

## Faculty of Biology, Medicine and Health

### New Academics and Fellows Programme (NAP) - Timetable 2023-2024

To view more information about a workshop or to book your place on any of the workshops below, please follow the hyperlinks provided in the title to the training catalogue pages to book and for online links and resources. Where session do not yet have a date, please add your details to the pending waitlist.

**NAP ONLINE in Blackboard** A number of fully online sessions are available in NAP Blackboard. There are also some timetabled sessions below which are supported by an online element providing a flipped approach to learning 'NAP Blended'. You should complete the online 'NAP blended' session in Blackboard (usually 1 hour) prior to attending the virtual/face-to-face session (reduced to 2 hours or less) to gain the 1 NAP credit. The existing fully online resources 'NAP Online' previously in Canvas can also now be found in Blackboard, these will gain 1 NAP credit. NAP sessions will continue in Zoom. If you are unable to access NAP Online through Blackboard, NAP registered programme participants can self-enrol for the **NAP Online Blackboard** area through the [Training Catalogue](#) (Note: you must be registered on the programme).

Code	Workshop/Session title	Date	Time
<b>Required Sessions</b>			
FBMHS7000 Blended - ID1a	<a href="#">ID1: NAP Induction</a> and Introduction to the UK Professional Standards Framework (UKPSF)	Tuesday 26 September 2023 Wednesday 7 February 2024 Wednesday 8 May 2024	10:00 -12:00 13:00 -15:00 10:00 -12:00
CUBIAS19 TLDO001 TPREVENT0517	<b>Equality, Diversity and Inclusion units (all 3 = 1 NAP credit)</b> <a href="#">Unconscious Bias</a> <a href="#">Diversity in The Workplace</a> <a href="#">Prevent Online Training - Safeguarding</a>	Online	-
REINT	<a href="#">Research Integrity online</a>	Online	-
Additional training will be required for new staff that is outside of the NAP programme, for example; Health and Safety, Information Security and Data Protection, please see <a href="#">new starter information link</a> and <a href="#">faculty induction information</a> for full details			
<b>Other</b>			
EXTERNAL	<a href="#">Open University Take your teaching online</a> (OU completion certificate = 3 NAP credits) Maps to equivalent NAP sessions: IT2.2: eLearning Platforms to Support Teaching and Learning in Higher Education IT12: Teaching with Technology IT13: Distance Learning and Creating Online Teaching and Learning Packages	Online	-

NAP sessions in date order for 2023/2024

\* NAP Online module pre-read in Blackboard

Catalogue Code	Workshop/Session title	Location	Date	Time
<b>2023</b>				
FBMHS7217* Blended IT3.3a	<a href="#">IT3.3: Academic Advising</a> *	Zoom	Friday 15 September 2023	10:00 – 11:30
FBMHS7000* Blended ID1a	<a href="#">ID1: NAP Induction</a> and Introduction to the UK Professional Standards Framework (UKPSF) *	Zoom	Tuesday 26 September 2023	10:00 - 12:00
FBMHS7303	<a href="#">IT9: PGR Student Supervision: Maintaining Momentum</a>	Zoom	Wednesday 4 October 2023	10:00 – 13:00
FBMHS7110	<a href="#">RE9: Undertaking Research on your Teaching</a>	Zoom	Friday 13 October 2023	10:00 – 13:00
FBMHS7200* Blended IT1a	<a href="#">IT1.1: Introduction to Teaching: How do Students Learn?</a> *	Zoom	Thursday 19 October 2023	10:00 – 13:00
FBMHS7315	<a href="#">PD13: Improving Sustainability in the Laboratory</a>	Face-to-face	Wednesday 8 November 2023	13:30 - 16:00
FBMHS7304	<a href="#">PD3: Self-awareness in Leadership and the Role of Emotional Intelligence</a>	Zoom	Thursday 9 November 2023	10:00 - 13:00
FBMHS7212	<a href="#">IT10: NAP Review of Teaching (Micro Teach)</a>	Zoom	Monday 20 November 2023	13:00 – 16:00
FBMHS7107	<a href="#">RE6: Undertaking Ethical Research</a>	Face-to-Face	Wednesday 29 November 2023	13:00 – 16:00
FBMHS7206	<a href="#">IT4: PGR Student Supervision: Foundations of good supervisory practice</a> ● Online resource <a href="#">UoM PGR Supervisor Toolkit</a>	Zoom	Thursday 30 November 2023	13:00 – 16:00
FBMHS7312	<a href="#">PD11: Managing Change</a>	Zoom	Tuesday 5 December 2023	10:00 - 13:00
FBMHS7300	<a href="#">PD1.1: Leadership and Line Management</a>	Zoom	Friday 8 December 2023	10:00 – 12:00
FBMHS7303* Blended PD2.2a	<a href="#">PD2.2: Producing your NAP portfolio</a> *	Zoom	Tuesday 12 December 2023	10:00 – 12:30
<b>2024</b>				
FBMHS6203	<a href="#">RE11: How to Evidence Social Impact.</a>	Zoom	Wednesday 10 January 2024	13:00 – 16:00
FBMHS7315	<a href="#">PD13: Improving Sustainability in the Laboratory</a>	Face-to-face	Thursday 18 January 2024	13:30 - 16:00

FBMHS7303	<a href="#">IT9: PGR Student Supervision: Maintaining Momentum</a>	Face-to-Face	Tuesday 23 January 2024	10:00 – 13:00
FBMHS7100	<a href="#">RE1.1: Enhancing Research Publications</a>	Zoom	Tuesday 30 January 2024	10:00 – 12:30
FBMHS7000* Blended ID1a	<a href="#">ID1: NAP Induction</a> and Introduction to the UK Professional Standards Framework (UKPSF) *	Zoom	Wednesday 7 February 2024	13:00 - 15:00
FBMHS7306	<a href="#">PD5: Time Management for Academics</a>	Zoom	Tuesday 13 February 2024	10:00 - 13:00
FBMHS7101	<a href="#">RE1.2 Strategic Research Project Planning</a>	Zoom	Thursday 15 February 2024	11:00 – 13:00
FBMHS7106	<a href="#">RE5: Research Ethics: University and NHS</a>	Face-to-face	Tuesday 5 March 2024	10:00 – 13:00
FBMHS7212	<a href="#">IT10: Micro Teaching</a>	Zoom	Tuesday 12 March 2024	10:00 – 13:00
FBMHS7302	<a href="#">PD2.1 Strategic Career Planning</a>	Zoom	Wednesday 13 March 2024	11:00 – 13:00
FBMHS7210	<a href="#">IT8: PGR Student Supervision: Examinations and Viva of PhD/MD Students</a>	Zoom	Tuesday 16 April 2024	10:00 – 13:00
FBMHS7208	<a href="#">IT6: Getting the Most out of your Library: Exploring the services, resources and expertise for teaching and research</a>	Face-to-face	Thursday 18 April 2023	10:00 – 13:00
FBMHS7205	<a href="#">IT3.2: Enhancing the Student Experience</a>	Zoom	Tuesday 23 April 2024	10:00 – 12:00
FBMHS7219 Blended IT1a	<a href="#">IT12.2: Playful Learning</a> *	Face-to-face	Wednesday 24 April 2024	13:00 – 16:00
FBMHS7216 Blended IT1a	<a href="#">IT1.3: Small Group Teaching</a>	Face-to-face	Wednesday 1 May 2024	13:00 – 16:00
FBMHS7201* Blended IT1a & IT13a	<a href="#">IT13: Supporting Distance Learning Students</a>	Zoom	Thursday 2 May 2024	13:00 – 16:00
FBMHS7000* Blended ID1a	<a href="#">ID1: NAP Induction</a> and Introduction to the UK Professional Standards Framework (UKPSF) *	Zoom	Wednesday 8 May 2024	10:00 - 12:00
FBMHS7222	<a href="#">IT16: The Scholarship of Teaching &amp; Learning</a>	Face-to-face	Tuesday 14 May 2024	10:00 – 13:00
FBMHS7210* Blended IT7a	<a href="#">IT7: Teaching Methodologies: How to engage students</a>	Zoom	Wednesday 15 May 2024	11:00 – 13:00
FBMHS7309* Blended PD9a	<a href="#">PD9: Making a Difference through Social Responsibility</a>	Zoom	Tuesday 21 May 2024	10:00 – 12:00
FBMHS7204* Blended IT3.1a	<a href="#">IT3.1 Assessment and Feedback</a>	Zoom	Thursday 23 May 2024	13:00 – 15:00
FBMHS7212	<a href="#">IT10: Micro Teaching</a>	Zoom	Tuesday 4 June 2024	10:00 – 13:00

FBMHS7207* Blended IT5a	<a href="#">IT5: Curriculum Design</a>	Zoom	Wednesday 5 June 2024	10:00 – 12:00
FBMHS7210	<a href="#">IT8: PGR Student Supervision: Examinations and Viva of PhD/MD Students</a>	Face-to-face	Thursday 6 June 2024	10:00 – 13:00
FBMHS7221* Blended IT15a	<a href="#">IT15: How to work effectively with Professional Bodies and Regulators</a>	Zoom	Monday 10 June 2024	14:00 – 15:30
FBMHS7303* Blended PD2.2a	<a href="#">PD2.2: Producing your NAP portfolio</a> *	Zoom	Wednesday 19 June 2024	10:00 – 12:30
FBMHS7111	<a href="#">RE3.2: Grant Writing in Action</a>	Face-to-face	Wednesday 26 June 2024	12:30 – 15:00

Note: Where a course does not yet have a date, always add your name to the waitlist in the training catalogue, as scheduling is prioritised on the demand.

#### NAP sessions in theme order for 2023/2024

Inspirational Teaching				
FBMHS7200 Blended IT1a	<a href="#">IT1.1: Introduction to Teaching: How do Students Learn?</a>		Thursday 19 October 2023	10:00-13:00
Blackboard ONLINE Module	<a href="#">IT1a: Teaching and Learning methods</a> This blended eLearning module supports sessions IT1.2, IT1.3, IT2.1, IT2.2, IT12.2 and IT13.		Multiple Blended resources in Blackboard	-
FBMHS7216 Blended IT1a	<a href="#">IT1.3: Small Group Teaching</a>		Wednesday 1 May 2024	13:00-16:00
FBMHS7202 Blended IT1a	<a href="#">IT2.1: Enquiry and Problem Based Learning</a>		TBC – 2023/24	-
Blackboard ONLINE Module	<a href="#">IT2.2: eLearning Platforms to Support Teaching and Learning in Higher Education</a>		NAP Online	-
FBMHS7204 Blended IT3.1a	<a href="#">IT3.1: Assessment and Feedback</a>		Thursday 23 May 2024	13:00-15:00
FBMHS7205	<a href="#">IT3.2: Enhancing the Student Experience</a>		Tuesday 23 April 2024	10:00-12:00
FBMHS7217 Blended IT3.3a	<a href="#">IT3.3: Academic Advising</a>		Friday 15 September 2023	10:00-11:30
FBMHS7206	<a href="#">IT4: PGR Student Supervision: Foundations of good supervisory practice</a> • Online resource <a href="#">UoM PGR Supervisor Toolkit</a>		Thursday 30 November 2023	13:00-16:00
FBMHS7207 Blended IT5a	<a href="#">IT5: Curriculum Design</a>		Wednesday 5 June 2024	10:00-12:00

FBMHS7208	<a href="#">IT6: Getting the Most out of your Library: Exploring the services, resources and expertise for teaching and research</a>	Thursday 18 April 2023	10:00-13:00
FBMHS7209 Blended IT7a	<a href="#">IT7: Teaching Methodologies – How to Engage Students</a>	Wednesday 15 May 2024	11:00-13:00
FBMHS7210	<a href="#">IT8: PGR Student Supervision: Examinations and Viva of PhD/MD Students</a> <ul style="list-style-type: none"> <li>Online resource <a href="#">UoM PGR Supervisor Toolkit</a></li> </ul>	Thursday 21 March 2024 (online delivery)	10:00-13:00
		Thursday 6 June 2024 (face-to-face delivery)	10:00 -13:00
FBMHS7211	<a href="#">IT9: PGR Student Supervision: Maintaining Momentum</a> <ul style="list-style-type: none"> <li>Online resource <a href="#">UoM PGR Supervisor Toolkit</a></li> </ul>	Wednesday 4 October 2023 (Online delivery)	10:00-13:00
		Tuesday 23 January 2024 (face-to-face delivery)	10:00-13:00
FBMHS7212	<a href="#">IT10: NAP Review of Teaching (Micro Teach)</a>	Monday 20 November 2023	13:00-16:00
		Tuesday 12 March 2024	10:00-13:00
		Tuesday 4 June 2024	10:00-13:00
FBMHS7213	<a href="#">IT11: Strategies for Teaching Statistics</a>	TBC – 2023/24	-
FBMHS7214	<a href="#">IT12: Teaching with Technology</a>	TBC – 2023/24	-
FBMHS7219 Blended IT1a	<a href="#">IT12.2: Playful Learning</a>	Wednesday 24 April 2024	13:00-16:00
FBMHS7201 Blended IT13a	<a href="#">IT13: Supporting Distance Learning Students</a>	Thursday 2 May 2024	13:00-16:00
FBMHS7220	<a href="#">IT14: Inclusive teaching and learning</a>	NAP Online	-
FBMHS7221 Blended IT15a	<a href="#">IT15: How to work effectively with Professional Bodies and Regulators</a>	Monday 10 June 2024	14:00-15:30
FBMHS7222	<a href="#">IT16: The Scholarship of Teaching &amp; Learning</a>	Tuesday 14 May 2024	10:00-13:00
<b>Research Excellence</b>			
FBMHS7100	<a href="#">RE1.1: Enhancing Research Publications</a>	Tuesday 30 January 2024	10:00-12:30
FBMHS7101	<a href="#">RE1.2: Strategic Research Project Planning</a>	Thursday 1 February 2024	11:00-13:00
FBMHS4202	<a href="#">RE1.3: Fundamentals of Research Project Planning</a>	Video resource in Bb	-
Blackboard NAP ONLINE	<a href="#">RE3.1: Introduction to Research Grant Applications</a>	NAP Online	-

FBMHS7111	<a href="#">RE3.2: Grant Writing in Action</a>	Wednesday 26 June 2024	12:30-15:00
Blackboard NAP ONLINE	<a href="#">RE4: Successful Grant Costing and Post Award Management</a>	NAP Online	-
FBMHS7106	<a href="#">RE5: Research Ethics: University and NHS</a>	Tuesday 5 March 2024	10:00-13:00
FBMHS7107	<a href="#">RE6: Undertaking Ethical Research</a>	Wednesday 29 November 2023	13:00-16:00
FBMHS7110	<a href="#">RE9: Undertaking Research on your Teaching</a>	Friday 13 October 2023	10:00-13:00
FBMHS6203	<a href="#">RE11: How to Evidence your Social Impact</a>	Wednesday 10 January 2024	13:00-16:00
<b>Personal and Professional Development</b>			
FBMHS7300	<a href="#">PD1.1: Introduction to Leadership and Line Management</a>	Friday 8 December 2023	10:00-12:00
FBMHS7301	<a href="#">PD1.2: Career Networking and Profile Raising (for teaching and research)</a>	Paused	-
FBMHS7302	<a href="#">PD2.1: Strategic academic career planning and mentoring</a>	Wednesday 13 March 2024	11:00-13:00
FBMHS7303 Blended PD2.2a	<a href="#">PD2.2: Producing your NAP Portfolio</a>	Tuesday 12 December 2023  Wednesday 19 June 2024	10:00 - 12:30
Blackboard NAP ONLINE	<a href="#">PD2.3: Mentoring for Career Success</a>	NAP Online	-
FBMHS7304	<a href="#">PD3: Self-awareness in Leadership and the Role of Emotional Intelligence</a>	Thursday 9 November 2023	10:00-13:00
Blackboard NAP ONLINE	<a href="#">PD4: Influencing with Integrity</a>	NAP Online	-
FBMHS7306	<a href="#">PD5: Time Management for Academics</a>	Tuesday 13 February 2024	10:00-13:00
FBMHS7308	<a href="#">PD8: Setting and meeting objectives for you and your team</a>	Paused	-
FBMHS7309 Blended PD9a	<a href="#">PD9: Making a Difference through Social Responsibility</a>	Tuesday 21 May 2024	10:00-12:00
FBMHS7311 NAP ONLINE	<a href="#">PD10: Difficult Conversations</a>	NAP Online	-
FBMHS7312	<a href="#">PD11: Managing Change</a>	Tuesday 5 December 2023	10:00-13:00
FBMHS7315	<a href="#">PD13: Improving Sustainability in the Laboratory</a>	Wednesday 8 November 2023 Thursday 18 January 2024	13:30 - 16:00
<b>Additional information</b>			

NAP	<p>NAP webpages <a href="#">FBMH New Academics and Fellows Programme</a></p> <ul style="list-style-type: none"> <li>• <a href="#">NAP Online – in Blackboard</a> includes NAP Online, NAP Blended and session links</li> <li>• <a href="#">NAP programme Handbook</a></li> <li>• <a href="#">NAP programme Timetable</a></li> <li>• <a href="#">NAP portfolio submissions</a> (also see PD2.2 blended module in Blackboard)</li> </ul> <p><a href="#">NAP Yammer group</a></p>
NAP Online	<p>These fully online NAP units are available in Blackboard <a href="#">NAP Online</a>, units include:</p> <ul style="list-style-type: none"> <li>• Required units – E&amp;DI and Research Integrity</li> <li>• RE3.1: Introduction to research grant applications</li> <li>• RE4: Successful post-award grant management</li> <li>• PD2.3: Mentoring for career success</li> <li>• PD4: Influencing with integrity</li> <li>• IT2.2: eLearning Platform to support Teaching and Learning</li> <li>• IT14: Inclusive Teaching and Learning</li> </ul>
TSLD46	<p>LinkedIn Learning (for information only = 0 credits)</p> <ul style="list-style-type: none"> <li>• <a href="#">Request access to LinkedIn Learning</a></li> </ul>
eLearning	<p>Blackboard and eLearning support (for information = 0 credits)</p> <ul style="list-style-type: none"> <li>• <a href="https://sixtysecondskills.wordpress.com/?s=blackboard">https://sixtysecondskills.wordpress.com/?s=blackboard</a></li> <li>• <a href="https://www.staffnet.manchester.ac.uk/bmh/teaching/elearning-resources/blackboard/">https://www.staffnet.manchester.ac.uk/bmh/teaching/elearning-resources/blackboard/</a></li> </ul>
UMITL1000	<p><a href="#">Leadership in Education Awards Programme (LEAP) Information Session</a></p>

Courses are delivered by the Academic Development Team ✉ [acadresdev@manchester.ac.uk](mailto:acadresdev@manchester.ac.uk) 🐝