FBMH Research, PGR & Business Services - Senior Management Team

**Head of Faculty Research, PGR and Business Services**
Kay Hodgson  Kay.Hodgson@manchester.ac.uk
0161 306 7901

**SBS Research Services Operations Manager (EU Lead)**
Charlotte Jackson  charlotte.jackson@manchester.ac.uk
0161 306 5422

**SMS Research Services Operations Manager (HInM & CTU Lead)**
Sarah Fitzgerald  sarah.fitzgerald@manchester.ac.uk
0161 275 1262

**SHS Research Services Operations Manager (Training & Development Lead)**  Julie Saunders  julie.saunders@manchester.ac.uk
0161 275 2436

**Business Engagement**
Naomi Chandler (Lead BEO)  naomi.chandler@manchester.ac.uk  : 0161 3060554
Saq Rasul (Interim Team Lead)  Saqab.Rasul@manchester.ac.uk  : 07920471453

**Doctoral Academy - PGR Services Manager**
Jessica Bowler  Jessica.Bowler@manchester.ac.uk
0161 275 5024

**Research Governance Practice Manager**
Lynne MacRae  lynne.macrae@manchester.ac.uk
0161 275 5436

**Research Policy & REF Manager**
Rupa Lunan  rupa.lunan@manchester.ac.uk
0161 275 5267

**Director of Strategic Funding**
Graham Cadwallader  GPC@manchester.ac.uk
0161 275 5157
Academic Management Team

Associate Dean for Postgraduate Research
Jeff Penny
Jeff.Penny@manchester.ac.uk
0161 275 8344

PGR Directors
- Biological Sciences - Alan Whitmarsh
  Alan.J.Whitmarsh@manchester.ac.uk
  0161 275 7825
- Medical Sciences - Nick Silikas
  Nikolaos.Silikas@manchester.ac.uk
  0161 275 6747
- Health Sciences – Jane Brooks
  Jane.brooks@manchester.ac.uk
  0161 306 7636

Lead for PGR Student Experience
Sarah Peters
Sarah.Peters@manchester.ac.uk
0161 275 2558

Lead for PGR International Students
Liz Fitzgerald
Elizabeth.M.Fitzgerald@manchester.ac.uk
0161 275 5495

Professional Services

Admissions Administrators
- Biological Sciences – Lisa Ogden
  lisa.ogden@manchester.ac.uk
  0161 275 6931
- Medical Sciences – Kelly Kinsella
  Kelly.Kinsella@manchester.ac.uk
  0161 275 5480
- Health Sciences – Lisa McNeill
  Lisa.McNeill@manchester.ac.uk
  0161 275 5102

PGR Finance & Data Mgmt Officer
Stuart Renshaw
Stuart.Renshaw@manchester.ac.uk
0161 275 0957

PGR Finance & Data Mgmt Assistant
Stephanie Gilson
Stephanie.Gilson@manchester.ac.uk
0161 306 5584

Student Support Administrators
- Biological Sciences - Christine Burns
  Christine.Burns@manchester.ac.uk
  0161 275 5210
- Medical Sciences - Joy Stewart
  Joy.Stewart@manchester.ac.uk
  0161 275 1702
- Health Sciences – Catherine Delamar
  Catherine.Delamar@manchester.ac.uk
  0161 275 1510

DTP and WT Programmes Officer
Hannah-Emily Smith
Hannah-Emily.smith@manchester.ac.uk
0161 275 6770

CDT Administrator
Maria McGloin
Maria.mcgloin@manchester.ac.uk
0161 275 5230

Professional Services (Cont.)

Professional Doctorates

- Professional Doctorates Officer
  Alison Cox
  Alison.Cox@manchester.ac.uk
  0161 306 0401

- ClinPsyD Programme Administrator
  Megan Brown
  megan.brown@manchester.ac.uk
  0161 306 0402

- ClinPsyD Programme Administrator
  Tracey Hepburn
  Tracey.Hepburn@manchester.ac.uk
  0161 306 0400

HSST Programme Officer
Jenefer Cockitt
Jenefer.Cockitt@manchester.ac.uk
0161 275 6183

HSST Programme Administrator
Libby Osborn
Libby.osborn@manchester.ac.uk
0161 275 5307

- Professional Doctorates Admin
  Sarah Brammer
  Sarah.brammer@manchester.ac.uk
  0161 306 8183

- Thesis Administrators
  Biological Sciences - Louise Hyde
  Louise.Hyde@manchester.ac.uk
  0161 275 1523

  Medical Sciences - Dorothy Prato
  Dorothy.Prato@manchester.ac.uk
  0161 275 1430

  Health Sciences - Kate McWilliams
  Kate.McWilliams@manchester.ac.uk
  0161 275 1469

- General email contacts
  - @manchester.ac.uk

  Admissions
  admissions.doctoralacademy@manchester.ac.uk

  Finance
  finance.doctoralacademy@manchester.ac.uk

  Student support
  studentsupport.doctoralacademy@manchester.ac.uk

  Thesis/examinations
  thesis-support.doctoralacademy@manchester.ac.uk
Strategic Funding Managers (SFMs)

**Platform Sciences & Technologies**
- Evolution Systems & Genomics
  - Ania Jolly
  - Ania.Jolly@manchester.ac.uk
  - 0161 306 1125

**Neuroscience & Mental Health**
- Lisa Hearty
  - Lisa.Hearty@manchester.ac.uk
  - 0161 306 0551

**Digital Health & Applied Health**
- Daniel Jameson
  - Daniel.Jameson@manchester.ac.uk
  - 0161 306 0553

**Cellular & Developmental Systems, Cardiovascular Endocrine & Metabolic Sciences**
- Bruce Humphrey
  - Bruce.Humphrey@manchester.ac.uk
  - 0161 306 0552

**Infection Immunity Inflammation & Repair Cancer**
- Anu Suokas
  - Anu.Suokas@manchester.ac.uk
  - 0161 306 0562

**Welcome Trust Translational Research Facilitators**
- Dr Laura Ajram
  - laura.ajram@healthinnovationmanchester.com
  - 0161 306 8356
  - Mobile 07768 805 281

- Dr Andrea Short
  - andrea.short@healthinnovationmanchester.com
  - 0161 306 5592
  - Mobile 07880 480 415

**Senior Management Team:**
Manages the Strategic Funding Team and ensures the effective delivery of strategic research services across the Faculty.

**Strategic Funding Managers (SFMs):** Provide direct support for the FBMH Research Domains and their affiliates. Tailored support for large, strategic funding bids. This may include: supporting the development and project management of large, complex research initiatives, including grant applications and awards; guidance and assistance in preparing scientific and strategic aspects of research grant applications; access to technology and methodology platforms; detailed strategic portfolio analyses and targeting of research ideas to the most appropriate source of funding; developing collaborative research interactions, cross-faculty initiatives and interactions with external partners/funding agencies.

**Faculty Fellowship Academy:** Our goal is to help bright researchers gain externally-funded fellowships. A personal award from MRC, Wellcome Trust, NIHR or equivalent is the best possible launch pad for a future independent research career. Support includes: 121 clinic sessions with senior academics with funding panel experience, putting you in touch with those who have 'been there, done that', peer review assistance, provision of interview skills sessions and mock interviews should you be shortlisted for interview, information/networking events, coordination of Dean's Prize awards. Whether you currently hold a fellowship and want help with the next step, or are looking to apply for your first, early career fellowship, we can help.

**College of Experts:** Aims to enhance the quality of research grant applications to major funders by promoting a stronger culture of peer support and peer learning among our research staff. The College members sit on external funding panels, have an established research track record and can be called upon to provide high quality peer review for high value (~£1m+) prestigious and strategic applications (including cross-faculty initiatives); sit on mock interview panels for shortlisted applications; input into the horizon scanning of major funding initiatives.

**Administrative Support:** Support for the formation and ongoing management of research networks by coordinating meetings, workshops and large events that help collaborations grow and prosper. Assistance with the planning, coordination and management of projects and initiatives. RBS Secretary provides support to the VDR and HoRBS.
BE Contacts

General Enquiries
Saqab Rasul
Saqab.Rasul@manchester.ac.uk
0161 306 3986

Divisional Leads
Naomi Chandler (Lead BEO & MAHSC CTU)
Naomi.Chandler@manchester.ac.uk
0161 306 0554
Kate Meade
Kate.A.Meade@manchester.ac.uk
0161 306 5418

Victoria Phillipson
Victoria.Phillipson@manchester.ac.uk
0161 275 8062

Kate Williamson
Kate.Williamson@manchester.ac.uk
0161 306 8461

BE Administration
Sue Cooper
Susan.Cooper@manchester.ac.uk
0161 306 0114

Strategic Framework Agreements
Catherine Headley
Catherine.Headley@manchester.ac.uk
0161 306 0637

School of Biological Sciences (SBS)
Cell Matrix Biology & Regenerative Medicine – Kate Meade
Evolution & Genomic Sciences – Kate Williamson
Infection, Immunity & Respiratory Medicine – Kate Meade
Molecular and Cellular Function – Kate Williamson
Musculoskeletal & Dermatological Sciences – Kate Williamson
Neuroscience & Experimental Psychology - Naomi Chandler

School of Medical Sciences (SMS)
Cardiovascular Sciences - Kate Meade
Dentistry – Kate Williamson
Developmental Biology & Medicine – Kate Williamson
Diabetes, Endocrinology & Gastroenterology - Kate Meade
Molecular & Clinical Cancer Sciences – Naomi Chandler

School of Health Sciences (SHS)
Human Communication, Development & Hearing – Kate Williamson
Informatics, Imaging & Data Sciences – Victoria Phillipson
Population Health, Health Services & Primary Care – Victoria Phillipson
Nursing, Midwifery & Social Work – Victoria Phillipson
Pharmacy & Optometry – Victoria Phillipson
Psychology & Mental Health - Naomi Chandler

Knowledge Exchange Schemes
BBSRC Impact Acceleration Account - Kate Meade
MRC Proximity 2 Discovery – Victoria Phillipson
Providing information and guidance to University staff and students undertaking research involving the NHS. Areas of support include:

- NHS ethics and HRA Approval processes
- Sponsor review and authorisation of new studies and amendments to ongoing studies
- Research Governance/ Sponsor confirmation for funding applications
- Annual progress and end of study reporting
- Study conduct
- Sponsor contact for NHS Trusts and external agencies
Support for the REF, Research Review Exercise & Impact

Support will be provided by the Research Policy and REF Manager and the Knowledge Exchange & Impact Officers. For REF & RRE matters, the Research Policy and REF Manager will work closely with the Research Service Managers within Schools and Divisions during these assessment exercises. Support for Knowledge Exchange & Impact will be provided across all 3 Schools.

Policy development
The Research Policy and REF Manager will develop policies with the Vice Dean for Research & Innovation and the Head of Faculty Research, PGR & Business Services to support the Faculty’s research strategy and will ensure prompt implementation and monitoring.

Management Information
Requests for management information on applications and awards for the Faculty will be provided by the Research Policy and REF Manager and support staff within this team.
Research Service Managers (RSMs)
Frances Conboy
Frances.Conboy@manchester.ac.uk
0161 275 1181

Tina Anobile
Tina.Anobile@manchester.ac.uk
0161 306 7982

Joanna Jozefiak
Joanna.Jozefiak@manchester.ac.uk
0161 275 5073

Kate Lagan
Kate.Lagan@manchester.ac.uk
0161 275 5073

Research Service Officers (RSOs)
Emma Hatton
Emma.Hatton@manchester.ac.uk
0161 275 1836

Steven Wride
Steven.wride@manchester.ac.uk
0161 275 1576

Ameur Bayer
Ameur.bayer@Manchester.ac.uk
0161 306 2903

Management Accountant – Research
Charlotte Darbyshire
Charlotte.Darbyshire@manchester.ac.uk
0161 275 1330

Senior Research Finance Officers (SRFOs)
Faida Austin
Faida.Austin@manchester.ac.uk
0161 306 8823

Anne Pennington
Anne.Pennington@manchester.ac.uk
0161 275 1256

Stacey Torr
Stacey.Torr@manchester.ac.uk
0161 306 5311

Yusuf Iqbal
Yusuf.Iqbal@manchester.ac.uk
0161 275 1255

Support for New Applications: If you wish to submit a new application or receive advice for preparing an application please contact your named RSM or email sbsresearchsupport@manchester.ac.uk. Your query will be received by your lead RSM Amanda Jolly and assigned to a named contact. If awarded, your named contact will continue to provide support in terms of liaising with funders, costs, recruitment and contracts.

Support for Current Projects: Queries about existing projects can be sent to sbsresearchfinance@manchester.ac.uk or your named contact. A named RSO and SRFO will be assigned to each existing project.

General Research Service Queries: Should be directed to sbsresearchsupport@manchester.ac.uk.

Research Service Managers (RSMs): Provide research development and operational support to Divisions, including an overview of costs and the submission of applications.

Research Service Officers (RSOs): Provide core research services to the application and submission process and non-financial support over the lifecycle of projects, such as coordinating recruitment and contracts.

Research Finance Service Delivery Managers (RFSDMs): Manage the research finance service delivery teams within the Schools and work closely with RSS Delivery team colleagues and other academic and professional support services colleagues to support the development of research activity.

Senior Research Finance Officers (SRFOs): Provide financial support during the lifecycle of awarded projects as named contacts, liaising with funders, submission of financial information to PIs and funders. Also responsible for sign-offs as appropriate (eg. claims and PCMs).

Research Finance Officers (RFOs): Provide financial support during the lifecycle of awarded projects as named contacts, liaising with funders, submission of financial information to PIs and funders.

Research Finance Assistants (RFAs): Support the research finance teams during the lifecycle of awarded projects.

Research Finance Officers (RFOs)
Rob Sugg
Robert.Sugg@manchester.ac.uk
0161 275 1455

Freya Lloyd
Freya.lloyd@manchester.ac.uk

Eun Baratta
eunkyung.baratta@manchester.ac.uk

Clare Calderwood
Clare.calderwood@manchester.ac.uk
0161 275 1607

Research Finance Assistant (RFA)
Hannah Pauly
Hannah.Pauly@manchester.ac.uk
0161 275 1437

Support the research finance teams during the lifecycle of awarded projects.

Faculty of Biology, Medicine and Health (FBMH)
www.fmh.manchester.ac.uk
Research Support Services

School of Health Sciences (SHS)

Simon Building Building, Room 1.21
shsresearchsupport@manchester.ac.uk
shsresearchfinance@manchester.ac.uk

Support for New Applications: If you wish to submit a new application or receive advice for preparing an application please contact your named RSM.

Support for Current Projects: Queries about existing projects can be sent to shsresearchfinance@manchester.ac.uk or your named contact. A named RSO and SRFO will be assigned to each existing project.

General Research Service Queries: Should be directed to shsresearchsupport@manchester.ac.uk.

General Research Finance Queries: Should be directed to shsresearchfinance@manchester.ac.uk.

Research Service Managers (RSMs): Provide research development and operational support to Divisions, including an overview of costings and the submission of applications.

Research Service Officers (RSOs): Provide core research support to the application and submission process and non-financial support over the lifecycle of projects, such as coordinating recruitment and contracts.

Management Accountant (Research): Manage the research finance service delivery teams within the Schools and work closely with RSS Delivery team colleagues and other academic and professional support services colleagues to support the development of research activity.

Senior Research Finance Officers (SRFOs): Provide financial support during the lifecycle of awarded projects as named contacts, liaising with funders, submission of financial information to PIs and funders. Also responsible for sign-offs as appropriate (e.g., claims and PCMs).

Research Finance Officers (RFOs): Provide financial support during the lifecycle of awarded projects as named contacts, liaising with funders, submission of financial information to PIs and funders.

Research Finance Assistants (RFAs): Support the research finance teams during the lifecycle of awarded projects.
Support for New Applications: If you wish to submit a new application or receive advice for preparing an application please contact your named RSO or email smsresearchsupport@manchester.ac.uk. This will then be costed in line with FBMH policy.

Support for Current Projects: After a project is awarded your RSM/RSO will continue to provide support in respect of liaising with funders, costings, recruitment and contracts. Any other queries will be dealt with by Research Finances and should be sent to smsresearchfinance@manchester.ac.uk or to the SRFO and RFO with responsibility for the project.

General Research Service Queries: Should be directed to smsresearchsupport@manchester.ac.uk.

General Research Finance Queries: Should be directed to smsresearchfinance@manchester.ac.uk.

Research Service Managers (RSM): Provide research development and operational services to Divisions, including an overview of costings and the submission of applications.

Research Service Officers (RSO): Provide core research support to the application and submission process and non-financial support over the lifecycle of projects, such as coordinating recruitment and contracts.

Management Accountant - Research (MAR): Manage the research finance team within the School and monitor, analyse and report on financial aspects of the School’s research activities.

Senior Research Finance Officers (SRFO): Provide financial support and information during the lifecycle of awarded projects, liaising with PIs, funders and other professional services. Responsible for sign-offs as appropriate (eg. claims and PCMs).

Research Finance Officers (RFO): Provide financial support during the lifecycle of awarded projects, liaising with PIs, funders and other professional services.

Research Finance Assistants (RFA): Support the research finance teams during the lifecycle of awarded projects.

Sarah Fitzgerald
Research Services Operations Manager
Sarah.Fitzgerald@manchester.ac.uk/0161 275 1262

Carolyn Smith
Head of Faculty Research Finance
Carolyn.Smith@manchester.ac.uk/0161 275 1456

Alison Bate
Head of Faculty Research Finance - Delivery
Alison.Bate@manchester.ac.uk/0161 275 5464

Kirsty Brennan
Kirsty.Brennan@manchester.ac.uk
0161 275 1352

Asif Iqbal
Asif.iqbal@manchester.ac.uk
0161 275 5020

Andy Tickle
Andrew.Tickle@manchester.ac.uk
0161 275 1333/0161 275 4820

Natalia Williamson
Natalia.williamson@manchester.ac.uk
0161 306 8341

Kate Ferguson
Katharine.ferguson@manchester.ac.uk
0161 306 8342

Amanda Jolly
amanda.jolly@manchester.ac.uk
0161 275 5120

Kate McBride
Kate.mcbride@manchester.ac.uk
0161 306 8348

Su Smith
su.smith@manchester.ac.uk
0161 306 0226

Mamoona Ahmed
mamoona.ahmed@manchester.ac.uk
0161 306 8343

Jane Foulkes
Jane.Foulkes@manchester.ac.uk
0161 306 8838

Dylan Mangan
D.m@manchester.ac.uk
0161 306 2894

William Swanson
William.Swanson@manchester.ac.uk
0161 275 1414

Thomas Green
Thomas.green-2@manchester.ac.uk
0161 275 3475

Claire Diggle
Claire.diggle@manchester.ac.uk
0161 306 8283

Rebecca Fielder
Rebecca.fielder@manchester.ac.uk
0161 306 4218

Thomas Green
Thomas.green-2@manchester.ac.uk
0161 275 3475

Pamela Jones
Pamela.Jones@manchester.ac.uk
0161 275 1379