

# MHS eLearning Update

Volume 1, Issue 3

November 2015

The University of Manchester

## Online submission of work

- Are you setting up online submission areas?
- Do you have questions about how to do this and appropriate settings to use?

Please contact the team via [elearning@manchester.ac.uk](mailto:elearning@manchester.ac.uk) for further advice. Early liaison will help to avoid problems at a later stage of the submission, marking and feedback cycle.

### Useful knowledge base articles



- How to Set up a Turnitin assignment in Bb9 (STAFF) ([link](#))
- Reducing the file size of documents (for posting online/submitting to Turnitin) (STAFF and STUDENTS) ([link](#))

## Turnitin unavailable 16 November 2015

### What is happening?

An upgrade to the Turnitin Building Block is necessary to update the Turnitin Services domain name. The upgrade does not introduce significant changes in functionality or interface changes.

### Who is affected?

Staff and students using Turnitin and/or Grademark for submission, marking or returning feedback and grades.

### What does this mean for you?

Turnitin will be unavailable on **Monday 16 November** between **8.00am and 10.00am GMT** for all staff

and students: no submissions, viewing, marking or assignment creation will be possible during this time. All other aspects of Blackboard or MyManchester will be available as normal during this period.

### What do you need to do?

A message has been posted on StudentNet to warn students of this maintenance window.

If you are planning or have scheduled submission deadlines, marking or feedback collection on or around 16<sup>th</sup> November you may need to amend dates to accommodate this short downtime.

Contact for further information:  
[elearning@manchester.ac.uk](mailto:elearning@manchester.ac.uk)

### Inside this issue:

Staff survey - <i>Books Right Here Right Now</i>	2
eLearning queries and support requests	3
Resources/articles	3
Conferences/training/networking events	4
Team news	4

### Key things to note

- Online submission and Turnitin availability
- Library survey - please participate
- Ensuring the stability of Blackboard / key dates
- How to request eLearning support

## Online Learning Strategy Group



The Online Learning Strategy Group (OLSG) brings together nominated representatives from the Faculties and PSS Directorates to ensure that The University of Manchester takes a strategic approach to “support individualized, blended and distance learning” (Goal 2, Manchester 2020).

The group is chaired by Prof Richard Reece, Associate Vice-President for Teaching, Learning and Students. The representatives for MHS are Dr Roger Harrison, Institute of Population Health and Dr Jane Mooney, Manchester Medical School. The group will meet four times a year. The first meeting of the group was held on 30 October 2015.

## Staff survey from the University Library

**Book ordering, the student experience and access to recommended reading - your opinions matter!**

Your involvement is central to helping the Library to find the best ways of ensuring that we have the right material, in the right number and format when our students need it. Please share your views via our [short questionnaire](#) and help the [Books Right Here Right Now](#) project to improve.

- The way in which academics can place Library requests for books and digitised readings for taught courses.
- The student experience with regard to accessing their recommended readings via the Library.

The Library would really appreciate your help to complete this [short survey](#) (open until December)



<https://www.snapsurveys.com/wh/s.asp?k=144559248776>

Olivia Walsby

**What would you like to see in the eLearning Update?**

Tell [diane.bennett@manchester.ac.uk](mailto:diane.bennett@manchester.ac.uk)

## Ensuring the stability of Blackboard

In order to ensure the stability of Blackboard it is sometimes necessary to undertake essential maintenance of the system.

From 27 September we will be scheduling regular maintenance of Blackboard from 2am-5am GMT on Sunday mornings. This will include approximately 30 minutes downtime. Please be aware of this when planning work.

### Key dates for Blackboard 9

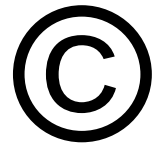
This [article](#) provides a list of key dates, including the course unit life cycle (when courses become visible to student and staff, and when they are no longer available).

Reminder: the **provisional dates** for annual maintenance of Blackboard during the Easter vacation are 4pm on Thursday 31 March until 12.01am on Monday 4 April 2016. Please bear these dates in mind when planning teaching and learning activities (*but note that they may be subject to change*)..



## Resources and articles

### Copyright and teaching



The library makes available [Copyright Guidance](#).

It has also recently introduced a short online resource which will help you to determine if you can use specific types of material in your teaching, and how you can use material without breaching copyright

To try out the resource go to <https://www.escholar.manchester.ac.uk/learning-objects/copyright/>



### Digital Vision

See the [online version](#) of Jisc's 'digital vision' supplement in Times Higher Education, which explores how UK universities can accelerate digitalisation across teaching, learning and research.

See: <http://digital.timeshighereducation.co.uk/JISCSUPPLEMENT2015/index.html>

### Safe Harbor

You may be aware that, following a recent judgement by the ECJ, contracts which rely on Safe Harbour are no longer valid. No further contracts that involve the transfer of personal data to the US should be entered into without first contacting the Records Management Office ([dataprotection@manchester.ac.uk](mailto:dataprotection@manchester.ac.uk)).

Jisc produced a [Note for Institutions](#) about the Safe Harbour ruling (13 Oct 2015), and have followed that up with a [blog post](#) (21 Oct 2015), *Beyond Safe Harbour—what happens now?*, which provides some clarity about what institutions need to be reviewing.

### Durham Blackboard User Conference - cfp

The 16th Blackboard Users' Conference takes place in Durham on 7 & 8 January 2016, with pre-conference workshops on 6 January. The theme is *Learning from Failure*. The submission

**deadline for papers is Sunday 22 November 2015.** Proposals should be submitted online:

[http://community.dur.ac.uk/lt.team/conference/?page\\_id=885](http://community.dur.ac.uk/lt.team/conference/?page_id=885) (Follow on Twitter: [#durbbu](#))

### Have an eLearning query?



Requests for support for eLearning activities—from staff or students—should be directed via the University's online support centre, <https://supportcentre.manchester.ac.uk/>. You will be asked to log in, using your University username and password. You can make a request or report a fault.

You can still use [elearning@manchester.ac.uk](mailto:elearning@manchester.ac.uk). However, if you are emailing from a personal email account, rather than a University email account, you will receive a message asking you to submit

## Conferences and events

10 Nov 2015 London	Is today's ed-tech fit for purpose? ( <a href="#">UCL event</a> )	<a href="http://bit.ly/1WdZj5H">http://bit.ly/1WdZj5H</a>
25 Nov 2015 London	Leading the Learning Landscape Network Event (Technology Enhanced Learning)	<a href="http://www.lfhe.ac.uk/en/programmes-events/index.cfm/leading-the-learning-landscape-Network-Event">http://www.lfhe.ac.uk/en/programmes-events/index.cfm/leading-the-learning-landscape-Network-Event</a>
2-4 Dec 2015 Berlin	Online Educa Berlin 2015 (ALT member discount available) ( <a href="#">OEB2015</a> )	<a href="http://www.online-educa.com/">http://www.online-educa.com/</a> ( <a href="https://www.alt.ac.uk/members-area/member-offers-and-discounts">https://www.alt.ac.uk/members-area/member-offers-and-discounts</a> )
8 Dec 2015 Manchester	Innovative Learning: Driving Educational Change ( <a href="#">Open Forum Events Ltd</a> )	<a href="http://www.openforumevents.co.uk/event/innovative-learning-driving-educational-change/">http://www.openforumevents.co.uk/event/innovative-learning-driving-educational-change/</a>
9 Dec 2015 07:00 online	Transforming Assessment webinar: Providing meaningful learning analytics to teachers: a tool to complete the loop	<a href="http://transformingassessment.com/civicrm/event/info?reset=1&amp;id=18">http://transformingassessment.com/civicrm/event/info?reset=1&amp;id=18</a>
9-10 Dec 2015 Online	ALT Online Winter Conference 2015 ( <a href="#">ALT Online 2015</a> )	<a href="https://www.alt.ac.uk/civicrm/event/info?reset=1&amp;id=180">https://www.alt.ac.uk/civicrm/event/info?reset=1&amp;id=180</a>
18 Dec 2015 Sheffield	Social Media for Learning in HE ( <a href="#">#SocMedHE15</a> )	<a href="http://bit.ly/1k5gg00">http://bit.ly/1k5gg00</a>
2-3 Mar 2016 Birmingham	Jisc Digital Festival (free) ( <a href="#">Digifest2016</a> )	<a href="https://www.jisc.ac.uk/events/jisc-digital-festival-02-mar-2016">https://www.jisc.ac.uk/events/jisc-digital-festival-02-mar-2016</a>
19-20 Apr 2015 Edinburgh	Open Culture ( <a href="#">OER16</a> )	<a href="https://oer16.oerconf.org/submissions/call-open-until-16-Nov-2015">https://oer16.oerconf.org/submissions/call open until 16 Nov 2015</a>
9-11 May 2016 Lancaster	Networked Learning Conference ( <a href="#">NLC2016</a> )	<a href="http://www.networkedlearningconference.org.uk/">http://www.networkedlearningconference.org.uk/</a>

## Team news

This month we welcome to the team Ryan Metcalfe, who joins us as Learning Technologist. Ryan's main focus will be supporting some of the cross-faculty course units, such as Research Methods, and providing *ad hoc* support for post-graduate programmes.

**Current work** for the team includes:

- preparation for online summative assessments in January 2016;
- liaising with programme admin teams to better understand the support available and

support required;

- supporting the development of a number of blended or online distance learning programmes;
- contributing to updates of Knowledge Base articles;
- participating in periodic review activities;
- participating in stakeholder meetings;
- development projects, including Smallvoice (MPS), iPad projects, and portfolio pilot projects (MPS and Inflammation & Repair).

Contact: [elarning@manchester.ac.uk](mailto:elarning@manchester.ac.uk)

