

University of Manchester Q-Step Summer Project 2018:

Ref: #30 UoMQStep 2018: FareShare Great Manchester Gladys Database

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Organisation name: FareShare Greater Manchester

Team/Department: Development Team

Address: Units E1-E8 New Smithfield Market, Openshaw, Manchester M11 2WJ

Provisional title for project: Deep Diving with Gladys

Abstract:

FareShare GM distributed **just over** 800 tonnes of surplus food to **approximately** 200 charities, feeding **just about** 20k people a week, which all equates to **over** 2 million meals in 2017. We fight hunger, poverty, and food waste on a daily basis. We're very busy and don't have much time for number crunching. Help us be more certain about our numbers, and who we help. We need to better understand our impact so that we can secure more funding and more food donations in 2018. Join a friendly team of staff and volunteers and make an important difference this Summer.

Data Sources: The FareShare Network database "Gladys", FareShare Community Food members' own data.

Key words: poverty, Excel, team, accuracy, charity, food waste

Essential and desirable skills:

Essential: ability to understand the FareShare database, export data to Excel, use pivot tables for analysis. Good verbal and written communication skills to help a diverse range of audiences to understand complex information e.g. senior managers, funders, staff and volunteer team, FareShare charity members. Ability to use own initiative, concentrate on given tasks, and project outputs as part of a busy office team.

Desirable: Willingness to travel and make site visits to collect data from the FareShare membership. Interest in the mission and values of FareShare GM & EMERGE.

Where the work will be carried out: Primarily, at the FareShare office and also occasional visits to FareShare charity members

Preferred selection method: Interview and site visit

Support and training offered by the organisation: Induction to FareShare including a day out on deliveries to see where our food goes to; H&S full briefing; training on the FS 'Gladys' database

Supporting information: The placement will be managed and supported by the FareShare GM Development Manager. The intern will support FS outputs analysis and reporting to stakeholders. The intern will also work closely with volunteer fundraisers and help produce evidenced messages for social media activities designed to attract more supporters, volunteers, food and funds.

Financial assistance offered by the organisation: we provide lunch and travel expenses for travel during the working day. We also provide references.