

Student Finance - Placements

NOTE: The U.K. has recently left the European Union (EU) -this means that there may be changes made in regards to the Erasmus work and study placements. The information we have at the moment states that Erasmus funding payments and bids will continue as normal until the end of the programme in 2020, but this will be updated following a government update on the next programme.

How do I apply for Student Finance for a placement year?

You should go through the application procedure as normal by applying online at <https://www.gov.uk/apply-online-for-student-finance> (or the PR1 form if you are unable to apply online). EU students who only attract Fee Loans should apply on EUPR1a. Remember to indicate that you are on a placement year when asked (make sure that you tick the correct boxes on your application!) and apply in good time to ensure your funds are available at the beginning of your placement.

The Student Services Centre will inform Student Finance about your time away from University during the summer period before you are due to go – please ensure you upload your information in the My Placement portal as soon as you are able to at <https://studentmobility.manchester.ac.uk/> to allow plenty of time for this. If you receive a blue verification form from Student Finance, the SSC will also stamp this for you.

How will going on a placement or a study abroad period affect my funding?

The amount of funding you will be entitled to varies depending on where you go and what you do. See below for further information.

Please note:

- *These figures are based on a student who started in 2020, and is neither living with their parents nor living in London.*
- *Amounts will be different if you are in the final year of your course or are currently in receipt of benefits*
- *You will need to be overseas for at least 8 weeks per term to be eligible for increased funding.*
- *EEA students paid by Student Finance England Migrant Worker Team should seek advice about their entitlements, as these may change significantly if work patterns change.*

Tuition fees for students on a full year placement or year abroad

Fees are paid to the University of Manchester only and not the host institution - you will usually be entitled to the full loan for this amount.

Home/EU students (on the £9,250 fee rate)	Fee Due
Full year study abroad or Erasmus work placement	£1,385
Full year industrial placement	£1,850
Half study and half work	£1,385
Home/EU students (on the £9,000 fee rate)	Fee Due
Full year study abroad or Erasmus work placement	£1,350
Full year industrial placement	£1,800
Half study and half work	£1,350
International students	Fee Due
Full year study abroad or work placement	20% of the appropriate tuition fee due

Study	Placement — overseas, Erasmus	Placement — overseas, non Erasmus	Placement — UK
£7,068 to £10,539, depending on household income		£2,788	

University Cash Bursary

The University offers generous cash bursaries for students on a year abroad or on placement based on residual household income. For further information please visit: <http://www.studentsupport.manchester.ac.uk/finances/funding-opportunities/all/bursaries-and-scholarships/>.

Note: if you are on a non-Erasmus placement (whether this is in the UK or overseas), you will need to complete a PFF2 form with Student Finance to have a financial assessment of your household income carried out.

What if I am doing a mixture of a work placement and a study placement?

If your course has a combination of study and paid placement you will receive each type of support on a pro-rata basis as assessed by Student Finance.

Fees and funding for a single semester placement or study

	Study	Placement (overseas, Erasmus)	Placement (overseas, non Erasmus)	Placement (UK)
Tuition Fees	Tuition Fees will remain unchanged for the year at £9,000/£9,250			
<i>Fees are paid to the University of Manchester only and not the host institution - you will usually be entitled to the full loan for this amount.</i>				
Maintenance Loan	Rate while in Manchester			
	Min (all students regardless of household income): £3,410		£2,788 (non-means tested)	
	Max (sliding scale depending on household income): £9,203			
	Rate while overseas/on placement			
Min (all students regardless of household income): £3,379		£2,788 (non-means tested)		
Max (sliding scale depending on household income): £10,539				
University Cash Bursary	University of Manchester bursaries will remain unchanged for the full year – if you are eligible for a bursary during a 'normal' year, you will continue to receive this bursary in full throughout the year – including the time the you spend away . For further information please visit: http://www.studentsupport.manchester.ac.uk/finances/funding-opportunities/all/bursaries-and-scholarships/ .		To qualify for standard University bursaries (as per the information to the left), you will still need to have a financial assessment carried out by Student Finance through a PFF2 form.	

Important

Student Finance make assessments on the basis of 3 terms (which is why you receive your student loan in 3 instalments) rather than 2 University semesters and will assess your entitlements based on the dates that you are away.

Therefore you may find that your funding is calculated at 2 terms at the higher overseas rate and 1 term at the standard home rate or vice-versa. Term dates do differ based upon your course however the standard dates for University of Manchester students in 2020/21 are as follows:

Term 1 = 21/09/20 – 18/12/20

Term 2 = 18/01/21 – 26/03/21

Term 3 = 19/04/21– 11/06/21

Are there any exceptions to the rules for non-Erasmus/UK placement students?

Students in attendance at the University for 10 weeks or more, or students on certain unpaid placements in the public or voluntary sector can apply for full financial support rather than the reduced non-means tested rates mentioned above. The type of unpaid work is listed below:

- Service with a UK Local Authority which is related to the health, welfare or care of children/young persons, or similar activities in UK voluntary organisations.
- Service in a UK hospital/public health laboratory.
- Service in a UK prison, probation or aftercare service.
- Research in a UK/overseas institution.
- Service with a UK Health Authority or equivalent.
- Unpaid service in UK parliament.

Student Finance Application Tips/General Information

- On your application you should only indicate that you are an Erasmus student if you are doing full year Erasmus. If you are doing 1 semester only, you should answer “no”.
- If you are doing a work placement under Erasmus, you need to put on your application that you will be doing an unpaid work placement.
- The University has systems in place to ensure that financial support is not delayed for students who are overseas *before the start of term*. You can ask for your Student Finance to be released up to 25 days before the start of term if your period overseas starts before your first instalment is due. “Term Dates” refer to Manchester term dates.
- Your Student Finance will be paid in 3 instalments as per previous years except for students studying in China, Japan or Russia (for the whole academic year) who can receive their student finance in one lump sum.
- Remember you will have to factor in the cost of moving and living costs before your placement starts – make sure that you have a plan in place to meet these costs! Please see our guide to making the most of your money for further information:
www.studentsupport.manchester.ac.uk/finances/money-matters/.
- Please note that any Childcare Grant may not be paid during this period.

What other funding is available?

Travel Grant

Depending on your household income, you may qualify for a Travel Grant. This is non-repayable and covers the cost of all necessary qualifying travel, less a disregard (“excess”) of £303 for the first claim. This includes costs such as:

- *Up to 3 return journeys between your home and overseas destination (including local transport to and from the airport) – all travel must be the cheapest available option.*
- *Visas.*
- *Vaccinations.*
- *Medical insurance.*
- *If you are a medical or dental student doing a clinical placement in the UK you can apply for travel costs between your home and the hospital or facility where you’re doing your placement.*

Further information and eligibility criteria is available at:

<https://www.gov.uk/travel-grants-students-england>

(please note that you should aim to submit your application within 9 months of the start of term – i.e. 1st September).

Long Course Loan

If your course duration is longer than 30 weeks and 3 days, Student Finance will assess you for the Long Courses Loan. This is an additional loan for each extra week that you are away (this does not include voluntary time overseas). For the academic year 2020/21, you’ll receive up to £137 per additional week - this is based on your household income and where you’re living whilst studying.

Erasmus + grant

Under the Erasmus+ scheme students can receive an Erasmus+ grant, provided by the European Commission (this is in addition to standard grants or loans). As this is subject to change at short notice, you should not depend on this to cover all your living costs when budgeting. The International Programmes Office will contact you via email close to your departure time to inform you of the amount you will receive if you are eligible for this funding. Please also see the following for further information:

<https://www.erasmusplus.org.uk/higher-education-student-and-staff-grant-rates>.

Other University scholarships/bursaries

The International Programmes Office publishes further information relating to other University Scholarships and Bursaries that you may be able to apply to. Please see www.goabroad.manchester.ac.uk for further information.

External Scholarships/Bursaries

There are multiple UK and Overseas charities and educational trusts providing grants for overseas study/work. Please see the following for further information:

www.ukcisa.org.uk/

<http://en.unesco.org/>

For students studying in an EU country, the Your Europe website can provide information about financial support in the various EU countries:

<http://europa.eu/youreurope/citizens/education/>.

Useful Links

Student Finance

www.gov.uk/contact-student-finance-england

Student Services Centre

www.manchester.ac.uk/studentsservicescentre

International Programmes Office

www.goabroad.manchester.ac.uk/

If you have a query which is not answered here, please contact studentsupport@manchester.ac.uk

Please note that the information in this guide is intended for Students applying for finance through the Student Finance England system, if you have applied for funding through the Welsh, Irish, Scottish or EU systems the regulations may differ.

We have made every effort to ensure that the information contained in this leaflet is accurate however, we cannot be held responsible for any omissions or errors.