

## Dropbox for Business

### Terms and Conditions of use

By using the University of Manchester Dropbox for Business Service you are agreeing to be aware of and abide by the following:-

1. The University of Manchester [Acceptable Use Policy](#)
2. Dropbox for Business [Acceptable Use Policy](#)
3. Dropbox for Business prohibits the use of its service in Cuba, Iran, North Korea, Sudan, or Syria or any country that is subject to an embargo by the United States of America.
4. We have integrated an auditing security layer into this service in order to minimise security risks to our information here at the University of Manchester.
5. Please note that use of the service and adherence to the Terms and Conditions of Use; in addition to adherence to the Information Handling advice; can be audited and subscriptions to the service may be removed if appropriate.
6. It will be necessary for The University of Manchester to share your University email address with Dropbox Inc. in order to provide single sign on authentication using your University IT Account.
7. If you are uploading personal identifiable information about individuals you must have gained their approval using a fair collection notice. Information about how to prepare a fair collection notice can be found in this [Standard Operating Procedure](#).

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