Central Procurement Office Website

These web pages provide up to date information on University procurement processes, guidance notes, terms and conditions, latest, contact details etc.

HEContracts

HEContracts is a searchable contract database owned and managed by the HE Sector you can find contract information for all contracts available for use by University staff.

Responsible Procurement

Members of staff who drive to work are encouraged to change to more sustainable modes of travel for just one day a week which will make a difference and could influence longer term commuting habits.

Visit www.estates.manchester.ac.uk/services/es/travel for guidance on different methods and how the University will support a change in travel. Make particular note of the ability to switch from a full time to a flexible parking permit in the Sustainable Car Travel section.

Procurement Highlights

1. Supplier News / eMarketplace Updates

Emarketplace Supplier Update

The University of Manchester has recently signed an agreement with Agilent Technologies that provides offers increased discounts and FREE shipping for their extensive range of Molecular Biology, Chromatography and Laboratory Supplies available via eMarketplace. The range includes:

- Stratagene Molecular Biology Reagents
- Agilent’s new range of Synthetic Biology Tools for CRISPR, Cloning and Mutagenesis
- Bioanalyses Lab Chip Kits and Tape Station Screen Tapes
- Zorbax HPLC Columns and GC columns
- LC and GC supplies
- Vials and Caps
- SPE cartridges.

Supplier Name Confusion

Arcol UK Ltd Vs The Arco Group

Please be mindful when raising requisitions as “Arcol (UK) Ltd” have been receiving purchase orders actually meant for “The Arco Group”

- “Arcol (UK) Ltd” supplies Electrical components (resistors).
- “The Arco Group” supplies PPE, Safety wear.

Follow us at:
2. Procurement News

**Fallowfield Student Residences**

Carillion have recently been appointed to deliver Phase 1 of the University’s ambitious Fallowfield Student Residences project. The project aims to significantly enhance the student experience through a re-planning of the Fallowfield Campus, diversifying the range of services and facilities – creating a vibrant student village with hub facilities that support residents on site and the student population within the wider Fallowfield area.

**Responsible Procurement Steering Group - Scientific (RPSG-S)**

A new purchasing steering group, the SRPSG, has been formed that brings together colleagues from procurement, faculty technical management and environmental sustainability.

The group’s primary focus is oversight of scientific spend to ensure that arrangements and approaches support the delivery of scientific activities in line with the University’s Strategic Vision. The aim is to ensure that value for money, in the fullest sense including non-monetary aspects, is achieved. The group will work to foster increased co-operation and co-ordination of effort across this key area.

3. News Updates

**Modern Slavery**

Modern Slavery is an international crime affecting millions of people across the globe. It is an unacceptable practice involving people regardless of age, gender or ethnicity in developed (including the UK) as well as developing countries. Within Britain victims include people trafficked from overseas, or vulnerable people from the UK, who are forced to work illegally or against their will. Evidence suggests that this is more prevalent in some sectors than others but can occur anywhere.

The University is committed to ensuring that there is no modern slavery or human trafficking in its supply chains or in any part of its activities. As part of this commitment we have adopted an Anti-Slavery and Human Rights Trafficking Policy and issue a Modern Slavery Statement annually in line with the Modern Slavery Act 2015. The University's Modern Slavery Statement is included in its Annual Financial Statement.

We have a zero-tolerance approach to modern slavery and staffs have a duty and a responsibility to support this approach.

The UK Government has produced a briefing note on Modern Slavery, including details of how to spot the signs.

Other Useful Links where you can find out about Modern Slavery, how to spot it, and how it affects supply chains:

- Anti-Slavery International
- The Salvation Army – Human Trafficking
- 50forfreedom (International Labour Organisation)
Stonewall Rainbow Laces Campaign

Committed to diversity, the Procurement Team is all out for football!

The Central Procurement Office recently supported Stonewall’s Rainbow Laces campaign, which promotes equal rights for the LGBT community in sports, by lacing up their football boots with Rainbow Laces.

By wearing the laces, we sign up to the pledge:

“I commit to make sport everyone’s game. I will show my support for LGBT fans and players on and off the pitch. If I hear anti-LGBT language, I will challenge it. I will work to make every part of sport welcoming of LGBT people.”

For more information on the Rainbow Laces campaign and to sign up to the pledge, visit Stonewall’s website:

http://www.stonewall.org.uk/our-work/campaigns/rainbow-laces