

Dear Resident,

**Welcome to the University of Manchester**, and especially to **Liberty Park Residence** which will be your home from home for the forthcoming academic year. You have become part of a dynamic and active community of about 430 students from all over the world, and part of the larger community within Manchester. If this is your first time here then we are sure that you will make many new friends. Moving away from home and meeting new people can be a difficult and challenging time, but with up to 5 other people in your flat you will quickly get to know others in the same situation.

To help you during your time here at Victoria Hall we have the **Residential Life Team (ResLife)**. Members of the team are assigned to each of the flats and blocks and you will meet your flat or block Advisor within the first few days after arriving at the residence. We are here to help with any questions or problems relating to your accommodation and general living situation, promote Health and Safety awareness and also to help maintain some order and discipline so that everyone can enjoy a comfortable and pleasant environment in which to live, relax and of course to study.

Your **Flat Residential Life Advisor (RLA)** will be your primary contact during your time at Victoria Hall and will visit your flat regularly to check things are going ok and to pass on important information.

Reception will be open from 9am – 5pm and there will be a caretaker onsite 24/7, including weekend security, who are contactable out of office hours on **0161 607 8006**. For urgent or emergency issues, you can also contact the Duty RLA between 6pm – 8am Monday-Friday and all day at weekends on **07795 257439**. Throughout the year we will also be posting news and information on our new official Facebook page <https://www.facebook.com/groups/LibertyPark2018/>

Before arriving in Manchester, please familiarise yourself with the **Residences Guide** and the **Terms and Conditions of Residence** which contain a lot of useful information as well as advising you on things like what you can and cannot bring to Halls, and guidelines on acceptable behaviour and conduct whilst living in Halls. These are available for you to read on the Accommodation website at [www.accommodation.manchester.ac.uk](http://www.accommodation.manchester.ac.uk) - by accepting your place you are **agreeing to abide by these regulations**.

Your Halls' **Residents Association (RA)** will be set up at the start of the year and we will be looking for volunteers to come forward to organise events, trips and sports for our residents. Getting involved with your RA is a great opportunity to meet lots of people, get involved with all sorts of events and gain some good experience for your future career - I would urge you put yourself forward!

If you have any routine questions, please feel free to email the Administrative Centre at [victoriaparkadmin@manchester.ac.uk](mailto:victoriaparkadmin@manchester.ac.uk), or look on the Accommodation website. If you have more confidential questions then please email me at [maximillian.gibbs@manchester.ac.uk](mailto:maximillian.gibbs@manchester.ac.uk). On behalf of the ResLife Team, I hope that you will enjoy your time living in Liberty Park, and we look forward to welcoming you soon.

Yours sincerely

Max Gibbs

Residential Life Officer (RLO),