

# Student Action Sheet

## *Example*

### Prioritise

Following the discussion with your advisor, what priority have you agreed?

Develop essay writing skills

Gain experience relevant to teaching career

Deadline: 04/12/2015

### Implement

What actions do you plan to take to address your agreed priority?

Essay writing

Review feedback on previous essays

Practise with example questions

Experience relevant to teaching

Write to local schools asking if they have any opportunities for volunteering

## Reflect

What have you achieved?

Essay writing

I attended a writing clinic and worked with a tutor to identify the strengths and weaknesses of my previous essays. We worked through strategies for understanding the question, developing an argument and drafting.

Experience relevant to teaching

I applied to be a paid tutor with 'Explore Learning', preparing a CV, cover letter and attending an interview. I was given a post, attended training and have been tutoring for two weeks.

Did you face any barriers? Should you have done anything differently?

Essay writing

Before going to the writing clinic I did try to read my feedback alone, but was still unclear what the marker was looking for. Working with the tutor I realised that it's important to review feedback in the context of the marking criteria. I wish I'd gone to a writing clinic last year! I didn't do any practise essays, it seemed more important to focus on the next essay.

Experience relevant to teaching

I had no success with letters sent directly to schools, one replied to say they only recruit volunteers via teacher training courses. I should have gone to the Careers Service earlier – they told me about different tutoring schemes and helped with my application.

How has this helped you?

Essay writing

I've got a much better understanding of what the marking criteria are looking for and have a clearer idea of how to meet them. I've been applying the strategies I developed with the tutor to my current essay and feel more certain about what I'm trying to say. Hopefully my grades will improve!

Experience relevant to teaching

I know I definitely don't want to be a teacher! I had been planning this career route for ages so it's a bit unnerving to be back at square one, but I suppose it's better to learn teaching isn't for me now rather than later.

I did really enjoy the training – working in groups to come up with strategies for dealing with different situations. I like the idea of working as part of a 'problem solving' team. No idea what job would involve doing that!

It has still been useful to get experience of applying for a job. The careers service gave me loads of feedback on my draft CV so it's good to know it's improved for the future. The interview was a bit stressful and I want to be more prepared for the next one.

It's good to know more about all the information the Careers Service have and how much help there is.

# Student Action Sheet

## Example

### Prioritise

Following the discussion with your advisor, what priority have you agreed?

Improve engagement with the course  
Explore what I might want to do after Uni

Deadline: 04/04/2016

### Implement

What actions do you plan to take to address your agreed priority?

Improve engagement  
Attend all classes  
Do more reading  
Explore future options  
Go the careers service

# Reflect

What have you achieved?

Improve engagement

I have attended more lectures.

I've agreed with some friends that we'll revise together for the exams (not started yet)

Explore future options

I did the My Future-Next Steps profiler. Although my results were rubbish in a few areas, I've got more useful experience than I thought (with sports clubs and other Students Union stuff).

I went to careers service and picked up info on internships.

Did you face any barriers? Should you have done anything differently?

Improve engagement

I'm still struggling to motivate myself to get to my Statistics lectures and practicals. I know it was stupid to skip them but I've missed too much now and have no idea what's going on. I'll just have to use the podcasts for revision.

Explore future options

I should have looked into internships earlier, I've already missed loads of the deadlines

## How has this helped you?

### Improve engagement

Realising how far behind I am with Stats has stressed me out – hopefully that will motivate me! One of the friends I've agreed to revise with does really well in Stats so hopefully she can get me up to speed.

I'm not sure if I am more motivated, but I've got into the habit of going to more lectures and friends text me so that I remember.

### Explore future options

I'm pretty keen on the idea of an internship, it seems like a good option for getting graduate level experience, but I need to sort out applications soon because lots of the deadlines have already passed.

The My Future-Next Steps profiler gave me some suggestions for things to help me figure out what I might want to do.