

September 2015

Dear Residents,

I am delighted to welcome you to Manchester and congratulate you on gaining a place at the University! I wish you the very best for the forthcoming academic year and I hope you enjoy your stay in halls of residence. As a resident of George Kenyon and Opal Hall, you will be joining a highly international postgraduate community - make the most of this and get to know your neighbours! **Both George Kenyon and Opal Hall are supported by a Pastoral Team**, comprised of postgraduate students and members of staff who work as Tutors to provide you with a first point of contact for any problems and questions you may have about hall living, Manchester and the wider University. Over the coming days you will get to meet the Tutors in your hall, whom you can contact should you require anything. **You will have a Tutor assigned to your flat that you can contact to speak to in confidence about any personal problems.**

I recognise that you will be overloaded with information over the coming weeks; however I would encourage you to please read through this letter fully as it contains some very important information about your first points of contact during your time with us. When you have chance, please familiarise yourself with the **Residences Guide** and the **Terms and Conditions of Residence** which can be found on the Accommodation Office website (www.accommodation.manchester.ac.uk). These documents outline what is considered acceptable behaviour by the University.

The Pastoral Team has organised a number of events during Welcome Week which will be advertised to you when you arrive - these events are a great way to settle in to Manchester and to meet the Pastoral Team, so please do make every effort to attend! The primary means of communication across the University is email - so please ensure you check your University email on a regular basis, as all important information will be communicated in this manner. We have a Twitter account that we will use to share information about events and activities and to draw your attention to any important information, so I would encourage you to follow the account:

Twitter Account: **twitter.com/GKOHall**

In all halls of residence there is a Duty Tutor on call during out-of-hours periods (Monday - Friday: 6pm - 8am, Saturday & Sunday: 24 hour). The Duty Tutor should be your first point of call for any urgent issues and problems.

George Kenyon Hall Duty Tutor: **07789 947 482**
Opal Hall Duty Tutor: **07917 213 255**

Furthermore, University Security also operate on a 24 hour basis for any emergencies - should you require their assistance you can call 0161 306 9966. You are more than welcome to contact me directly should you wish to discuss something, but for any urgent enquiries please contact your respective duty tutor in the first instance.

I look forward to meeting you over the coming weeks,



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