

AUGUST 2018 - UPDATE

TLSO Bulletin

The Bulletin of the University of Manchester's Teaching and Learning Support Office

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1. TLSO website/policy and procedure changes – updated policy documents now available

Following notification of updates to various regulations and policies in the July Bulletin, we can confirm that the following updated documents are now available:

- **Updates to Regulation XVIII: Student Complaints Procedure**

In response to feedback from colleagues across the University, and as a result of the regular review of the University's procedure against the OIA Good Practice Framework, some minor amendments have been made to the Student Complaints Procedure, with the updated version to be implemented for the start of the new academic year. The updated version is now available on the Student Complaints Procedure webpage on the TLSO website:

<http://www.staffnet.manchester.ac.uk/tlso/academic-appeals-complaints-and-misconduct/studentcomplaintsprocedure/>

The direct link to the updated document itself is:

<http://documents.manchester.ac.uk/DocuInfo.aspx?DocID=1893>

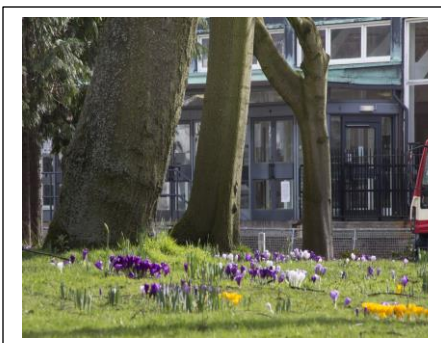
- **Updates to the Undergraduate Degree Regulations**

An updated version of the Undergraduate Degree Regulations is now available (see <http://www.staffnet.manchester.ac.uk/tlso/policy-guidance/degree-regulations/regulation-documents/ug-degree-regulations/>). The direct link to the updated version 2.5 of the Degree Regulations is at:

<http://documents.manchester.ac.uk/display.aspx?DocID=13147>. The main updates as highlighted in July's Bulletin are as follows:

- Refusing assessment/referred assessment, paragraphs D13 and F23

Clarification that Examination Boards can refuse assessment, as well as referred assessment, on the grounds of a student's work and attendance. The addition of the word 'engagement' to clarify that students whose engagement with their programme has been unsatisfactory, can also be refused assessment or referred assessment.





1. TLSO website/policy and procedure changes – updated policy documents now available (continued)

- Rescinding Degrees, paragraph J54

A new paragraph has been added to confirm that Integrated Masters students may request that their final year of study be disregarded in order to receive a Bachelors qualification, subject to certain conditions. New principles to support the process of rescinding degrees has been produced and appended to the [Guidance on Examination Boards](#).

- Posthumous awards, section M

Section M on Aegrotat Degrees has been updated to reference both 'Aegrotat' and 'posthumous' degrees.

- Considering classifications in the boundary zone, Appendix A

An amendment has been made to Appendix A: *Consideration of Bachelor Degree students within the boundary zone by mark distribution* regarding the criterion for increasing classifications in the boundary. This now clarifies that units at level 5 and 6 can be used within the 2/3 credit calculation, to increase classification within the boundary.

- **Updates to the Postgraduate Taught Degree Regulations**

An updated version of the Postgraduate Degree Regulations is now available (see <http://www.staffnet.manchester.ac.uk/tlso/policy-guidance/degree-regulations/regulation-documents/pgt-degree-regulations/>), with the direct link to version 3.5 of the Regulations at: <http://documents.manchester.ac.uk/display.aspx?DocID=29208>. The main updates as highlighted in July's Bulletin relate to the following:

- Refusing assessment/referred assessment, paragraphs D11 and F22

As per the UG Degree Regulations, clarification has been provided that Examination Boards can refuse assessment, as well as referred assessment, on the grounds of a student's work and attendance. The addition of the word 'engagement' to clarify that students whose engagement with their programme has been unsatisfactory, can also be refused assessment or referred assessment.

- Use of 20 credit units, paragraph E15

Paragraph E14 has been amended to confirm that the maximum number of credits which can be compensated is up to 40 credits at Masters level (rather than up to 30 credits) and up to 20 credits for a PG Certificate.

- Posthumous awards, section I

Section I on Aegrotat Degrees has been updated to reference both 'Aegrotat' and 'posthumous' degrees.

- **Updated Guidance on Examination Boards**

As mentioned above, the 'Guidance on Examination Boards' has been updated to include a new Appendix 4, 'Principles for Rescinding Awards'. The updated Guidance can be found at: <http://www.staffnet.manchester.ac.uk/tlso/policy-guidance/assessment/reaching-decisions-from-assessment/exam-board-guidance/>

2. Manchester Leadership Award is now renamed as the STELLIFY Award



It has been agreed that the Manchester Leadership Award (MLA) will change its name and will now be known as the STELLIFY Award. If you have any references to the MLA on any websites or in documentation, please could you amend the name of the award?

More information about Stellify and this Award can be found at:

<http://www.stellify.manchester.ac.uk/leadership-award>

Please note though that the STELLIFY Award name change is not yet actioned on all STELLIFY webpages, but will happen over the summer.

Information about the Higher Education Achievement Report (HEAR), with links to Stellify information, can also be found on the TLSO website at:

<http://www.staffnet.manchester.ac.uk/tlso/student-engagement/hear/>

This is a screenshot of a web browser displaying the "Stellify" page. On the left side, there is a vertical navigation menu with the following items: "Home", "Study", "The Manchester experience" (which is expanded to show "Stellify", "Our reputation", "Student life", "Accommodation", and "Meet our students"). The main content area on the right features the "Stellify" title in a purple font, followed by a paragraph: "Stellify enables you to do more and be more during your time at university, with a select package of activities containing some of Manchester's most exciting and transformational student experiences – and the chance to earn a prestigious University award." Below the text is a large video player with a dark, starry space background and a prominent purple play button in the center.