This statement aims to provide a clear understanding of the University of Manchester’s policy and conditions relating to its guarantee of accommodation, the application process and the allocation of study rooms in our halls of residences.

GENERAL PRINCIPLES

We do not discriminate on grounds of race, colour, religion, ethnicity, sexuality, age, gender or disability.

Our accommodation is managed with the values of inclusivity and mutual respect.

Students applying to live with us should expect to live with people from a variety of cultures, and religions.

Local applicants: we do not have a post-code restriction and accept applications from all areas

THE GUARANTEE

We guarantee an offer of residence in University accommodation to:

- **All UK/EU undergraduates in the first year of study**, provided they are coming to University alone; studying for their first degree; have submitted an application for accommodation by 31 August of the year of entry; have met the conditions of their offer by 31 August; and are applying for accommodation for a full academic session (i.e. September to June/July).

- **All overseas (i.e. non-EU) undergraduate students for the duration of their studies**, provided they are coming to University alone; pay the overseas rate of tuition fees; have met the conditions of their offer; have submitted an application for accommodation by 31 August of the year of entry; reapply for accommodation in subsequent years for the full academic session (i.e. September to June/July); and reapply for accommodation in subsequent years by the advertised due deadline (usually February).

- **Visiting and exchange students** who are coming to University alone; have met the conditions of their offer; are studying for the full academic session (i.e. September to June/July); and have submitted an application for accommodation by 31 July.

- **All overseas (i.e. non-EU) postgraduate students** for the duration of their studies, provided they are coming to University alone; have firmly accepted a place at the University by 31 August; have submitted an application for accommodation by 31 August of the year of entry; are applying for accommodation for a full academic session (i.e. September to June/July or September to September) and reapply for accommodation in subsequent years by the advertised due deadline (usually February).

APPLICATION PROCESS

Applications are welcomed from prospective full time students in receipt of an offer to study at The University of Manchester and full time students registered with The University of Manchester.

Typically applications are accepted from the middle of December prior to the September entry. All applications are made online and receive an automatic acknowledgement.

Applicants are advised to read our Terms and Conditions and accompanying Residences Guide which are available from this page: [http://www.accommodation.manchester.ac.uk/documentstore/](http://www.accommodation.manchester.ac.uk/documentstore/)

When an offer of accommodation is made by e-mail applicants will typically have a short period to accept the offer and this will include a prepayment of rent. We do not charge a deposit.

Those who decline an offer of accommodation will forfeit the guarantee (if guaranteed). If accommodation is still required at a later date we will try to help but there is no guarantee that further offers will be made.

Where possible students will be allocated to one of their choices of accommodation, however this is not guaranteed.

- Students who apply late or through clearing will be allocated dependant on bed availability.
SPECIAL CONSIDERATIONS

- **Groups:** We do not typically allocate groups of friends together but will consider requests.

- **Lifestyle Moderated Areas:** We have considered the provision of areas within Halls that can offer an alternative lifestyle to what might be considered the usual Undergraduate experience in a UK Institution. Students living in this area would have requested and be expected to adopt a moderated lifestyle in respect of alcohol, parties and noise etc. We do not envisage being able to guarantee a permanently quiet or alcohol free environment but by grouping like-minded people together it is hoped we can at least provide a form of genuine alternative.

- **Medical needs:** The Accommodation Office will endeavour as far as possible to take account of individual needs when allocating places in residences. If you wish any medical condition to be taken into account with your application, you must enclose a statement from your doctor (this will need to be posted separately if you are applying online). All information is treated as strictly confidential. Please note it may not be possible to allocate suitable accommodation to students applying late or through clearing.

- **Minors:** As part of our commitment to ensure appropriate pastoral care is provided for the well-being of students who, when starting University are under the age of 18, we have specific halls deemed suitable to accommodate you. Please contact us for further information.

- **Returners:** All returning students can apply to live in university accommodation. We allocate a period of time for returners to book accommodation for the following academic year; this usually begins in December and ends in February. If there is no availability, the office will keep a waiting list of interested applicants for accommodation or will assist in signposting to the private rented sector.

- **School of Nursing, Midwifery, Social Work:** All undergraduate students studying with the School of Nursing, Midwifery, Social Work (45 weeks of study) that wish to stay within University Halls of residence, will need to apply for a 40-week undergraduate accommodation agreement (September to June). Accommodation will be available under our ‘summer vacation accommodation’ for the five additional weeks required. Details of our ‘summer vacation accommodation’ including cost and how to apply will typically be available via our home page from mid to late April (enquiries can also be made at your hall administration office) – we will do our best to assist with accommodation within the current hall of residence being occupied but due to operational reasons this is not always possible. Please note students will not be charged more than the term-time rate for as long as their stay coincides with their term time.

- **Single Gender Flats:** The Accommodation Office will provide a number of single gender flats taking into consideration that visitors to the property may be from the opposite gender.

MARKETING OF ACCOMMODATION

- Prospective students are invited to attend University Open Days in June and September/October to view academic departments and join an organised tour of one of our residential campuses.

- In addition to University Open Days. Tours of the Fallowfield Campus are organised on most Wednesdays between November and March - [http://www.manchester.ac.uk/study/undergraduate/open-days-visits/meet-us/university-accommodation-tours/](http://www.manchester.ac.uk/study/undergraduate/open-days-visits/meet-us/university-accommodation-tours/)
## ACCOMMODATION CALENDAR

<table>
<thead>
<tr>
<th>Month</th>
<th>Event</th>
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<tbody>
<tr>
<td>October prior to year of entry</td>
<td>Student Accommodation Guide published</td>
</tr>
<tr>
<td>December prior to year of entry</td>
<td>Accommodation applications commence for new and present students</td>
</tr>
<tr>
<td>February – end of second week</td>
<td>Present student offer applications close</td>
</tr>
<tr>
<td>March</td>
<td>Accommodation offers issued to present students</td>
</tr>
<tr>
<td>June/July</td>
<td>Accommodation offers made to students holding an unconditional offer</td>
</tr>
<tr>
<td>31&lt;sup&gt;st&lt;/sup&gt; August</td>
<td>Accommodation guarantee ends</td>
</tr>
<tr>
<td>September</td>
<td>Most accommodation contracts commence on the Thursday prior to the start of the University Welcome Week with some starting on the Monday.</td>
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