

GRAPHIC SUPPORT WORKSHOP

PRICE LIST

A4/A3 PRINTING

A4 COLOUR (PER SIDE)

100gsm.....	15p
200gsm.....	20p
300gsm.....	30p

A4 BLACK/WHITE (PER SIDE)

100gsm.....	3p
200gsm.....	15p
300gsm.....	20p

A3 COLOUR (PER SIDE)

100gsm.....	20p
200gsm.....	30p
300gsm.....	40p

A3 BLACK/WHITE (PER SIDE)

100gsm.....	6p
200gsm.....	15p
300gsm.....	30p

PHOTOGRAPHIC PRINTS

A4	£6
A3	£9.50

POSTERS

PAPER

A0	£18
A1	£15
A2	£12

FABRIC

A0	£32
A1	£20

ROLLER BANNER

Roller Banner.....	£140
Replacement graphic	£80

ENCAPSULATION

POSTER ENCAPSULATION

A0	£12.50
A1	£10
A2	£8.50

POUCH ENCAPSULATION

A4	50p
A3	75p

FOAM BOARD MOUNTING

PRINT+ BOARD + LAMINATE

A0	£48
A1	£42

SPECIALIST PRINTING

HORIZONTAL BANNER WITH EYELETS

Scrimm (per 1m ²)	£20
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REMOVABLE ADHESIVE FILM PRINTS

MacDot Vinyl (per 1m ²).....	£28
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WIRE BINDING

A4	75p
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MISC

Telescopic poster tubes.....	£16
Graphic design hourly charge rates.....	£22

GENERAL ADVICE FOR PRINTING

Please allow yourself plenty of time for printing. We operate on a first-come first-served basis and cannot always guarantee to meet your submission deadlines. Also, it is usually easier and quicker to email or call us in advance of visiting the workshop.

FILE FORMATS

PDFs, JPEGs, PNGs, and TIFFs are the preferred file formats as they will ensure accuracy in printing. If you submit a different kind of file format, such as a PPTX or DOC, we cannot be held responsible for any inaccuracies that may appear in the final print.

LEAD TIMES

Lead time is the amount of time we need to print your poster/artwork. Although we will always endeavour to print your poster as quickly as possible, our lead times are:

Single poster: 6 hours

Pop-up banner / Fabric print: 3 days

Foamboard 'dry-mounted' prints: 4 days

PRINT QUEUE

It's a 24 hour turnaround for poster printing (starting from the point of submission). However, as we operate on a first-come first-served basis this length of time can increase, especially if a large batch of posters has already been submitted for that day.

PAYMENT

We can accept credit/debit card payments, internal grant and project codes or cash. Payments must be made after the artwork is printed with the exception of grant/project codes. (If you are paying with a project code please be advised that we cannot process payments which are less than £5.00 and will require you to pay via cash or card.)

GRAPHIC SUPPORT TRAINING

Perhaps you'd rather design your own work but lack the skills and knowledge to do so. Book a one-to-one slot with us and complete one of our training booklets (with our support) to gain the knowledge you need to create professional design artwork.

Currently we have detailed training resources and instruction booklets in:

ADOBE INDESIGN CC
ADOBE PHOTOSHOP CC
ADOBE ILLUSTRATOR CC

GROUP TRAINING

If you'd like to book a session for 4 or more people please contact us to arrange a group session.

GRAPHIC DESIGN SERVICES

Need a hand designing a poster? Want to promote a university event with a professional looking flier? We offer our graphic design service to all staff and students of The University of Manchester. Common graphic design projects include:

Conference Posters	Postcards
Fliers	Business Cards
Brochures	Horizontal Banners
Roller banners	Signage

We can design and support you in many other aspects of graphic design too so if you have an idea or a request which isn't listed please get in touch for a free estimate.

GSW CONTACT

Tel: 0161 275 2545
gsw@manchester.ac.uk

OPENING TIMES

9:00am - 5:00pm
(closed 12:30pm-1:00pm)