take part in a series of round table engagement events taking place across the UK throughout December and January, and two online events for their global partners. These events are an opportunity for colleagues to work with Advance HE to help shape the way in which Advance HE will look to support subject networks and communities more broadly.

It was recognised through recent consultation exercise with the sector that understanding and responding to subject-level challenges was an increasing priority for many institutions and that Advance HE has a role to play in providing better infrastructure to support greater sharing, collaboration, and support at subject level.

Representation is welcomed from any Advance HE member institution and the events are open to individuals of wide and varied backgrounds that are keen to work with together to shape this important feature of Advance HE's member benefits moving forward.

You can find details of dates, locations, and how to register by visiting: <https://www.advance-he.ac.uk/help-shape-your-subject-networks>.

These events are free to attend, however places are limited and will be allocated on a first-come, first-served basis. Please feel free to circulate this to colleagues across faculties/schools/departments, and direct any queries to networks@advance-he.ac.uk.

Contact

If you are aware of other staff members who would like to be added to the TLSO Bulletin mailing list to receive future editions of the Bulletin, please contact Miriam Graham (email m.graham@manchester.ac.uk).

If you are from a Collaborative Partner and you are having difficulties accessing any of the linked documents or web pages, please also contact Miriam Graham (m.graham@manchester.ac.uk).

