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| **Month** | **RWD Phase 2**2 x Web Officers2 x Web Content Editors | **Projects**2 x Web Officers2 x Web Content Editors | **BAU**2 x Web Officers |
| Oct 16 | * Sustainable Consumption Institute (SCI)
* Humanitarian and Conflict Response Institute (HCRI)
 | * News asset
* Migration of T&L to Humnet
* Scope Humnet migration to Staffnet
 | On an ongoing basis:* T4 Approval queue
* LANDesk tickets
* Development of research project websites (WP)
* Siteimprove (quality assurance)
* Training requests
* T4 general maintenance (user account admin, workgroups)
* CSS Bug fixes
 |
| Nov 16 | * Institute for Cultural Practices (ICP)
* Centre for Translation and Intercultural Studies (CTIS)
* Centre for New Writing (CNW)
 | * PURE integration (research profiles, publications, projects, etc).
* CS richer content
* Review web governance documentation
 |
| Dec 16 | * Policy@Manchester
* Manchester Urban Institute (structure)
 | * Shared content calendar
* Legal Advice Centre website
* Support AMBS web ahead of launch
 |
| Jan 17 | * Centre for Interdisciplinary Research in Arts and Languages (CIDRAL)
* Manchester Urban Institute (build)
 | * T4 v8.1 evaluation
* Our story - rolloutmessaging
* Development of web team knowledge base
 |
| Feb 17 | * Confucius Institute (CI)
* Centre for Development Informatics (CDI)
 | * Solution for forms
* Humnet migration to Staffnet
* Review of strategy for student and alumni profiles
 |
| Mar 17 | * Centre on Dynamics of Ethnicity (CODE)
* NOVARS
 | * Harmonisation of code with other Faculties
* Photography audit – use of Flickr
* Develop T4 developer community of practice
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| Apr 17 | * Martin Harris Centre (MHC)
 | * Strategy development: Wordpress, Google Analytics, Social media, user testing,
 |
| May 17 |  | * Research web campaign
* Infographics development
* Asset development – define process
 |
| June 17 |  | * Video strategy
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| July 17 |  |  |
| Aug 17 |  |  |