

Faculty of Biology, Medicine and Health

New Academics and Fellows Programme (NAP) - Timetable 2023-2024

<p>To view more information about a workshop or to book your place on any of the workshops below, please follow the hyperlinks provided in the title to the training catalogue pages to book and for online links and resources. Where session do not yet have a date, please add your details to the pending waitlist.</p>			
<p>NAP ONLINE in Blackboard A number of fully online sessions are available in NAP Blackboard. There are also some timetabled sessions below which are supported by an online element providing a flipped approach to learning 'NAP Blended'. You should complete the online 'NAP blended' session in Blackboard (usually 1 hour) <u>prior</u> to attending the virtual/face-to-face session (reduced to 2 hours or less) to gain the 1 NAP credit. The existing fully online resources 'NAP Online' previously in Canvas can also now be found in Blackboard, these will gain 1 NAP credit. NAP sessions will continue in Zoom. If you are unable to access NAP Online through Blackboard, NAP registered programme participants can self-enrol for the NAP Online Blackboard area through the Training Catalogue (Note: you must be registered on the programme).</p>			
Code	Workshop/Session title	Date	Time
Required Sessions			
FBMHS7000 Blended - ID1a	ID1: NAP Induction and Introduction to the UK Professional Standards Framework (UKPSF)	Tuesday 26 September 2023 Wednesday 7 February 2024 Wednesday 8 May 2024	10:00 -12:00 13:00 -15:00 10:00 -12:00
CUBIAS19 TLDO001 TPREVENT0517	Equality, Diversity and Inclusion units (all 3 = 1 NAP credit) Unconscious Bias Diversity in The Workplace Prevent Online Training - Safeguarding	Online	-
REINT	Research Integrity online	Online	-
Additional training will be required for new staff that is outside of the NAP programme, for example; Health and Safety, Information Security and Data Protection, please see new starter information link and faculty induction information for full details			
Other			
EXTERNAL	Open University Take your teaching online (OU completion certificate = 3 NAP credits) Maps to equivalent NAP sessions: IT2.2: eLearning Platforms to Support Teaching and Learning in Higher Education IT12: Teaching with Technology IT13: Distance Learning and Creating Online Teaching and Learning Packages	Online	-

NAP sessions in date order for 2023/2024

* NAP Online module pre-read in Blackboard

Catalogue Code	Workshop/Session title	Location	Date	Time
2023				
FBMHS7217* Blended IT3.3a	IT3.3: Academic Advising *	Zoom	Friday 15 September 2023	10:00 – 11:30
FBMHS7000* Blended ID1a	ID1: NAP Induction and Introduction to the UK Professional Standards Framework (UKPSF) *	Zoom	Tuesday 26 September 2023	10:00 - 12:00
FBMHS7303	IT9: PGR Student Supervision: Maintaining Momentum	Zoom	Wednesday 4 October 2023	10:00 – 13:00
FBMHS7110	RE9: Undertaking Research on your Teaching	Zoom	Friday 13 October 2023	10:00 – 13:00
FBMHS7200* Blended IT1a	IT1.1: Introduction to Teaching: How do Students Learn? *	Zoom	Thursday 19 October 2023	10:00 – 13:00
FBMHS7315	PD13: Improving Sustainability in the Laboratory	Face-to-face	Wednesday 8 November 2023	13:30 - 16:00
FBMHS7304	PD3: Self-awareness in Leadership and the Role of Emotional Intelligence	Zoom	Thursday 9 November 2023	10:00 - 13:00
FBMHS7212	IT10: NAP Review of Teaching (Micro Teach)	Zoom	Monday 20 November 2023	13:00 – 16:00
FBMHS7107	RE6: Undertaking Ethical Research	Face-to-Face	Wednesday 29 November 2023	13:00 – 16:00
FBMHS7206	IT4: PGR Student Supervision: Foundations of good supervisory practice ● Online resource UoM PGR Supervisor Toolkit	Zoom	Thursday 30 November 2023	13:00 – 16:00
FBMHS7312	PD11: Managing Change	Zoom	Tuesday 5 December 2023	10:00 - 13:00
FBMHS7300	PD1.1: Leadership and Line Management	Zoom	Friday 8 December 2023	10:00 – 12:00
FBMHS7303* Blended PD2.2a	PD2.2: Producing your NAP portfolio *	Zoom	Tuesday 12 December 2023	10:00 – 12:30
2024				
FBMHS6203	RE11: How to Evidence Social Impact.	Zoom	Wednesday 10 January 2024	13:00 – 16:00
FBMHS7315	PD13: Improving Sustainability in the Laboratory	Face-to-face	Thursday 18 January 2024	13:30 - 16:00

FBMHS7303	IT9: PGR Student Supervision: Maintaining Momentum	Face-to-Face	Tuesday 23 January 2024	10:00 – 13:00
FBMHS7100	RE1.1: Enhancing Research Publications	Zoom	Tuesday 30 January 2024	10:00 – 12:30
FBMHS7000* Blended ID1a	ID1: NAP Induction and Introduction to the UK Professional Standards Framework (UKPSF) *	Zoom	Wednesday 7 February 2024	13:00 - 15:00
FBMHS7306	PD5: Time Management for Academics	Zoom	Tuesday 13 February 2024	10:00 - 13:00
FBMHS7101	RE1.2 Strategic Research Project Planning	Zoom	Thursday 15 February 2024	11:00 – 13:00
FBMHS7106	RE5: Research Ethics: University and NHS	Face-to-face	Tuesday 5 March 2024	10:00 – 13:00
FBMHS7212	IT10: Micro Teaching	Zoom	Tuesday 12 March 2024	10:00 – 13:00
FBMHS7302	PD2.1 Strategic Career Planning	Zoom	Wednesday 13 March 2024	11:00 – 13:00
FBMHS7210	IT8: PGR Student Supervision: Examinations and Viva of PhD/MD Students	Zoom	Tuesday 16 April 2024	10:00 – 13:00
FBMHS7208	IT6: Getting the Most out of your Library: Exploring the services, resources and expertise for teaching and research	Face-to-face	Thursday 18 April 2023	10:00 – 13:00
FBMHS7205	IT3.2: Enhancing the Student Experience	Zoom	Tuesday 23 April 2024	10:00 – 12:00
FBMHS7219 Blended IT1a	IT12.2: Playful Learning*	Face-to-face	Wednesday 24 April 2024	13:00 – 16:00
FBMHS7216 Blended IT1a	IT1.3: Small Group Teaching	Face-to-face	Wednesday 1 May 2024	13:00 – 16:00
FBMHS7201* Blended IT1a & IT13a	IT13: Supporting Distance Learning Students	Zoom	Thursday 2 May 2024	13:00 – 16:00
FBMHS7222	IT16: The Scholarship of Teaching & Learning	Face-to-face	Tuesday 14 May 2024	10:00 – 13:00
FBMHS7210* Blended IT7a	IT7: Teaching Methodologies: How to engage students	Zoom	Wednesday 15 May 2024	11:00 – 13:00
FBMHS7309* Blended PD9a	PD9: Making a Difference through Social Responsibility	Zoom	Tuesday 21 May 2024	10:00 – 12:00
FBMHS7204* Blended IT3.1a	IT3.1 Assessment and Feedback	Zoom	Thursday 23 May 2024	13:00 – 15:00
FBMHS7212	IT10: Micro Teaching	Zoom	Tuesday 4 June 2024	10:00 – 13:00
FBMHS7207* Blended IT5a	IT5: Curriculum Design	Zoom	Wednesday 5 June 2024	10:00 – 12:00

FBMHS7210	IT8: PGR Student Supervision: Examinations and Viva of PhD/MD Students	Face-to-face	Thursday 6 June 2024	10:00 – 13:00
FBMHS7221* Blended IT15a	IT15: How to work effectively with Professional Bodies and Regulators	Zoom	Monday 10 June 2024	14:00 – 15:30
FBMHS7000* Blended ID1a	ID1: NAP Induction and Introduction to the UK Professional Standards Framework (UKPSF) *	Zoom	Friday 14 June	10:00 - 12:00
FBMHS7303* Blended PD2.2a	PD2.2: Producing your NAP portfolio *	Zoom	Wednesday 19 June 2024	10:00 – 12:30
FBMHS7111	RE3.2: Grant Writing in Action	Face-to-face	Wednesday 26 June 2024	12:30 – 15:00
FBMHS7214	IT12 Embedding digital capabilities and other university priorities in the curriculum	Zoom	Thursday 11 July 2024	13:00 – 15:00

Note: Where a course does not yet have a date, always add your name to the waitlist in the training catalogue, as scheduling is prioritised on the demand.

NAP sessions in theme order for 2023/2024

Inspirational Teaching				
FBMHS7200 Blended IT1a	IT1.1: Introduction to Teaching: How do Students Learn?		Thursday 19 October 2023	10:00-13:00
Blackboard ONLINE Module	IT1a: Teaching and Learning methods This blended eLearning module supports sessions IT1.2, IT1.3, IT2.1, IT2.2, IT12.2 and IT13.		Multiple Blended resources in Blackboard	-
FBMHS7216 Blended IT1a	IT1.3: Small Group Teaching		Wednesday 1 May 2024	13:00-16:00
FBMHS7202 Blended IT1a	IT2.1: Enquiry and Problem Based Learning		TBC – 2023/24	-
Blackboard ONLINE Module	IT2.2: eLearning Platforms to Support Teaching and Learning in Higher Education		NAP Online	-
FBMHS7204 Blended IT3.1a	IT3.1: Assessment and Feedback		Thursday 23 May 2024	13:00-15:00
FBMHS7205	IT3.2: Enhancing the Student Experience		Tuesday 23 April 2024	10:00-12:00
FBMHS7217 Blended IT3.3a	IT3.3: Academic Advising		Friday 15 September 2023	10:00-11:30
FBMHS7206	IT4: PGR Student Supervision: Foundations of good supervisory practice <ul style="list-style-type: none"> Online resource UoM PGR Supervisor Toolkit 		Thursday 30 November 2023	13:00-16:00

FBMHS7207 Blended IT5a	IT5: Curriculum Design	Wednesday 5 June 2024	10:00-12:00
FBMHS7208	IT6: Getting the Most out of your Library: Exploring the services, resources and expertise for teaching and research	Thursday 18 April 2023	10:00-13:00
FBMHS7209 Blended IT7a	IT7: Teaching Methodologies – How to Engage Students	Wednesday 15 May 2024	11:00-13:00
FBMHS7210	IT8: PGR Student Supervision: Examinations and Viva of PhD/MD Students <ul style="list-style-type: none"> Online resource UoM PGR Supervisor Toolkit 	Thursday 21 March 2024 (online delivery)	10:00-13:00
		Thursday 6 June 2024 (face-to-face delivery)	10:00 -13:00
FBMHS7211	IT9: PGR Student Supervision: Maintaining Momentum <ul style="list-style-type: none"> Online resource UoM PGR Supervisor Toolkit 	Wednesday 4 October 2023 (Online delivery)	10:00-13:00
		Tuesday 23 January 2024 (face-to-face delivery)	10:00-13:00
FBMHS7212	IT10: NAP Review of Teaching (Micro Teach)	Monday 20 November 2023	13:00-16:00
		Tuesday 12 March 2024	10:00-13:00
		Tuesday 4 June 2024	10:00-13:00
FBMHS7213	IT11: Strategies for Teaching Statistics	TBC – 2023/24	-
FBMHS7214	IT12 Embedding digital capabilities and other university priorities in the curriculum	Thursday 11 July 2024	13:00-15:00
FBMHS7219 Blended IT1a	IT12.2: Playful Learning	Wednesday 24 April 2024	13:00-16:00
FBMHS7201 Blended IT13a	IT13: Supporting Distance Learning Students	Thursday 2 May 2024	13:00-16:00
FBMHS7220	IT14: Inclusive teaching and learning	NAP Online	-
FBMHS7221 Blended IT15a	IT15: How to work effectively with Professional Bodies and Regulators	Monday 10 June 2024	14:00-15:30
FBMHS7222	IT16: The Scholarship of Teaching & Learning	Tuesday 14 May 2024	10:00-13:00
Research Excellence			
FBMHS7100	RE1.1: Enhancing Research Publications	Tuesday 30 January 2024	10:00-12:30
FBMHS7101	RE1.2: Strategic Research Project Planning	Thursday 1 February 2024	11:00-13:00
FBMHS4202	RE1.3: Fundamentals of Research Project Planning	Video resource in Bb	-

Blackboard NAP ONLINE	RE3.1: Introduction to Research Grant Applications	NAP Online	-
FBMHS7111	RE3.2: Grant Writing in Action	Wednesday 26 June 2024	12:30-15:00
Blackboard NAP ONLINE	RE4: Successful Grant Costing and Post Award Management	NAP Online	-
FBMHS7106	RE5: Research Ethics: University and NHS	Tuesday 5 March 2024	10:00-13:00
FBMHS7107	RE6: Undertaking Ethical Research	Wednesday 29 November 2023	13:00-16:00
FBMHS7110	RE9: Undertaking Research on your Teaching	Friday 13 October 2023	10:00-13:00
FBMHS6203	RE11: How to Evidence your Social Impact	Wednesday 10 January 2024	13:00-16:00
Personal and Professional Development			
FBMHS7300	PD1.1: Introduction to Leadership and Line Management	Friday 8 December 2023	10:00-12:00
FBMHS7301	PD1.2: Career Networking and Profile Raising (for teaching and research)	Paused	-
FBMHS7302	PD2.1: Strategic academic career planning and mentoring	Wednesday 13 March 2024	11:00-13:00
FBMHS7303 Blended PD2.2a	PD2.2: Producing your NAP Portfolio	Tuesday 12 December 2023 Wednesday 19 June 2024	10:00 - 12:30
Blackboard NAP ONLINE	PD2.3: Mentoring for Career Success	NAP Online	-
FBMHS7304	PD3: Self-awareness in Leadership and the Role of Emotional Intelligence	Thursday 9 November 2023	10:00-13:00
Blackboard NAP ONLINE	PD4: Influencing with Integrity	NAP Online	-
FBMHS7306	PD5: Time Management for Academics	Tuesday 13 February 2024	10:00-13:00
FBMHS7308	PD8: Setting and meeting objectives for you and your team	Paused	-
FBMHS7309 Blended PD9a	PD9: Making a Difference through Social Responsibility	Tuesday 21 May 2024	10:00-12:00
FBMHS7311 NAP ONLINE	PD10: Difficult Conversations	NAP Online	-
FBMHS7312	PD11: Managing Change	Tuesday 5 December 2023	10:00-13:00
FBMHS7315	PD13: Improving Sustainability in the Laboratory	Wednesday 8 November 2023 Thursday 18 January 2024	13:30 - 16:00
Additional information			

NAP	<p>NAP webpages FBMH New Academics and Fellows Programme</p> <ul style="list-style-type: none"> • NAP Online – in Blackboard includes NAP Online, NAP Blended and session links • NAP programme Handbook • NAP programme Timetable • NAP portfolio submissions (also see PD2.2 blended module in Blackboard) <p>NAP Yammer group</p>
NAP Online	<p>These fully online NAP units are available in Blackboard NAP Online, units include:</p> <ul style="list-style-type: none"> • Required units – E&DI and Research Integrity • RE3.1: Introduction to research grant applications • RE4: Successful post-award grant management • PD2.3: Mentoring for career success • PD4: Influencing with integrity • IT2.2: eLearning Platform to support Teaching and Learning • IT14: Inclusive Teaching and Learning
TSLD46	<p>LinkedIn Learning (for information only = 0 credits)</p> <ul style="list-style-type: none"> • Request access to LinkedIn Learning
eLearning	<p>Blackboard and eLearning support (for information = 0 credits)</p> <ul style="list-style-type: none"> • https://sixtysecondskills.wordpress.com/?s=blackboard • https://www.staffnet.manchester.ac.uk/bmh/teaching/elearning-resources/blackboard/
UMITL1000	<p>Leadership in Education Awards Programme (LEAP) Information Session</p>

Courses are delivered by the Academic Development Team ✉ acadresdev@manchester.ac.uk 🐝